

**Millbury School Committee Meeting  
REGULAR SESSION  
Minutes**

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MILLBURY, MASS

**Date:** March 23, 2016

**Present:** Mrs. Nietupski, Chairperson  
Mrs. Vigneau, Mrs. Teixeira, Mr. Wilbur  
Ms. Gianna Okuliczki, Student Advisory Council  
Mr. Myers, Superintendent of Schools  
Mr. Bedard, Business Manager  
Mrs. Bellville, Director of Curriculum, Instruction & Assessment  
Ms. Ryan, Director of Pupil Services  
Officer Oliveri, School Resource Officer

**Absent:** Mr. Plante, Vice Chairperson

**Time:** 7:00 p.m.

**Location:** Millbury Junior/Senior High School Media Center

Mrs. Nietupski called the meeting to order at 7:05 p.m. followed by the Pledge of Allegiance.

**1. Review and Approval of the Regular Session Minutes of March 9, 2016**

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of March 9, 2016. Mr. Teixeira made the motion to approve, seconded by Mrs. Vigneau. All in favor (4-0).

**2. Report of the Administration**

**a. Student Council Report**

Millbury Student Council Vice President, Anna Army, updated the Committee on recent and upcoming school events.

**b. Mass DiGi Group Presentation**

Members of the Mass DiGi (Massachusetts Digital Games Institute) shared their experience at the MassDiGi's 2016 Game Challenge held at Becker College, where their entry took first place in the high school category. Members of the "Nostradingus" video game design club include Austin Hartshorn, Ryan Kim, Kristina Kniskern, Noah McDuffie, Gianna Okuliczki, and Tyler Whiterell.

The group is presently working on a contract and securing a license for their game titled "PolyThief" and are hoping to release it to the public soon. Members affirmed the positive experience working on the game and their desire for the club to continue in the future. The group acknowledged the encouragement and support of Millbury teachers Jonathan Cunha, Gail Fairbanks, Jared Bollinger and Mark Sutphen.

**c. Curriculum Update**

Mrs. Bellville has developed a district Curriculum, Instruction and Assessment page on the School's website. She presented a PowerPoint to the Committee highlighting the information

available on the site including Assessment, Title I, Professional Development, Curriculum, Evaluation, Mentoring and Licensure.

Mrs. Bellville provided an overview of the District's March 8<sup>th</sup> professional development half day. She also provided an update on the Title I program in the District. The grant currently supports two tutors at the Elmwood Street School and two part-time tutors at the Shaw School along with after school programs and both Elmwood and Shaw schools.

Millbury hosts regional Curriculum Director Meetings every two months with area Districts.

#### **d. Safety Update**

Mr. Myers noted that the District is working toward ensuring our effort to collaborate with the Millbury Police Department in maintaining a School Resource Officer in our schools. He invited Officer Nikki Oliveri to share her experiences as the District SRO, noting that she is a valuable resource and member of our faculty, as well as a liaison with the Millbury Police Department.

Officer Oliveri provided a detailed report to the Committee on her day-to-day experiences and the safety initiatives established in all three schools since her start in the fall of 2015.

Mr. Myers informed the Committee the leadership team will be meeting with members of Millbury police and fire departments and our transportation provider to review procedures in the event of an emergency involving a school bus. This is being done to prepare and understand the roles of each department in the event of such an emergency.

#### **Additional Items:**

- Mr. Myers reminded the public of an informational presentation, "Substance Abuse Awareness Panel & Resource Fair," being held on Wednesday, April 27, 2016 at the Millbury Junior/Senior High School. The resource fair will begin at 5:00 p.m. and featured keynote speaker, Chris Herren, will share his story beginning at 6:00 p.m. Mr. Myers thanked sponsors Senator Mike Moore, Worcester Regional Public Health Alliance, Millbury Parents Club, Spectrum Health Care Systems and Adcare Hospital of Worcester. Donations will allow a revolving fund to make doses of Narcan available through school nurses and first responders.
- The Millbury Parents Club will sponsor a 5K on May 1, 2016 to raise funds for student activities. Registration is available on the District website.

### **3. Budget**

#### **a. Renew Annual Contract for HVAC Maintenance – Vote Required**

Mr. Bedard recommended the Committee approve the renewal of the annual contract for Renaud HVAC of Sutton at the existing price for another year from April 2, 2016 through March 31, 2017. Mrs. Nietupski requested a motion to approve. Mrs. Vigneau made the motion, seconded by Mr. Wilbur. All in favor (4-0).

### **4. Old Business**

### **5. New Business**

**6. Executive Session (if needed)**

At 8:00 p.m., Mrs. Nietupski requested a roll call vote to move into executive session. *The School Committee will vote to move into Executive Session, in accordance with MGL Chapter 30A, Section 21(a), 3, to discuss strategy options in anticipation of upcoming collective bargaining with the Millbury Teachers' Association.*

*Mrs. Teixeira - Yes*

*Mrs. Vigneau - Yes*

*Mrs. Nietupski - Yes*

*Mr. Wilbur - Yes*

**7. Future Topics/Events**

- a. Approval of FY 2017 School Calendar (*anticipated 4/13/2016*)
- b. State Budget Update with Senator Moore (*anticipated 4/13/2016*)
- c. The Shine Initiative (*anticipated 4/13/2016*)
- d. Promising Practices Breakfast Award Recipients (*anticipated 5/25/2016*)
- e. Annette Ellis, Lions Club Youth Speech Finalist (TBA)

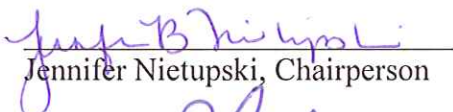
**8. Next Meeting: April 13, 2016 – 7:00 p.m. Millbury Junior/Senior High School Media Center**

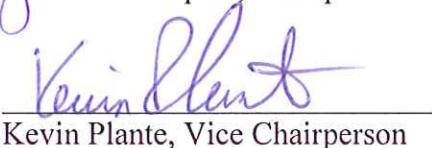
**9. Adjourn**

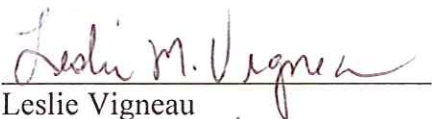
The regular meeting session will be adjourned following executive session.

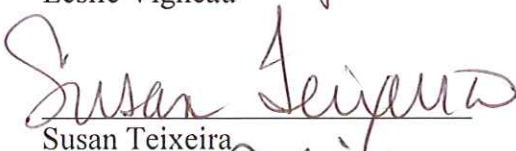
Respectfully submitted,  
*Sandra Femino*  
Sandra Femino  
Executive Assistant to the Superintendent


Approved:

  
Jennifer Nietupski, Chairperson

  
Kevin Plante, Vice Chairperson

  
Leslie Vigneau

  
Susan Teixeira

  
Christopher Wilbur

Items in Packet:  
Draft of March 9, 2016 Regular Session Meeting Minutes  
Memo from R.Bedard dated 3/18/2016 Re: Renew Annual Contract for HVAC Maintenance to Renaud HVAC