

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

Date: June 10, 2015

Present: Mrs. Nietupski, Chairperson; Mr. Plante, Vice Chairperson
Mrs. Vigneau, Mrs. Teixeira, Mr. Wilbur
Gianna Okuliczki, Student Advisory Council
Mr. Myers, Superintendent of Schools
Mr. Bedard, Business Manager
Mrs. Bellville, Director of Curriculum, Instruction and Assessment
Ms. Ryan, Director of Pupil Services

Time: 7:00 p.m.

Location: Millbury Jr./Sr. High School Media Center

Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

1. Review and Approval of the May 27, 2015 Regular Session Meeting Minutes and Executive Session Meeting Minutes of May 27, 2015

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of May 27, 2015. Mrs. Nietupski requested a motion to approve the minutes. Mr. Plante made the motion to approve, seconded by Mr. Wilbur. All in favor (4-0). Mrs. Vigneau abstained.

Mrs. Nietupski noted that any changes, additions or deletions to the Executive Session Minutes of May 27, 2015 will have to be made in Executive Session. Mrs. Teixeira made the motion to approve, seconded by Mr. Plante. All in favor (4-0). Mrs. Vigneau abstained.

2. Report of the Administration

a. Millbury Youth Police Academy

Mr. Myers introduced Lieutenant Desorcy who provided an overview of the Millbury Youth Policy Academy, a new initiative that will take place at the High School this summer. The Academy will run from 8:00 a.m. to 3:30 p.m. during the week of July 27-July 31, 2015. Lieutenant Desorcy reported the Academy is being supported through a generous donation of a Millbury resident for fifteen students to attend free of charge. The Academy will consist of current grade 8 and 9 Millbury students. Applications will be sent home through the schools with a June 26th deadline for the return of the packet.

b. Introduction of SRO, Nikki Oliveri

Lieutenant Desorcy introduced Officer Nikki Oliveri, the newly-appointed School Resource Officer. Officer Oliveri will attend SRO training this summer and join the schools full-time at the beginning of the 2015-2016 school year. Officer Oliveri provided a brief summary of her past twenty years on the police force. Mr. Myers noted this appointment is due to the strong support of the Millbury Board of Selectmen and the School Department's shared vision for an SRO in the district.

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c. Virtual High School Report

Mr. Myers provided information regarding VHS courses and enrollment for the 2014-2015 school year. The VHS program allows us to expand a varied program of studies to students. The program is included in our budget for 2015-2016 and the membership fee includes two Millbury faculty members to teach a VHS course.

d. 2015 Graduation

Mr. Myers provided summary remarks regarding this year's graduation ceremony, which took place on Friday, June 5th at Mechanics Hall. He noted that 129 Millbury High School Seniors receiving diplomas at Mechanics Hall, with 4 students choosing not to walk for a total of 133 graduates. Three seniors will attend summer school and one student will repeat. The Committee will be notified of the summer school graduation arrangements.

AVC Report

Mr. Myers included an Assabet Valley Collaborative Report on approved rates and tuitions for member and non-member schools for the 2015-2016 school year. He noted a slight increase in tuition (the first in 3 years) and the cost saving benefit for Millbury to be a member of AVC. Mr. Myers stated that AVC is in good financial shape making prudent financial decisions.

e. STEM Initiative with WPI

Mrs. Bellville provided the Committee with an overview of Millbury's STEM initiative, which was developed in partnership with Worcester Polytechnic Institute. Millbury was selected as one of four districts chosen to participate. The team consisted of Mrs. Bellville, Andy Hall, Chris Mainhart, Sherrie Morin, Debbie Schroeder, Mark Sutphen and Mandy Vasil.

At Mr. Myer's request, Mrs. Bellville informed the Committee about Atlas Rubicon. The 3-year online plan will train teacher leaders to instruct Millbury staff during the four half-day professional development days solely on curriculum mapping. As a result, the district will be able to customize our own template with a focus on aligning assessments with the standards for PreK-12. The system also allows online access for parents to access Millbury's curriculum, which will potentially be available in 3-5 years.

f. ELL and Sped Update

Ms. Ryan briefed the Committee on recent ELL and Special Education initiatives:

- In January, ELL students in K-12 participated in the annual ACCESS testing to monitor student progress in acquiring academic English.
- An LPAC meeting will be held on Thursday, June 18th from 5:30-7:30 p.m. at the Elmwood Street School to provide ESL families an opportunity to work with interpreters to complete registration paperwork.
- The Special Education office is currently reviewing applications for a licensed Speech and Language Pathologist to replace the current assistant Pathologist at Elmwood Street School.
- The Special Education Parent Advisory Council will hold its final meeting on Wednesday, June 17th at 6:30 p.m. in the Community Room at Elmwood Street School.

- Special Education Extended School Year program will run from July 6 – August 6 (Monday-Thursday) from 9:00 a.m. to 12:30 p.m. with lunch being served.

At Mr. Myer's request, Ms. Ryan explained the WIDA consortium and the impact it has on the ESL population in Millbury.

Mr. Myers reminded the Committee and viewers of the School Safety information night being held on Thursday, June 11 at 6:00 p.m. in the Millbury Junior/Senior High School MHS auditorium. Sergeant Lewos and Officer Oliveri will be available to highlight safety initiatives and share age appropriate curriculum for review.

g. Recognition of Student Advisory Council Representative

Mr. Myers recognized Millbury junior Gianna Okuliczki, who served as the Student Advisory Council Representative to the School Committee this year. Ms. Okuliczki is a non-voting member of school committee. Ms. Okuliczki stated her role on the Advisory Council is to search for ways to improve communication between students and administration. Two members from every grade level are on the Council. She will be returning as representative to the Committee in the fall.

h. Introduction of Millbury Jr./Sr. High School Principal

Mr. Myers formally introduced Mrs. Tara Bennett, who will assume the position of Millbury Junior/Senior High School Principal on July 1, 2015. Mrs. Bennett earned her undergraduate degree from the University of Vermont and her Master of Science from Springfield College. She is completing her sixth year as the principal of Uxbridge High School. Prior to that, she was Uxbridge High School's assistant principal for three years and a teacher and department chair at Framingham High School. Mrs. Bennett addressed the Committee on creating her entry plan and complimented Millbury on the smooth transition for staff and students.

3. Budget

a. French River and TEC Educational Collaborative Bid Results – Vote Required

Mr. Bedard noted French River Educational Collaborative has solicited bids on behalf of twenty-three school districts, including Millbury. Items for bid include copy paper, classroom supplies, technology supplies, custodial supplies and athletic supplies. The TEC Collaborative is a purchasing organization procuring bids to support the School Lunch program.

Mr. Bedard recommended that the Committee vote to accept all the FREC bids and the TEC bid.

Mrs. Vigneau made the motion to accept the French River Educational Collaborative bids, seconded by Mr. Plante. All in favor (5-0).

Mrs. Vigneau made the motion to accept the TEC Educational Collaborative bid, seconded by Mr. Plante. All in favor (5-0).

b. Facility Update

Mr. Bedard informed the Committee the district will be completing auditorium stage inspections at the high school during the summer. Installation of kitchen rooftop variable speed drive motors will be done at the Elmwood Street School with funding from the Green

Communities Grant. National Grid is providing rebates to assist funding from the Green Communities Grant to optimize our Honeywell automated temperature control settings.

Mr. Bedard is researching the possibility of upgrading Elmwood's internal electrical transformers to more energy efficient transformers.

The Wide Area Network (WAN) upgrade installation to boost capabilities of our network at all three schools is expected to be completed over the summer months.

Mr. Bedard announced that Millbury Junior/Senior High School will host a community Energy Fair on October 3, 2015 along with the towns of Sutton and Auburn. The Millbury Energy Advisory Committee will sponsor the event.

Mr. Bedard reported that the district is currently at an 18-19% reduction in energy consumption since 2009. This is in line with the five year plan to reduce energy consumption by 20%.

4. Old Business

a. Revision of School Calendar 2015-2016 – Vote Required

Mr. Myers noted the original calendar did not include the scheduled 188 days for teachers. Mrs. Nietupski requested a motion to accept the revised 2015-2016 calendar. Mr. Plante made the motion to accept, seconded by Mr. Wilbur. All in favor (5-0).

b. Policy Subcommittee Update

Mrs. Teixeira reported on the Policy Subcommittee Meeting of May 21st. Sections discussed were Section F, Fiscal Management, and the Homeschooling Policy. The next meeting is scheduled for June 18th to discuss Section G, Personnel.

5. New Business

a. School Choice Vote

Mr. Myers noted the following factors to the Committee for consideration of School Choice: His recommendation is to keep with past practice to not be a school choice district. He noted that financially just a fraction of the cost per pupil is received annually. In addition, classrooms in grades K-9 do not have room to accommodate school choice students. Mrs. Nietupski requested motion to continue as a no school choice district. Mrs. Vigneau made the motion to approve, seconded by Mrs. Teixeira. All in favor (5-0).

b. Superintendent's Evaluation

Mrs. Nietupski stated that all of the superintendent's evaluation documents are public record and will be maintained in the Superintendent's office. DESE requires input from all members and an aggregate is provided by the Chairperson, which was read by Mrs. Nietupski. The Committee rated the Superintendent proficient in all four standards: Instructional Leadership, Management and Operations, Family and Community Engagement and Professional Culture.

6. Executive Session (if needed)

7. Future Topics/Events

a. Review and Acceptance of Section A of School Committee Policies

- 8. Next Meeting:** June 24, 2015 - 7:00 p.m. (*if needed*) It was determined this meeting was not needed.
July 9, 2015 – 5:30 p.m. – Closing of FY2015 – Supt. Conf. Room
July 21, 2015 – 6:00 p.m. – MASC Orientation: Charting the Course
July 28, 2015 – 6:00 p.m. – MASC Workshop: Committee Relations and Goal Setting

9. Adjourn

At 8:30 p.m., Mrs. Nietupski requested a motion to adjourn. Mrs. Vigneau made the motion to adjourn, seconded by Mr. Plante. All in favor (5-0).

Respectfully submitted,

Sandra Femino

Executive Assistant to the Superintendent

Approved:

Jennifer B. Nietupski
Susan Lejeune
Kevin Plante
Chris Vigneau

Items in Packet:

Draft of Regular Session Meeting Minutes of 5/27/2015

Draft of Executive Session Meeting Minutes of 5/27/2015

Data on Virtual High School 2014-2015

Memo from R Bedard dated 6/2/15 Re: French River and TEC Educational Collaborative Bid Results

Memo from R Bedard dated 6/4/15 Re: Maintenance Memo

Draft of Revised School Calendar 2015-2016

Superintendent Evaluation Packet

Handouts at Meeting:

Environmental Council Spring Newsletter

Assabet Valley Collaborative Rates and Tuitions for 2015-2016 School Year