

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

Date: September 23, 2015

Present: Mrs. Nietupski, Chairperson; Mr. Plante, Vice Chairperson
Mrs. Vigneau, Mrs. Teixeira, Mr. Wilbur
Ms. Gianna Okuliczki, Student Advisory Council
Mr. Myers, Superintendent of Schools
Mr. Bedard, Business Manager
Mrs. Bellville, Director of Curriculum, Instruction & Assessment
Ms. Ryan, Director of Pupil Services
Mr. Hall, Principal, Elmwood Street School
Mrs. Lizz Trahan, Instructional Coach

Time: 7:00 p.m.

Location: Elmwood Street School Media Center

Mr. Hall and Mr. Burke provided a tour of Elmwood Street School beginning at 6:45 p.m.

Mrs. Nietupski called the meeting to order at 7:14 p.m. followed by the Pledge of Allegiance.

1. Review and Approval of the Regular Session Minutes of September 9, 2015 and Executive Session Minutes of September 9, 2015

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of September 9, 2015. Mr. Wilbur made the motion to approve, seconded by Mrs. Vigneau. All in favor (5-0).

Mrs. Nietupski noted any changes, additions or deletions to the Executive Session Minutes of September 9, 2015 will have to be made in Executive Session. Mrs. Vigneau made the motion to approve, seconded by Mr. Plante. All in favor (5-0).

2. Report of the Administration

a. Student Council Report

Student Council members Anna Army and Paige Tarasiak updated the Committee on recent and upcoming events at the high school.

b. Daily 5

While on the school tour, Mrs. Lizz Trahan, the PK-3 instructional coach at Elmwood Street School, provided an overview of Daily 5, a teaching strategy being used by Elmwood teachers to structure literacy time more effectively.

Mr. Hall introduced new staff at Elmwood Street School:

c. RETELL Update

Mrs. Bellville updated the Committee on the status of RETELL training in the District. There are currently sixty teachers that are SEI endorsed. Millbury teacher, Coleen Thomas Debari has become a RETELL trainer and will be serving as an in-house trainer for our own staff.

RECORDED
TOWN CLERK
15 NOV 12 AM 8:41
MILLBURY, MASS

Mrs. Bellville noted that the District is in excellent standing moving forward and ensures that all ESL students are placed with teachers who have attained this endorsement.

d. Assessment Data

Mrs. Bellville provided a 12-month assessment calendar and list of current assessments being used in the district. She noted preliminary MCAS scores in ELA and Math are released, however, no PARCC scores have yet been released. School Committee members commented that the state promised timelier reporting when PARCC was announced. The Committee will be updated once results are received.

Mr. Myers referenced these identified sources and the data timetable for achievements as one of the Committee's goals for the 2015-2016 school year to ensure that data is used effectively to support student growth and achievement. The Committee will be informed of the results of data meetings across the district.

e. Home School Update

Mrs. Bellville confirmed thirteen families are currently home schooling their children, while she is still waiting to hear from a few more families who recently moved into the district.

f. McKinney-Vento Summary and Update

Ms. Ryan updated the Committee on the progress in supporting the district's homeless students under the McKinney-Vento Act. As liaison, she attends mandatory training and shared the summary of information across the state and in Millbury. In 2014-2015, the homeless count in the state was 19,515 with 22 identified homeless students in Millbury. Ms. Ryan noted the education of staff to determine who needs support is key in identifying homeless children. One change in Massachusetts law is with the school of origin. Homeless students who are entering a new school building due to grade promotion, no longer have a school of origin. These students must enroll locally unless the district they were enrolled in deems it to be in the student's best educational interest to remain in that district. In this case, transportation will remain a shared responsibility. Families are asked to contact the Special Education office for any additional resources or questions.

g. McKinney-Vento Summary and Update

Ms. Ryan reviewed data from the 2014-2015 Indicator 8: Performance Summary Report. This annual survey of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities. Ms. Ryan disseminated the report through case managers, email and the district website. Currently, there are 314 students in Millbury on IEP's and 29 responses were received. The survey response rate of 9.2% compares to 9.11% statewide. The Agreement Rate for the District was 79.9%, which is over the state Agreement Rate of 78.83%. Ms. Ryan continues to develop systems to gather more participation from Special Education parents.

h. District Safety Update

Mr. Myers updated the Committee on the District's safety goal. The District has been working with the Millbury Police and Fire Departments to enhance student and staff safety. The District has established a district wide safety committee, implemented ALICE in every school with training for every adult to include scenario training, made facility updates to camera systems, launched the SRO pilot program, implemented ID badges, and placed GO-Kits in

every classroom. Mr. Myers noted safety updates the District hopes to achieve this year to include building on ALICE to include age-appropriate training to students, evacuation protocols and relocation drills, and updating the emergency response plan.

As one of the Committee's goals, they agreed to receive quarterly safety updates to include the School Resource Officer. Mr. Myers added that he is in the process of revising the Memo of Understanding with interim Millbury Police Chief Desorcy.

3. Budget

a. Financial Management Planning Committee Meeting Update

Mr. Bedard updated the Committee on the recent Financial Management Planning Committee meeting, of which Mr. Plante is also a member. The Planning Committee is preparing to combine the needs of all departments and develop a final annual report to present to the Board of Selectmen and Town Manager. Mr. Bedard noted the first item on the school's list is to replace three of the boilers at the Elmwood Street School. Moving forward, Mr. Bedard noted the District's telephone system is in need of replacement, especially at the Shaw and Elmwood schools.

The town's Energy Fair will be held on Saturday, October 3, 2015.

4. Old Business

Mrs. Vigneau will serve on the board of the Community Service Learning grants again this year.

Mrs. Bellville reminded the Committee of their invitation to attend the November 3rd professional development day to hear presenter John Saphier, founder and president of Research for Better Teaching.

5. New Business

Mr. Wilbur recognized the efforts of teachers at both Elmwood and Shaw Schools demonstrated at the Back-to-School nights.

Mrs. Nietupski notified the Committee that she will request to be on the agenda for the October 27th Board of Selectmen meeting to seek their support for the renovation / new construction of the Raymond E. Shaw Elementary School. Principal Friedman of the Shaw School will also be invited to attend to report on the general status of the school, along with Mr. Bedard to provide an overview of the Massachusetts School Building Authority process for the statement of interest.

6. Executive Session

At 8:35 p.m., Mrs. Nietupski made the motion to take a roll call vote to move into Executive Session, in accordance with MGL Chapter 30A, Section 21(a), to discuss strategy options in anticipation of upcoming collective bargaining with the Millbury Teachers' Association.

Roll Call Vote:

Mr. Wilbur – yes

Mr. Plante – yes

Mrs. Nietupski – yes

Mrs. Vigneau - yes

Mrs. Teixeira - yes

7. Future Topics/Events

- a. Review of 2015-2016 District Goals
- b. Senior Final Exams Half Days – Vote Required
- c. October 1 Enrollment
- d. FY2017 Budget Timeline
- e. Student Activity Accounts Audit
- f. Student Activity Accounts Sub Account Approval

8. Next Meeting: September 24, 2015 – 5:00 p.m. Policy Subcommittee Meeting
October 14, 2015 – 7:00 p.m. Millbury Jr./Sr. High School Media Center

9. Adjourn

The regular meeting session was adjourned following Executive Session.

Respectfully submitted,


Sandra Femino

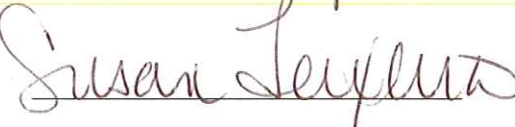
Sandra Femino

Executive Assistant to the Superintendent

Approved:







Items in Packet:

Draft of September 9, 2015 Regular Session Meeting Minutes

Draft of September 9, 2015 Executive Session Meeting Minutes

Information on McKinney-Vento from K. Ryan

DESE McKinney-Vento Homeless Assistance

FY2014 MA Special Education Annual Performance Report Indicator 8