

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

RECEIVED
TOWN CLERK
12 SEP 20 AM 8:54
MILLBURY, MASS.

Date: May 23, 2012

Present: Mrs. Nietupski, Chairperson, Mr. Borowski, Vice Chairperson, Mrs. Vigneau, Mr. Corey, Mr. Plante, Mrs. Hitchcock, Superintendent of Schools, Mr. Bedard, Business Manager

Time: 7:00 p.m.

Location: Millbury Junior Senior High School Media Center

1. Open Meeting

2. Vote to Move Into Executive Session

Mrs. Nietupski asked for roll call vote to move into Executive Session under MGL Chapter 30A, Section 21 (a) (7) for discussion between client and the school's district attorney. The Open Meeting will resume at approximately 7:30 p.m. A roll call was taken: Mrs. Vigneau – yes, Mr. Corey – yes, Mrs. Nietupski – yes, Mr. Borowski – yes, Mr. Plante – yes. All in favor (5-0).

3. Approval of the Regular Session Minutes of May 9, 2012

Mrs. Nietupski asked if there were any changes, additions or deletions from the Regular Session Minutes of May 9, 2012. Mr. Borowski stated that since he was serving as Chairperson at the meeting, he did not make the motion under Section 4. **Old Business a. Revise the 2012-2013 School Calendar – vote required.** Correction reads: Mrs. Vigneau made the motion to approve seconded by Mr. Plante. All in favor (4-0). Mrs. Nietupski asked if there was a motion to accept with changes noted. Mr. Corey made the motion to accept seconded by Mr. Plante. Mrs. Nietupski abstained from the vote. All in favor (4-1-0).

4. Report of the Administration

a. Student Council Report

Vice President of the Student Council, Megan Crain, updated the committee on all extra curricular events and upcoming events at the Junior/Senior High School.

b. VEX Robotics Presentation

Mrs. Hitchcock invited the members of the VEX Robotics team to the podium. Courtney Diamond thanked the members of the committee for their support and provided some background of the program. She introduced the other members of the team: Ashley Kim, Nicole Machacz, Megan Andresano, Patrick Jackson, Peter Jenkel and Francis Gallagher. Patrick Jackson invited the committee to watch a slide presentation on highlights of the 2012 VEX World Competition held in Anaheim, California. Ms. Pamela Graves reported

on several fundraisers which helped to contribute to the expenses involved along with donations from several local businesses. Professional Limousines donated their services for rides to and from Logan Airport for all members along with the three chaperones attending the trip. Mrs. Mandy Vasil also thanked the school committee for their support and for allowing her to attend the trip. She acknowledged Mr. Bruce Rawley's commitment and dedication to the event each year. Mrs. Hitchcock commended the team on representing Millbury at the event and also acknowledged Mr. Rawley for his skills and for motivating the students. She also thanked Mrs. Vasil and Ms. Shari Weaver for their team effort.

Mrs. Hitchcock requested Ms. Graves provide a list of donors for acknowledgement.

c. Update on Status of Educator Evaluation Plan

Mrs. Hitchcock referred to the presentation previous to the meeting where Mr. Glenn Koocher, the Executive Director of MASC spoke on the tremendous amount of work which is required in the Educator Evaluation Plan for all districts. Millbury is receiving funding from the Race to the Top Grant, which requires implementation of the plan by September 1, 2012. Mrs. Hitchcock briefly outlined the evaluation process. A hearing is required as part of the plan and she recommended it take place at the beginning of the June 13th school committee meeting. The meeting will be open for any comments from the public. Mrs. Hitchcock also updated the committee on the team of 17 members currently participating in meetings on how to proceed on a memo of agreement to meet both labor and management requests under the contract. Possible negotiation points under the contract language will address which teachers are the first to be evaluated this coming year, the things that can be negotiated, what core standards are mandated and what is not subject to collective bargaining. Also, decisions are being made on how many walkthroughs will occur in each of the two years for one individual, the format for feedback from the walkthroughs, and if one or both of the walkthroughs will be unannounced. They are also looking at evidence to qualify and quantify information pulled together by the educator, which will be compiled before the evaluation is conducted. Student work, parent communication, meeting participation and student achievement will all be factors in the evaluation. During the first year, student achievement will not be required. It will be part of the second year cycle along with the use of surveys. Forms to manage this information will be on the district website under the Teach Point software, which is highly recommended from the Department of Elementary and Secondary Education. Ipads have been purchased with funds from the Race to the Top Grant to assist evaluators in efficiency and meeting time restraints. Mrs. Hitchcock reported the team is hoping to continue collaborating with the union on this new plan. Ratification is expected before the end of the school year (*or by August/September*) and will come back before the school committee for approval.

d. Graduation Reminder: Friday, June 8, 2012 7:00 p.m., Mechanics Hall

Mrs. Hitchcock informed the committee members that each will receive 2 tickets and asked if any more were needed. She also reported that Mrs. Vasil has booked Mechanics Hall for five years out for this ceremony due to its popularity for such events

5. Budget

Mrs. Nietupski asked if there were any items under budget. Mr. Bedard indicated there were none.

6. Old Business

Mr. Borowski requested an update of the straw-man proposals on the Blackstone Valley Tech discussion of the last meeting. Mrs. Hitchcock asked if she can have time to meet with the guidance department and spend some time in early summer to develop her thoughts on alternative ways in which to help these students who are not accepted into BVT. She suggested a separate career/trade fair with service representatives along with possible internships with local tradesman as part of the solution. Mrs. Hitchcock informed the committee she will be sure the sixth graders are provided a presentation on the requirements to be accepted into BVT. She agreed to make a full report on the first school committee meeting in the fall. Mr. Corey agreed to her suggestions and approved of the idea to get area tradesmen involved.

Mr. Plante questioned the status of SAT scores. Mrs. Hitchcock responded that the scores do come into the district and are also sent directly home to the student. Mrs. Vasil also reported that these scores are included in the student's cumulative file. Students also have the option of having the scores sent directly to any colleges they are interested in attending. Mrs. Hitchcock reported that Millbury scores are competitive with the average range of scores throughout the nation.

7. New Business

a. Discussion Pertaining to School Choice for 2012-2013 – Vote required

Mrs. Nietupski asked for any discussion pertaining to School Choice for the 2012-2013 school year. Mrs. Hitchcock recommended that the committee vote that Millbury opt not to be involved in school choice. The vote is required to be submitted by June 1, 2012 to the Department of Elementary and Secondary Education. Mrs. Vigneau made the motion that Millbury opt not to be involved in school choice, seconded by Mr. Plante. All in favor (5-0).

Mrs. Vigneau stated that she wants to review the policy on students who come to our school who don't really live in Millbury. Mrs. Hitchcock stated these students are asked to leave the district. Mrs. Vigneau asked for a review of the policy in the future.

b. First Reading of the No Idling Regarding Motor Vehicles on School Grounds – Vote required

Mr. Bedard referred to the recommended new policy, which essentially prohibits any idling of school buses or vehicles on school properties for longer than three minutes at a time. He noted it is mostly already adhered to but that the state law requires a policy be in place. The only exception to the policy is for refrigerated trucks delivering supplies for school lunch. The policy will also help to provide clean air, reducing our carbon footprint as a Green Community. Mr. Corey questioned who enforces the penalties of the policy. Mr. Bedard along with the help of local authorities and the EPA will be involved if problems arise. Mr. Plante suggested a warning for first time student offenders to which Mr. Bedard agreed. Information on the policy will be provided through the administration at the high school when issuing parking permits. Mr. Bedard

recommended a vote to put the policy in place. Mrs. Vigneau made a motion to approve the First Reading of the No Idling Regarding Motor Vehicles on School Grounds, seconded by Mr. Borowski. All in favor (5-0).

c. Review of DRAFT Indirect Cost Agreement – Vote required

Mr. Bedard referred to this same draft as was presented in the fall. Mr. Turbitt and Mr. Bedard have gone through it more on methodology and allocation of payments through the town for our employees and the costs attributed to the school account. The DESE requires an agreement on how to allocate these funds. Mr. Bedard stated that Mr. Turbitt and the Board of Selectmen will vote on shortly and requested a vote be made from the committee. Mrs. Nietupski asked if a single vote was required for approval. Mr. Bedard concurred. Mr. Borowski made a motion to approve the Indirect Cost Agreement seconded by Mr. Plante. All in favor (5-0).

d. Vote to Approve the Superintendent as a Voting Member of the Assabet Valley Collaborative Board of Directors and to Approve the Addition of Grafton as a Member, under the Collaborative Agreement

Mrs. Hitchcock reported action is required every year to approve her as a Voting Member of the Assabet Valley Collaborative Board of Directors. A copy of the minutes of the meeting is then provided as confirmation to the Board of Directors. Mr. Borowski made a motion to approve the Superintendent as a Voting Member of the Assabet Valley Collaborative Board of Directors seconded by Mr. Plante. All in favor (5-0).

Mrs. Hitchcock also noted approval is needed for the addition of Grafton as a member under the Collaborative Agreement. Grafton has petitioned to become a member, which requires the Commissioner's approval along with the vote of all school committees who are members. Mrs. Hitchcock stated inclusion is highly beneficial and cost effective. Mrs. Vigneau made a motion to approve the Addition of Grafton as a Member, under the Collaborative Agreement, seconded by Mr. Plante. All in favor (5-0).

8. Next Meeting	June 13, 2012	7:00 p.m. MHS Tour – 6:30 p.m.
	June 27, 2012	7:00 p.m. MHS (to be determined)
	July 11, 2012	5:30 p.m. Central Office

9. Adjourn at 8:10 p.m.

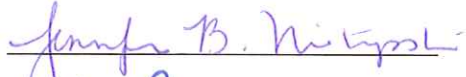
Mrs. Nietupski called for a motion to adjourn. Motion to adjourn was made by Mr. Borowski, seconded by Mr. Plante. All in favor (5-0).

Respectfully submitted,
Sandra Femino
Sandra Femino
Executive Assistant to the Superintendent

Approved:









Items in Packet:

Draft of Regular Session Minutes of 5/9/2012

School Choice Numbers as of 1/1/2012

Policy Regarding Motor Vehicles Idling on School Grounds

Draft of Indirect Cost Agreement between The Town of Millbury and The Millbury Public Schools

Invitation to Senior Project Night – 5/17/2012

Job Postings (6)