

## Millbury School Committee Minutes

**DATE:** November 18, 2009

**PRESENT:** Ms. Brady-Pojani, Chairperson, Mr. Thomas Clawson, Vice Chairperson, Mr. Corey, Mrs. Vigneau, Mr. Borowski, Mr. Bedard, Business Administrator, and Mrs. Hitchcock, Superintendent, Ms. Sue Frederick, Elmwood Principal

**LOCATION:** Elmwood Street School Community Room

**TIME:** 7:00 pm

### Tour of the Elmwood Street School (6:30PM)

Ms. Frederick, Principal of the Elmwood Street School led the School Committee members on a tour of the Elmwood Street School. She began the tour in the Library and pointed out Elmwood Author Corner. She stated that the cafeteria was being used that evening by the Cub Scouts and the gym was being used by Pee Wee basketball. She stopped in the Classroom Imagine room. She also stated that the retro fitting of the lights (National Grid) has almost been completed. Ms. Brady-Pojani stated that the building look wonderful.

Ms. Brady-Pojani asked for a motion to approve the minutes of the November 4, 2009 meeting. Mr. Clawson made a motion to accept the minutes from the November 4<sup>th</sup> meeting and Mr. Borowski seconded the motion. All approved (5-0). Ms. Brady-Pojani asked for a motion to approve the Executive Session minutes from the November 4<sup>th</sup> meeting. Mr. Corey stated that he had dismissed himself from the Executive Session regarding subsection (7) for the purpose of meeting the School District Counsel and under subsection (5) for the purpose of investigating charges of alleged criminal misconduct. Mrs. Hitchcock, Superintendent nor Mrs. Swenson, Principal Millbury Jr. / Sr. High School will be present in Executive Session. Mr. Clawson made a motion to accept the minutes with the correction and Mr. Borowski seconded the motion. All approved (5-0).

Ms Frederick's gave the School Committee information regarding student enrollment at the Elmwood Street School. The information was broken down into enrollment for each grade. The average class size is 19 students with a high class size of 22 students in third grade.

Ms. Frederick stated that Assistant Principal Heidi Peterson had accepted another position in another district. She will be leaving the district on November 25<sup>th</sup>

Mrs. Allison Uccello stated that she would like to extend an invitation to the School Committee on behalf of the Millbury Parents' Club to the 2<sup>nd</sup> annual craft fair being held on December 6<sup>th</sup> at Millbury Jr./Sr. High School.

Report of the Administration:

Mrs. Hitchcock stated that Dr. Gordon Benson will be available to present to the School Committee on December 9<sup>th</sup> between 7:45 – 8:00 pm. He will share the results of the Youth Risk Behavior Survey which is data on last year's 9<sup>th</sup> grade students.

The H1N1 Task Force have been evaluating their next steps. They have tentatively set dates for clinics to be held in December. There will be limited doses available.

### **Budget**

Mrs. Hitchcock stated that a Budget Review Schedule for FY 2011 is included in the School Committee members' packets from Mr. Michael O'Connor Finance Committee Chairman.

Mr. Bedard stated that the DESE End-of-Year Report was submitted in the middle of October. It is a public document and is available to read at the School Department Central Office.

Mr. Bedard stated that he is working with Mr. Brian Turbitt, Finance Director for the Town of Millbury to find a way to pay for the pole replacements with Morrill Electric.

Mrs. Hitchcock stated the School Committee was seeing the priority numbers for the first time. The leadership team will prioritize four of most important items for the district and will bring those items back to the School Committee to vote on.

### **Facilities Use Policy**

A discussion regarding the first review of the amended Facility Use Policy took place. Mrs. Hitchcock stated that all the changes made to the original policy was highlighted in bold. She also stated she changed regulation to policy as this was a more appropriate term. It was also stated that #3 was eliminated because it was already outlined in the priority above. A discussion took place regarding profit and nonprofit organizations and fees took place. The possibility of inclement weather was also discussed. It was stated that Mr. Hanratty would be consulted as well as the police chief regarding canceling a schedule event.

Ms. Brady-Pojani stated that three readings are needed to change the policy. We have an opportunity to read the policy changes again and to make the policy effective at the end of the school year. Mr. Borowski made a motion to accept the first reading of the facility use policy changes and Mr. Clawson seconded the motion. All approved (5-0).

It was decided to meet on December 9<sup>th</sup> definitely and to meet on December 16<sup>th</sup> if needed.

The Windle Field Committee would like to come to present to the School Committee in January.

Ms. Brady-Pojani stated that they were going to close the public meeting with intent to reconvene and to go into Executive Session. Ms. Brady-Pojani asked for a motion for the School Committee to enter into Executive Session under subsection 3 of chapter 39 of section 23B for the purpose of discussing strategy for negotiations with nonunion personnel and under subsection 7 for the purpose of meeting with the School District Mr. Corey – yes, Mr. Clawson – yes, Mr. Borowski – yes, Mrs. Vigneau – yes, and Ms. Brady-Pojani – yes.

Ms. Brady-Pojani reopened the public meeting at 9:20 pm and stated that the School Committee will be in negotiations with Mrs. Hitchcock superintendent regarding a new contract.



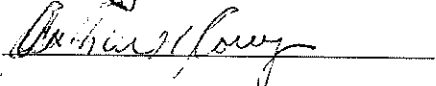
Mr. Roland LaChance, from the Veterans' Council in Millbury stated that Mrs. Hitchcock has always been very good to the Veteran's and due to the effort she puts forth welcoming the Veterans' he has seen an increase in participation from other veterans in town. He also stated that he would like to thank her very much.

Ms. Brady-Pojani adjourned the meeting at 9:25 pm.

Respectfully submitted

Donna Lane  
School Committee Clerk

Approved:

---