

Millbury School Committee Minutes

DATE: March 23, 2011

Present: Mrs. Vigneau, Chairperson, Mr. Corey, Vice Chairperson, Mr. Plante, Mr. Clawson, Mrs. Nietupski, Mrs. Hitchcock, Superintendent, Mr. Bedard, Business Administrator

Location: Millbury Memorial Junior/Senior High School

Time: 7:00 P.M.

Mrs. Vigneau brought the meeting to order at 7:00 P.M.

There were approximately 50 people present.

Approval of the Regular Session Minutes

Mrs. Vigneau asked for a motion to approve the minutes from the March 9, 2011 meeting. Mr. Corey made a motion to accept the minutes and Mr. Plante seconded the motion. All in favor (5-0).

Report of the Administration

Destination Imagination

Mrs. Hitchcock introduced Vicky Smith, coordinator for Destination Imagination that was held here at the Junior/Senior High School on March 6th. Mrs. Hitchcock noted that Mrs. Smith did an outstanding job. Mrs. Smith gratefully presented to Mrs. Vigneau a plaque in appreciation for hosting the event. Also she presented a Gift Card from Barnes and Noble. Mrs. Smith was pleased that two high school teams would move on to the state finals that are held this Saturday, March 26th. She also noted one of our teams received a 'reassurance' award for engineering creativity and design. Mrs. Smith noted that there were 64 teams and 400 children attending. Mrs. Vigneau thanked Mrs. Smith noting that School Committee members attended the successful event. Mrs. Vigneau then presented the plaque to Mrs. Hitchcock for all her hard work.

Report of the Student Council

Mrs. Hitchcock introduced Kaitlyn Twomey from the Millbury Junior/Senior High School Student Council. Ms. Twomey gave an eloquent report of the happenings at the school. She went on to discuss the athletics, noting the girls and boys track team accomplishments and the Girls Basketball Team making it to the State Finals, unfortunately losing to Arlington Catholic. She noted Julie Frankien making Millbury's all-time high basketball scoring record. She discussed the pending Jazz concert on April 7th and the May 26th spring concert. She noted the You're A Good Man Charlie Brown successful play, and that the Millbury/Sutton Community Band will again be playing this summer. She mentioned two students, Charles Surette and Kathryn McKenna, were

chosen to go to the State House on April 1st for Student Government Day. She also noted the efforts of the SADD program bringing attention to the dangers of tobacco smoking.

Mrs. Vigneau told Ms. Twomey that she gave an excellent report and noted that wonderful things are happening at Millbury High.

Director of Curriculum, Instruction, and Assessment Selection

Mrs. Hitchcock thanked the Selection Committee for the Director of Curriculum, Instruction, and Assessment for their work involved in selecting two names to be brought forward to the Superintendent. She noted those two applicants had site visits by our staff. She was pleased to have offered the position to Dr. Brian G. McDermott, a .8 FTE position offered 4 days per week. Dr. McDermott, she noted, had been employed by Shrewsbury, Ayer, Clinton, and Berlin/Boylston where he is currently Superintendent of that District. She mentioned that Dr. McDermott prefers improving teaching and learning, that he has Ph.D. from Texas A&M University in Curriculum and Instruction and that he will be a tremendous asset to Millbury Public Schools.

Kindergarten Registration

Mrs. Hitchcock spoke of another evening being set aside for the registration of Kindergarten students. As the two evenings previously held were not well attended. We only have 100 students currently registered. The date is Tuesday, April 5 from 4:00 to 7:00 P.M. at the Elmwood Street School.

2011-2012 Calendar

Mrs. Hitchcock presented the proposed 2011-2012 school calendar noting the new teacher orientation would be held on August 22nd and 23rd and the Teacher Prep day would be Wednesday, August 24th. Two Professional Development days would be held on Thursday and Friday, August 25th and 26th. Monday August 29th would be the first day of classes for students. Kindergarten students will start on August 30th and Preschool students on August 31st. On November 21st and 22nd, half days have been set aside for parent conferences in Elmwood and Shaw schools. Mrs. Hitchcock noted that Christmas falls on Sunday and so the Holiday will be observed on Monday. Therefore, a full week of instruction the week before was recommended by the Administration. As the calendar stands now, Mrs. Hitchcock noted that Wednesday, June 13, 2012 would be the last day of school. Mrs. Hitchcock noted that the Administration and the Leadership Team recommended approval of a preliminary calendar. Mrs. Vigneau noted that she would like to pole staff members and parents to see if Friday, December 23, 2011 should be a half day. Mrs. Vigneau asked for a motion to approve the calendar as a preliminary calendar. Mr. Clawson motioned to have the presented 2011-2012 calendar approved as a preliminary calendar. Mr. Corey seconded the motion. All in favor (5-0)

Budget

FY12 School Department Medicaid Warrant Article

Mr. Bedard presented a Warrant Article to the School Committee for their approval. He noted this is an annual article presented at the Town Meeting which allows us to receive

Medicaid monies to defray the cost of the budget. Mrs. Vigneau asked for a motion. Mr. Corey made a motion to approve the FY12 School Department Medicaid Warrant Article. Mr. Plante seconded the motion. All in favor (5-0).

Budget Vote

Mr. Bedard presented the FY2012 budget with the Medicaid Warrant Article adjustments. He noted the new figure would be 17,602,956. noting that the total budget is still same at \$17,699,534. Mrs. Vigneau asked for a motion on this. Mr. Clawson made a motion to approve the FY12 School Budget as 17,602,956. Mr. Plante seconded the motion. All in favor (5-0).

Student Parking Fees Revolving Account Warrant Article

Mr. Bedard noted that this article allows for an establishment of a Revolving Fund for Student Parking Fees that must be renewed annually at the town meeting. Mrs. Vigneau asked for a motion. Mr. Plante made a motion to approve sending the Warrant Article on Student Parking Fees Revolving Account to the Town Meeting. Mr. Corey seconded the motion. All in favor (5-0).

Old Business

Mrs. Vigneau asked if the Selectmen were contacted about a meeting and Mrs. Hitchcock noted that she would contact them.

Mrs. Vigneau mentioned that the School Committee had not toured the high school or Elmwood Street School yet this school year and would like the Principals contacted to see if they would like the School Committee to come or wait until next year.

Mrs. Vigneau would like to have letters sent to the Girls Basketball Team and Mrs. Hitchcock noted that her office was in the process of completing them.

Mrs. Vigneau noted she would like to know where we stood on this year's budget and the revolving accounts. Mrs. Hitchcock noted that it was a bit too soon, but that by the last meeting in April those figures would be available, but that the revolving accounts would be available at the next meeting.

New Business

First Reading of Use of Animals in Schools Policy – vote required

Mrs. Hitchcock presented the first reading of the policy for Use of Animals in the Schools. Mrs. Vigneau asked if the members had a chance to read the policy and if there were any questions or discussions. Mrs. Vigneau then asked for a motion to accept the policy. Mr. Clawson made a motion to approve the first reading of the Use of Animals in Schools Policy. Mr. Corey seconded the motion. All in favor (5-0).

Executive Session

At 7:24 P.M. Mrs. Vigneau stated that in accordance with Chapter 30A, Section 21 (a) (3) of the MA General Laws, the Millbury School Committee will vote to move into Executive Session for the purpose of discussing collective bargaining and for the purpose of hearing a Step 3 MTA grievance. A roll call vote was taken. Mr. Plante- yes, Mr. Corey – yes, Mrs. Vigneau – yes, Mr. Clawson – yes, Mrs. Nietupski – yes.

Respectfully submitted,

Pamela O'Toole
Administrative Assistant to the Superintendent

Items in Packets:

Regular Session Minutes of 3/9/11
Draft School Calendar 2011-2011
FY2012 Medicaid Warrant Article
Medicaid Reimbursement Program
FY12 Budget sheet
Student Parking Fees revolving account warrant article
Susan T. Hitchcock Contract
Animals in School Policy Draft IMG
Letter to Mr. Bedard from Office of Sheriff
Letters to Wheelabrator and Millbury Savings Bank Thank you!
Millbury Music Notes
SEIU Contract
Letter to Mr. Lyon from Leslie re Meeting
Grievance Meeting: Nurse Jodi
Letter to Commissioner of DESE from Jodi

Approved:

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