

## MILLBURY SCHOOL COMMITTEE MINUTES

**DATE:** October 14, 2009

**PRESENT:** Ms. Brady-Pojani, Chairperson, Mr. Clawson, Vice Chairperson, Mr. Corey, Mr. Borowski, Mr. Bedard, Business Administrator, and Mrs. Susan Hitchcock, Superintendent

**ABSENT:** Mrs. Vigneau

**LOCATION:** High School Media Center

**TIME:** 7:00 pm

Ms. Brady-Pojani began the meeting at 7:00 pm

### Approval of Regular Minutes

Ms. Brady-Pojani asked for a motion to approve the minutes from the September 23, 2009 meeting. Mr. Borowski made a motion to accept the minutes and Mr. Clawson seconded the motion. All approved (4-0).

### Approval of Executive Minutes

Ms. Brady-Pojani asked for a motion to approve the minutes from the September 23, 2009 Executive Session. Mr. Borowski made a motion to accept the minutes and Mr. Clawson seconded the motion. All approved (4-0).

### Report of the Administration

Mrs. Hitchcock stated that as of October 1, 2009 there are 1,899 students enrolled in the Millbury Public Schools. She stated that this was a decrease of 62 students from last year. However, the enrollment may increase by March 1<sup>st</sup>, which is the next time we have to submit to the Department of Education. Mrs. Hitchcock stated that she would share that information with the School Committee at that time.

Mrs. Hitchcock stated that in looking at the preschool numbers for 2009 there are 20 more students (not all Special Education students) than in 2008 and there was a need to add an additional preschool classroom for this year.

Mrs. Hitchcock reported that the H1N1 Committee has met twice. She also stated that a letter was sent to parents with an attached survey. They have received 15 to 20% of the surveys back. Mrs. Hitchcock stated that half of the surveys returned had stated that the parents will take their children to their own pediatrician and half of the responses requested a clinic. Two dates have been tentatively set if the dosages arrive in time. The first clinic will

be on November 17<sup>th</sup> and the second date will be November 21<sup>st</sup> with both clinics being held at the high school. Mrs. Hitchcock stated that there will be plenty of advertising. Children ages kindergarten through age 24 years are eligible for the shots. The H1N1 committee is still debating if the clinics will be for Millbury residences only.

Mrs. Hitchcock stated that Mr. John Piselli is taking the lead for the Healthy Communities Task Force. This committee has been formed to interpret data based on the Youth Risk Behavior Survey. The Committee is looking for support from the police department and potentially clinicians.

Mrs. Hitchcock stated that Student Government Day will be Friday, November 6, 2009. She asked if any School Committee member was interested in participating in a mock School Committee meeting. The time would be approximately 8:00 am. Mr. Corey, Mr. Borowski, Mrs. Vigneau, and Ms. Brady-Pojani will be available on Friday. Mrs. Hitchcock will get any possible concerns the students would like addressed to the School Committee in advance in order for the members to be prepared and can have information available to the students.

Mrs. Hitchcock stated that the Bicentennial Committee has requested the use of Windle Field on June 16, 2012 from 2:00 pm to 9:00 or 10:00 pm. The Worcester Symphony will be performing. Ms. Brady-Pojani stated that they must follow the no alcohol and the no smoking policy. Ms. Brady-Pojani – yes, Mr. Corey – yes, Mr. Clawson – yes and Mr. Borowski – yes.

### **Budget**

Mr. Bedard stated that the National Grid lighting retrofitting project at the high school has been completed. Mr. Bedard and Mrs. Hitchcock recommended that the School Committee vote to retro fit the lights at the Elmwood Street School. This would be the third and final lighting retrofitting project under the National Grid program. Ms. Brady-Pojani – yes, Mr. Clawson – yes, Mr. Corey – yes, and Mr. Borowski – yes.

The School Committee reviewed a Revolving Account report. Ms. Brady-Pojani stated that she would like Mr. Bedard to submit a report of the revolving account balances every couple of months.

Mrs. Hitchcock stated that there has been one applicant for the Cable Club Advisor position and that Mrs. Swenson would be interviewing that person on Friday. She also stated that if it becomes necessary they are prepared to place an ad in the Telegram and Gazette. She will keep the School Committee informed of this matter and she would put this matter on the agenda for the next meeting.

Mr. Bedard reported on the progress of the facility repairs. He stated that the ADA swing sets at Elmwood Street School and Shaw Elementary School have been completed. He also stated that the damage to the underground wires is in the process of being repaired by the contractor and his insurance company.

The privacy partitions in the bathrooms at Shaw have been completed. The stage lift in is the process of being completed.

They have replaced the crossarms at Windle Field and two of the four poles have been replaced. The other two poles will be replaced next week depending on the weather.

### **New Business**

A discussion took place regarding revising the Entrance Age Policy. The policy now reads that a student must reach the age of 5 before August 31<sup>st</sup>. In order to change the policy there must be three readings. Ms. Brady-Pojani – yes, Mr. Clawson- yes, Mr. Corey – yes, and Mr. Borowski – yes. The second reading will take place at the next meeting.

A discussion took place regarding Facility Use Policy. There have been more requests to use the schools due to the fact that school rates are less expensive than renting a hall. It was also stated that our fees were much lower than other communities. It was agreed that the policy need some polishing and will be put on the agenda at a future meeting.

Ms. Brady-Pojani stated that the review of the 2009 MCAS scores has been put off to the next meeting. The next meeting is scheduled for October 28<sup>th</sup> at the Shaw Elementary School. A tour of the school will take place before the 7:00 pm meeting.

Mr. Borowski stated that the Windle Field Advisory Committee would like to come to the School Committee meeting on November 18<sup>th</sup> to discuss what financial contribution the School Department or the Town will be towards the completion of the Windle Field project.

Mr. Borowski stated that the Charter Review Committee is doing an outstanding job. They are in the process of interviewing department heads. He asked if any other School Committee member would be willing to serve on this Committee, in addition to Mrs. Vigneau, as he cannot make Thursday evenings.

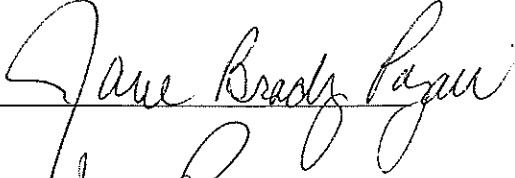
Mrs. Allison Uccello stated that the Red Cross has developed a presentation to teach students skills that may keep them from getting the flu. If the School Department is interested in this presentation they may contact Nicole Balantine at the Red Cross to make arrangement.

Ms. Brady-Pojani adjourned the meeting at 7:45 pm.


Respectfully submitted,

Donna Lane  
School Committee Clerk


Approved:

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