

**Millbury School Committee Meeting
REGULAR SESSION
Minutes**

RECORDED
TOWN CLERK
14 SEP 26 AM 9:50
MILLBURY, MASS

Date: April 30, 2014

Present: Mrs. Nietupski; Mrs. Vigneau; Mr. Plante; Mrs. Teixeira;
Mrs. Hitchcock, Superintendent of Schools; Mr. Bedard, Business
Manager; Ryan Mercier, Student Advisory Council

Absent: There is currently one vacancy on the School Committee

Time: 7:00 p.m.

Location: Millbury Jr./Sr. High School Media Center

Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

1. Reorganization of the Millbury School Committee

Mrs. Nietupski turned the meeting over to Mrs. Hitchcock to chair the reorganization of the School Committee.

Mr. Plante nominated Mrs. Nietupski to serve as Chairperson, seconded by Mrs. Vigneau. All in favor (4-0).

Mrs. Nietupski nominated Mr. Plante to serve as Vice Chairperson, seconded by Mrs. Vigneau. All in favor (4-0).

Mrs. Vigneau nominated Mr. Plante to be responsible for signing payroll, seconded by Mrs. Teixeira. All in favor (4-0).

Mrs. Nietupski welcomed Susan Teixeira as a new member on the School Committee replacing Mr. Corey, and congratulated Mr. Borowski on being elected to the Board of Selectmen. She noted that the Town of Millbury has posted an opening on the Millbury School Committee to fill the vacancy left by Mr. Borowski for one year. Letters of interest will be accepted until May 23, 2014 and a joint decision will be made by the Board of Selectmen and the School Committee.

2. Review and Approval of April 9, 2014 Regular Session Minutes and Executive Session Meeting Minutes of April 2, 2014

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of April 9, 2014.

Mrs. Vigneau made the motion to approve, seconded by Mr. Plante. All in favor (3-0).

Mrs. Nietupski stated any changes, additions or deletions to the Executive Session Minutes of April 2, 2014 will have to be made in Executive Session.

Mrs. Vigneau made the motion to approve, seconded by Mr. Plante. All in favor (3-0).

3. Report of the Student Council

There was no Student Council report.

Report of the Student Advisory Committee

There was no Student Advisory report. Ryan Mercier did inform the committee of the 2014 Millbury Cook-Off taking place on Saturday, May 10th from 11:00 a.m. – 2:00 p.m. at the Millbury Jr./Sr. High School back parking lot.

4. Report of the Administration

a. Student Government Day

Mrs. Hitchcock announced that Tuesday, May 20th, was chosen for Student Government Day. A list of participants and their positions was provided. Mrs. Hitchcock inquired if members were available to participate in a mock school committee meeting. Mrs. Nietupski stated she will not be available. Mr. Plante agreed to serve as Chairperson for the mock meeting. Mrs. Vigneau is hoping to attend, and Mrs. Teixeira will check her work schedule. The start time is TBD; Mrs. Hitchcock will notify the members.

b. PARCC/MCAS Decision to be made in June 2014

Mrs. Hitchcock announced that the district has received a notice from the Department of Elementary and Secondary Education of postponement of the timeline for implementation of the PARCC (Partnership for Assessment of Readiness for College and Careers) assessment. Districts must choose to fully implement PARCC or MCAS testing for one year. She noted there has been no decision on PARCC as the replacement for MCAS. If the Board of Education adopts the PARCC assessment, she noted it would make sense to implement PARCC in the upcoming year. However, if no decision is made it will require further review. Mrs. Hitchcock will keep the committee updated. She did note that the grade 10 students through 2016 will be taking the MCAS testing based on available comparative information.

Final Report: Coordinated Program Review

Mrs. Hitchcock provided a copy of the Final Report of the Coordinated Program Review of English Language Education findings. The report contains a few citations and three criteria that are currently not implemented at all in the areas of Licensure Requirements, Equitable Facilities and Program Evaluation. Mrs. Hitchcock noted that we are currently working on securing translators to translate notices and forms in the district. Thirteen different home languages are used in the district. She will keep the committee updated on the progress to correct the findings.

5. Budget

a. FY2014 Green Communities Competitive Grant Program

Mr. Bedard acknowledged two projects currently being done at Windle Field. Millbury student, Jessica Sharon, is continuing her clean-up project as part of the Blackstone Valley Leadership Program. Also, the Worcester County Sheriff's Department has

provided inmates to refurbish the playing field as part of the Community Services Program. Mr. Plante requested thank you notes from the committee.

Mr. Bedard referred to his memo on the FY2014 Green Communities Competitive Grant program. He noted the Town of Millbury received a total of \$167,025 for the first year in grant funding. Since we are now in year two, we are now competing with other communities for grant funding up to \$250,000. The Millbury Energy Advisory Committee voted to apply for five projects totaling \$247,596, with two of the projects for the school department totaling \$49,560. The two proposed projects are installing exterior LED lighting at the Shaw Elementary School and retrofitting speed drives on some of the Elmwood Street School HVAC rooftop units. Mr. Bedard noted the committee expects to hear back by the end of June on the allocation of the grant. He referred to the projection of reducing our municipal and school energy use by 20% over a five year period with a baseline year of FY2009. We have reduced our energy consumption by about 12% through FY2013.

6. Old Business

a. Superintendent Search Process

Mrs. Nietupski updated the committee on the superintendent search process in the absence of Linda Swenson, Committee Chairperson. The following dates were outlined:

May 8, 2014	Orientation meeting with representatives from MASC
May 16, 2014	Deadline for applications
May 21, 2014	Search Committee will select semi-finalists
May 27-29, 2014	Interviews and selection of finalists
May 29, 2014	Finalists put forward to School Committee
TBD	Site Visits
June 16, 2014	Finalist Interviews
June 19, 2014	Appointment of Superintendent
TBD	Starting Date of Superintendent

Mrs. Nietupski notified the committee and the public that there is a survey online for input on the qualifications and criteria on the next superintendent. There are links to the survey on the district website, school websites, school committee website and published in the Millbury Sutton Chronicle. Anyone is able to complete the survey which consists of five questions. The survey is available until May 8, 2014, and the results will be given to the superintendent search committee.

7. New Business

a. Vote to Approve the Millbury/SEIU, Local 888 Contract for 2014-2017, if ratified by the SEIU

Mrs. Hitchcock stated the union has not voted to date, but she did expect the vote prior to the May 14 meeting.

New Shaw School

Mrs. Hitchcock noted that as the Shaw school population continues to increase and considering the age of the building, the time has come to explore the replacement of the

Shaw School. She recently toured the David Quinn Middle School in Hudson and reported on the configuration of the building that would be ideal for the Shaw School. She provided a rough estimate of the cost involved for Hudson at 35 million dollars, with the Massachusetts School Building Assistance reimbursing 61.3% of the cost. She noted that in terms of the set up and design for the school population, the Quinn Middle School was worth a site visit by the committee. A statement of interest to the School Building Assistance is required on or around April 1st along with the support of the Town and a feasibility study.

b. Review of the SWCEC Third Quarter Report

Mrs. Hitchcock requested the committee review the Third Quarter Report of the Southern Worcester County Educational Collaborative. She assured the committee that the collaborative is solvent and is providing good services to our out-of-district students.

8. Executive Session, if needed

9. Future Topics

a. New Student Discipline Regulations

b. New Fingerprint Identification System for Employees

Next Meeting: May 6, 2014	6:30 p.m. MHS Guidance Conference Room
May 6, 2014	7:00 p.m. Annual Town Meeting
May 14, 2014	7:00 p.m. MHS Media Center
May 28, 2014	7:00 p.m. MHS Media Center

8. Adjourn

Mrs. Nietupski asked for a motion to adjourn at 7:35 p.m. Mrs. Vigneau made the motion to adjourn, seconded by Mrs. Teixeira. All in favor (4-0).

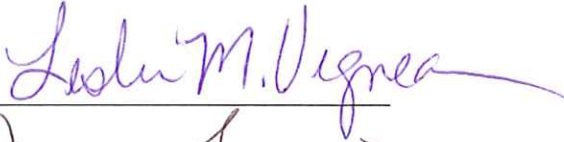
Respectfully submitted,

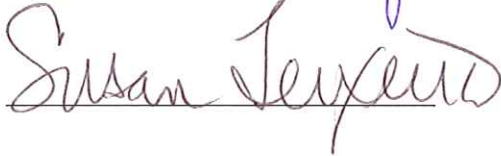
Sandra Femino

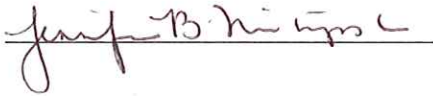
Sandra Femino

Executive Assistant to the Superintendent

Approved:







Items in Packet:

Draft of Regular Session Minutes of 4/9/2014

Draft of Executive Session Minutes of 4/2/2014

Student Government Day Nomination Form

Memo from R. Bedard dated 4/22/2014 Re: FY2014 Green Communities Competitive Grant Program

Southern Worcester County Educational Collaborative 3rd Quarter Report

Letter to DESE Office of School Finance dated 4/14/2014 Re: School Choice

Hand Outs at Meeting:

Final Report: Coordinated Program Review

R.E. Shaw Elementary School Newsletter March/April 2014

Elmwood Street School Newsletter, Volume 1, Issue 3