

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

Date: May 27, 2015

Present: Mrs. Nietupski, Chairperson; Mr. Plante, Vice Chairperson
Mrs. Teixeira, Mr. Wilbur
Mr. Myers, Superintendent of Schools
Mr. Bedard, Business Manager
Ms. Ryan, Director of Pupil Services

Absent: Mrs. Vigneau
Gianna Okuliczki, Student Advisory Council

Time: 7:00 p.m.

Location: Millbury Jr./Sr. High School Media Center

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MILLBURY, MASS
TOWN CLERK

Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

1. Review and Approval of the May 13, 2015 Regular Session Meeting Minutes and Executive Session Meeting Minutes of March 25, 2015 and April 8, 2015

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of May 13, 2015. Mr. Wilbur requested a change to page 2, c. ELL and Sped Update, paragraph 2 should read Ms. Ryan instead of Mrs. Ryan. Mrs. Nietupski requested a motion to approve the corrected minutes. Mrs. Wilbur made the motion to approve, seconded by Mrs. Teixeira. All in favor (4-0).

Mrs. Nietupski noted that any changes, additions or deletions to the Executive Session Minutes of March 25, 2015 will have to be made in Executive Session. Mr. Plante made the motion to approve, seconded by Mrs. Teixeira. All in favor (3-0).

Mrs. Nietupski noted that any changes, additions or deletions to the Executive Session Minutes of April 8, 2015 will have to be made in Executive Session. Mr. Plante made the motion to approve, seconded by Mrs. Teixeira. All in favor (3-0).

2. Report of the Administration

a. Recognition of Jessica Sharon and Acceptance of Donation from Windle Field Fundraiser – Vote Required

Mr. Myers recognized Millbury senior Jessica Sharon for her four years of service to the Windle Field Rejuvenation Project as part of the Blackstone Valley Leadership Academy. Jessica was mentored by Jayne Davolio, Millbury Town Clerk. Jessica presented a \$2,000 check from the Windle Field fundraiser to be used for the softball fields at the high school and Windle Field. Mrs. Nietupski asked for a motion to accept the donation. Mrs. Teixeira made the motion to accept, seconded by Mr. Plante. All in favor (4-0).

Student Council President, Kerrin O’Leary, updated the Committee on recent and upcoming events.

b. Wheelabrator Presentation

Members of Wheelabrator Club along with teachers Sherrie Morin and John Hillier provided a presentation on their project at this year’s annual Wheelabrator Symposium. This year’s focus on environmental issues included expanding the recycling program at the Elmwood Street School, developing science literature resources for grade 3 science curriculum to meet Common Core standards, and refurbishing an energy cart from the Wheelabrator Club of 2011.

c. SWCEC 2nd & 3rd Quarter Reports

Mr. Myers included 2nd and 3rd Quarter Reports from the Southern Worcester County Educational Collaborative in the Committee’s packet. He noted that SWCEC has a new Executive Director, Mrs. Beth Fitzmaurice, Special Education Director of the Franklin Public Schools. Mr. Myers stated that SWCEC is a good program delivering high quality services to our students.

d. Appointment of Representative to SWCEC Collaborative Board and the Assabet Valley Collaborative Board for FY2016 – Vote Required

Mr. Myers noted each year a vote is required to appoint a school committee member or superintendent to serve on that board. Mrs. Nietuski requested a motion to appoint Mr. Myers to the Southern Worcester County Educational Collaborative board for the 2015-2016 school year. Mr. Wilbur made the motion, seconded by Mrs. Teixeira. All in favor (4-0).

Mrs. Nietuski requested a motion to appoint Mr. Myers to the Assabet Valley Collaborative Board for the 2015-2016 school year. Mr. Wilbur made the motion, seconded by Mrs. Teixeira. All in favor (4-0).

e. NEASC Postponement of Decennial Evaluation of MHS

Mr. Myers reported official confirmation from Janet Allison of the New England Association of Schools and Colleges that the scheduled decennial evaluation of Millbury Memorial Junior-Senior High School has been moved from calendar year 2017 to calendar year 2018. This postponement was originally offered to Millbury in order to allow NEASC to better balance their accreditation schedule.

3. Budget

a. FY2016 School Operating Budget – Vote Required

Mr. Bedard noted the FY2016 Medicaid Warrant Article is \$93,036. It was originally submitted as \$93,027. This increase of \$9 requires an approval vote. Mrs. Nietuski requested a motion to approve the final budget of \$19,885,050 as submitted at the Annual Town Meeting. Mrs. Teixeira made the motion to approve, seconded by Mr. Plante. All in favor (4-0).

b. Capital Project Requests – Financial Management Planning Committee

Mr. Bedard notified the Committee that the Millbury Financial Management Planning Committee recently reengaged. He provided an outline of twenty-five Capital Budget Items for the school department projected over the next five years.

The new Capital Budget includes:

- Item #3 – Replacing the three boilers at the Elmwood Street School with two new boilers. This is the number one priority at the next town meeting in May of 2016.
- Item #16 – Gale Associates proposal for field improvements at Millbury Junior-Senior High School and Windle Field.
- Item #21- District wide Science textbooks.
- Item #11 – MHS Exterior bleachers request for \$150,000 (2 sections) break out to \$75,000 and \$75,000 over 2 years and can proceed with Gale Associates proposal since they are movable bleachers.

Mr. Bedard stated that Items #10, #11 and #12 will be eliminated if Gale Associates proposal goes forward. Item #9 would not be needed if Shaw School is replaced. Mr. Bedard noted that the quote of 26 million is a rough estimate based on similar schools and enrollment and is for planning purposes only.

Mr. Bedard noted the Leadership Team was asked for an order of their first four priorities: #1 Boiler replacement at Elmwood Street School, #19 Technology: Classroom/Lab Computers; #20 Technology: Mobile/Portable Labs; #11 MHS: Exterior Bleachers (One section of bleachers). Mr. Bedard stated the compiled school and town department request will be submitted to the Town Manager and Superintendent of Schools by December 31, 2015.

c. Revolving Account Update

Mr. Bedard provided and reviewed the Revolving Account Update through April 30, 2015. These accounts are used for specific purposes and help to defray custodial and instructional salary costs in the school budget.

d. FY2015 Budget Expenditure Update

Mr. Bedard provided and reviewed a Budget Expenditure Update through May 20, 2015. He noted this will be the last report until July when the FY2015 books are closed.

4. Old Business

a. Millbury Jr./Sr. High School Principal Search

Mr. Myers forwarded candidates Jeffrey Lizotte of Northbridge High School and Tara Bennett of Uxbridge Public Schools in the Millbury Junior-Senior High School principal search. Both candidates were part of a community forum, and met with students and the Leadership Team for a conversation of their vision for MHS. Mr. Myers will introduce the selected candidate at the June 10th school committee meeting.

5. New Business

a. Draft of 2016 School Committee Dates

Mr. Myers provided a draft of the FY2016 school committee dates for consideration.

6. Executive Session

At 8:30 p.m., Mrs. Nietupski stated:

"The School Committee will vote to move into Executive Session, in accordance with MGL Chapter 30A, S21 (a) (1) to consider the discipline or dismissal of, or to hear complaints or charges brought against a public officer, employee, or individual."

A roll call vote was taken:

Mr. Wilbur – Yes

Mr. Plante – Yes

Mrs. Nietupski – Yes

Mrs. Teixeira - Yes

7. Future Topics/Events

- a. Review and Acceptance of Section A of School Committee Policies
- b. School Choice Vote
- c. Superintendent's Evaluation

8. Next Meeting: June 10, 2015 - 7:00 p.m. – Millbury Jr./Sr. High School Media Center
June 24, 2015 – 7:00 p.m. *(if needed)*
July 9, 2015 – 5:30 p.m. – Closing of FY2015 – Supt. Conf. Room

9. Adjourn

The regular meeting session will be adjourned immediately following the executive session.

Respectfully submitted,

Sandra Femino

Executive Assistant to the Superintendent

Approved:

Janice B. Nietupski
Susan Teixeira
Kevin Plante
Christy Wilbur

Items in Packet:

Draft of Regular Session Meeting Minutes of 5/13/2015
SWCEC 2nd & 3rd Quarter Reports
NEASC Letter on Postponement of Decennial Evaluation dated 5/5/2015
FY2016 School Operating Budget
Capital Project Requests
Revolving Account Update
FY2015 Budget Expenditure Update