

**Millbury School Committee Meeting  
REGULAR SESSION  
Minutes**

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MILLBURY, MASS.

**Date:** December 9, 2015

**Present:** Mrs. Nietupski, Chairperson; Mr. Plante, Vice Chairperson  
Mrs. Vigneau, Mrs. Teixeira, Mr. Wilbur  
Ms. Gianna Okuliczki, Student Advisory Council  
Mr. Myers, Superintendent of Schools  
Mrs. Bellville, Director of Curriculum, Instruction & Assessment  
Ms. Ryan, Director of Pupil Services

**Time:** 6:30 p.m. Tour of the Building  
Mrs. Bennett provided a tour of the Millbury Junior Senior High School.

**Location:** Millbury Junior/Senior High School Media Center  
Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**1. Review and Approval of the Regular Session Minutes of November 19, 2015**

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of November 19, 2015. Mr. Wilbur made the motion to accept, seconded by Mr. Plante. All in favor (4-0). Mrs. Vigneau abstained from the vote.

**2. Report of the Administration**

**a. Congressional Youth Council**

Mr. Myers introduced Austin Hartshorn of the Class of 2016. Austin was nominated by his teachers last year to participate in Congressman Jim McGovern's Youth Cabinet. Austin provided the Committee with an overview of his discussion in the Cabinet regarding renewable energy sources. His recent project on education reform is to enact new legislation in the Congress to replace No Child Left Behind allowing all students to reach their full potential. Austin is polling administrators, teachers and his peers in Central Massachusetts for their input of grievances and solutions to make the education system better.

**b. Gifted High School Student Program at the College of the Holy Cross**

Mrs. Bennett, Principal of the Millbury Junior/Senior High School, introduced seniors Gianna Okuliczki and Keryn Reno, who are participating in this year's Gifted High School Student Program at Holy Cross, to share their experiences as part of the program. Senior Noah McDuffie is also attending the program. Mrs. Bennett noted the program allows twenty qualified students (three from each school) to take one college level course towards graduation requirements which transfers to any college or university in the country.

**c. 2015-2016 National Merit Scholar Award**

*This Item was tabled (recipient did not attend meeting).*

**d. 2016 Superintendent Scholar Award**

*This Item was tabled (recipient did not attend meeting).*

**e. Millbury Jr./Sr. High School Master Schedule 2016-2017 Presentation**

Mrs. Bennett was joined by members of the Scheduling Committee, Stephanie DeLucia, Maryellen Courtney, Chris Settle and Anne Thompson, to provide a PowerPoint overview of the proposed Millbury Junior/Senior High School Master Schedule for 2016-2017. The other members are Ann Kach, Courtney Moran, Kristen Reid and Christine Warren. The objective is to increase student learning opportunities and academic rigor.

The proposed schedule will have rotating teaching blocks to allow for a long block period for labs and extended learning. The scheduling committee has been working since last August, including site visits, to develop a 7 period day covering 5 classes over the course of a day. Each day will include CPT (Common Planning Time) for all departments and CDS (Common Directed Study) for students. This 30 minute block of non-instructional time will allow flexibility for both staff and students at the beginning of the day. The new schedule will allow more course offerings, less scheduling conflicts, a lunch block of 95 minutes to include 72 minutes of instructional time. The new schedule will include 1005 hours and 39 minutes of instructional time over 183 days. Grade 12 students will have the opportunity to receive senior privilege and start their day at 8:20 p.m. Students in grades 7, 8 and 9 will have lunch separate from students in grades 10, 11 and 12.

The next steps include a workshop on transitioning scheduling in Aspen software. Mrs. Bennett noted a Program of Studies will be presented in late January. An update to the Committee will be provided at that time.

*Other Items:*

- Mr. Myers provided the Committee with a copy of the Southern Worcester County Educational Collaborative 2014-2015 Annual Report, as required by new State regulations.
- Assabet Valley Collaborative will provide their Annual Report, which will be sent electronically to the Committee prior to the January meeting.
- Thank you letters were sent to the Millbury Athletic Booster Club for their \$6,000 donation toward Phase I of the Millbury athletic fields' renovation project, and to Mr. and Mrs. Jeffrey Waxman for their \$500 donation to support the "High Five" student incentive program at the high school.
- The Millbury girls' soccer team won the Division 3 State championship and were honored by the Town by proclaiming a "Woolie Day" in their honor.
- Mr. Bedard noted a recent article in the Boston Globe on the improper handling of asbestos. He assured the Committee that Millbury has an AHERA report on each school, which are available on the District's Business webpage.

**3. Budget**

#### 4. Old Business

##### a. Athletic Field Renovation Project Warrant Article

No action was taken.

##### b. Athletic Field Renovation Project Subcommittee

Mrs. Nietupski referred to Mr. Mara's recent update on the athletic field renovation project. She stated that a subcommittee needed to be formed to work on the proposed warrant article of 5.5 million dollars. Mrs. Nietupski nominated Mr. Wilbur to chair the Subcommittee. Mr. Wilbur accepted to chair and agreed to form a Subcommittee. Therefore, Item 4, A, will be tabled until such time that Mr. Wilbur forms a Subcommittee and reports back to the Committee.

Gale Associates recently completed schematics on the project. They are available on the Millbury Junior/Senior High School webpage under the Athletic Facilities section.

##### c. Interest Based Bargaining – Vote Required

Mrs. Nietupski noted that the Committee has been trained in Interest Based Bargaining. She requested a motion to adopt the IBB model for the upcoming negotiations with the Millbury Teachers' Association beginning in January 2016. Mrs. Teixeira made the motion to pursue Interest Based Bargaining for the 2016 contract, seconded by Mrs. Vigneau. All in favor (5-0).

##### d. Administration of Naloxone as part of Policy JLCD

Mr. Myers requested the Committee consider allowing school nursing staff to purchase, store and administer Naloxone. Naloxone (aka Narcan) is administered in case of a drug overdose. He received notification from Dorothy Presser of MASC that this change falls under the umbrella of medication already covered in the policy. However, Mr. Myers did not want to move forward with the initiative without the support of the Committee. The District's physician, Dr. Agrawal, has provided standing orders to be renewed annually. Mr. Myers noted that Naloxone is also available at the police department or local pharmacies. Mrs. Nietupski requested a motion to charge Mr. Myers to allow Naloxone into the school system along with training for distribution. Mrs. Vigneau made the motion to accept, seconded by Mr. Wilbur. All in favor (5-0).

##### e. Policy Subcommittee Update

Mrs. Teixeira provided an update of the Subcommittee's December 3<sup>rd</sup> meeting. The Subcommittee will meet again on January 21<sup>st</sup> to continue with Sections I and J.

#### 5. New Business

#### 6. Executive Session

Mrs. Nietupski noted:

*The School Committee will vote to move into Executive Session, in accordance with MGL Chapter 30A, Section 21(a), 1, to hear complaints or charges brought against an individual, and MGL Chapter 30A, Section 21(a), 3, to discuss strategy options in anticipation of upcoming collective bargaining with the Millbury Teachers' Association.*

A roll call vote was taken at 8:55 p.m.

**Mrs. Teixeira - Yes**

**Mrs. Vigneau - Yes**

**Mrs. Nietupski - Yes**



*Mr. Plante – Yes*

*Mr. Wilbur - Yes*

**7. Future Topics/Events**

- a. Senior Final Exams Half Days – Vote Required
- b. Camp Bournedale Overnight Field Trip – Vote Required

**8. Next Meeting: January 13, 2016 – 7:00 p.m. MHS Media Center**

**9. Adjourn**

The regular meeting session will be adjourned following executive session.

Respectfully submitted,

*Sandra Femino*

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Executive Assistant to the Superintendent

Approved:

*Justin B. Mitchell*

*Kevin Blunt*

*Lester M. Vega*

*Susan Leuxena*

*Chris [Signature]*

Items in Packet:

Draft of November 19, 2015 Regular Session Meeting Minutes

Gifted High School Student Program information from College of the Holy Cross

Handout at Meeting:

PowerPoint presentation of Proposed Master Schedule 2016-2017

“Narcas” Article from the MetroWest Daily News 11/26/2015

SWCEC Annual Report 2014-2015

Thank you Letters (2)