

**Millbury School Committee Meeting  
REGULAR SESSION  
Minutes**

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MILLBURY, MASS.

**Date:** May 8, 2013

**Present:** Mrs. Nietupski, Chairperson, Mr. Borowski, Vice Chairperson,  
Mrs. Vigneau, Mr. Corey, Mr. Plante, Mrs. Hitchcock,  
Superintendent of Schools, Mr. Bedard, Business Manager

**Time:** 7:00 p.m.

**Location:** Millbury Jr./Sr. High School Media Center

**Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.**

**1. Reorganization of the School Committee**

Mrs. Hitchcock entertained a nomination for Chairperson of the School Committee. Mrs. Vigneau nominated Mrs. Nietupski, seconded by Mr. Plante. All in favor (5-0). Mrs. Nietupski entertained a nomination for Vice Chairperson of the School Committee. Mrs. Vigneau nominated Mr. Borowski, seconded by Mr. Plante. All in favor (5-0). Mrs. Nietupski entertained a nomination for a School Committee member to be represented on the Millbury Financial Management Planning Committee. Mrs. Vigneau nominated Mr. Plante, seconded by Mr. Borowski. All in favor (5-0). Mrs. Nietupski entertained a member of the School Committee to sign weekly payroll. Mrs. Vigneau nominated Mr. Borowski, seconded by Mr. Plante. All in favor (5-0).

**2. Approval of the Regular Session Meeting Minutes of 4/24/2013**

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of April 24, 2013. Mr. Borowski made a motion to approve, seconded by Mr. Corey. All in favor (5-0).

**3. Report of the Administration**

Mrs. Hitchcock informed the committee that Thomas Machacz, a 7<sup>th</sup> grader, participated in the state Geography Bee and place in one of the top 100 positions. Thomas is the son of Millbury Municipal Secretary, Tish Hayes, and Steven Machacz. A congratulatory letter will be written on behalf of the School Committee.

**a. DESE Approval of the Three Year Millbury Technology Plan**

Mrs. Hitchcock announced the approval from the Department of Elementary and Secondary Education of the 3-year Technology Plan for the district. This plan is the result of the work of the IT Director, Mr. Robert Bellville, his IT team and the technology committee. Mrs. Hitchcock stated that this approval puts the district in a good position

over the next three years (2013-2016) for work on the Digital Learning Survey and the PARCC (Partnership for Assessment of Readiness for College and Careers). The PARCC program must be in effect in September of 2014, requiring all state assessments are administered on computers. She noted that Millbury, along with many other districts, is very much behind with this requirement and that funding of \$130,000 from the local budget will help with these technology updates.

**b. NEASC Approval of the Millbury Jr./Sr. High School 5 Year Progress Report and Continued Accreditation**

Mrs. Hitchcock referred to the difficulty last year with the NEASC report. This report is done every ten years for a high school's accreditation. Mrs. Hitchcock commended Mrs. Vasil and her staff on their work and the Committee's acceptance of the Five-Year Progress Report of the Millbury Junior-Senior High School and the continuance of the school's accreditation. Mrs. Hitchcock read the findings from the NEASC letter.

**c. Notification Letter to DESE Regarding School Choice**

Mr. Hitchcock referenced the notification letter to the Department of Elementary and Secondary Education regarding Millbury's position on non-participation in School Choice for the 2013-2014 school year.

**4. Budget/Facilities**

**Possible Additional Budget Reductions**

Mrs. Hitchcock announced that the town voted for a reduction of \$109,000 in the budget submitted to town hall. This reduction was done without the loss of any positions. Mrs. Hitchcock stated that she has heard from the Town Manager, Mr. Spain, that there may be another reduction of \$138,400 once the final budget is confirmed through the Senate. She noted that Senator Moore is concerned about the Senate budget and the possibility of incurring more than the \$138,400 reduction. The town is looking at some savings through the health insurance program. Mrs. Hitchcock informed the committee that two highly experience staff were on leave this year and were offered full time positions and will not be returning in the fall. This will allow us to hire staff at a lower salary providing the district with a \$5,000 to \$10,000 recovery to offset some of the \$138,400. However, she noted that beyond these items, there are no other places to cut and was alerting the community to support the schools so that we do not get to that point. Mrs. Nietupski stated the committee will need to hear the final numbers. Mrs. Hitchcock noted that the Senate's budget is due on May 15<sup>th</sup>. Mr. Corey concurred that he is hearing a considerable amount of money will be cut from the budget. Mr. Bedard stated that the Senate has to live with the parameters that have been set from the House. Mr. Borowski expressed grave concern around the budget numbers but offered kudos to the school administration and their work with the Town Manager.

Mr. Bedard indicated there will be a need of a second Town Meeting in June to clarify the numbers for Chapter 70 funding.

**5. Old Business**

Mrs. Vigneau stated that she and Mrs. Nietupski attending the Junior High Play and commended them on a great performance. She also mentioned the second graders at Elmwood and their bicentennial performance, and the wonderful things happening in our schools. Mrs. Hitchcock stated that thank you notes will be sent to all those involved. Mrs. Vigneau requested a note also be sent to those involved in the Senior High Play.

#### **6. New Business**

##### **a. Vote to Accept \$250 Donation for MHS from the Cruzzin Dreams Car Show**

Mrs. Nietupski requested a motion to approve the \$250 donation to the Millbury Junior Senior High School from the Cruzzin Dreams Car Show. Mr. Borowski expressed the committee's appreciation and made the motion to accept, seconded by Mr. Corey. All in favor (5-0). Mrs. Hitchcock stated a letter of thanks will be sent on behalf of the committee.

#### **8. Executive Session**

Mrs. Nietupski made a motion at 7:21 p.m. to move into Executive Session *"In accordance with MGL Chapter 30 A, S 21 (3), the Millbury School Committee will vote to move into Executive Session to discuss strategy with respect to collective bargaining."*

Roll Call:

Mrs. Vigneau	Yes
Mr. Corey	Yes
Mrs. Nietupski	Yes
Mr. Borowski	Yes
Mr. Plante	Yes

**9. Next Meeting:    May 22, 2013  
                              June 12, 2013**

#### **10. Adjourn**

The Regular Session Meeting will be convened for adjournment following the Executive Session.

Respectfully submitted,

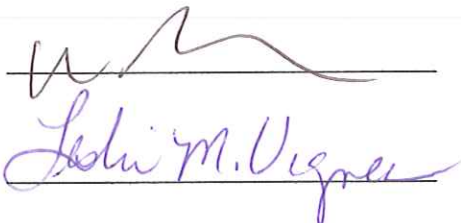
*Sandra Femino*

Sandra Femino

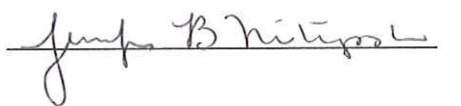
Executive Assistant to the Superintendent

Approved:

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John M. Vigneri



Joseph B. Nitipoul

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**Items in Packet:**

**Draft of Regular Session Minutes of 5/8/2013**  
**Memo dated May 2013 on Approval of Millbury Tech Plan**  
**Copy of MPS Technology Plan 2013-2016**  
**Letter to M Vasil dated 4/16/2013 on NEASC accreditation for MHS**  
**Letter to R Hatch dated 4/25/2013 on School Choice decision**

**Hand Outs at Meeting:**

**Draft of Executive Session Minutes of 5/1/2013**  
**Draft of Special Session Minutes with BOS and Finance Committee of 5/2/2013**