

Millbury School Committee

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MILLBURY, MASS

Date: December 19, 2018

Meeting
REGULAR SESSION
Minutes

Present: Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Vigneau, Mrs. Teixeira, Mrs. Lagerholm, Nicholas Lazzaro, Student Advisory Committee, Mrs. Bellville, Curriculum Coordinator, Mrs. Friedman, Principal Shaw Elementary School, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

Location: Millbury Jr. /Sr. High School Media Center

Time: 7:00 pm

After the Pledge of Allegiance was recited a moment of silence was observed for high school student James Belanger, who lost his life on December 8, 2018.

1. Review and Approval of the Regular Session Minutes of November 28, 2018.

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of November 28, 2018. Mr. Wilbur made a motion to approve the minutes from the November 28, 2018 meeting, seconded by Mrs. Teixeira. All approved (4-0).

Mrs. Nietupski moved New Business section a – Dorothy Manor Potential Project to the beginning of the meeting.

a. Dorothy Manor Potential Project / Millbury Police Department

Chief Desorcy, of the Millbury Police Department updated the Committee on the status of the Dorothy Manor Potential Project, which would be the new Police Station. He stated that the location is great and the neighbors at this time are embracing the project. Chief Desorcy also stated that the building would need a complete renovation and an addition of approximately 5,000 square feet to meet the needed 14,000 square feet. They are currently soliciting for an architect. He stated that once the concept designs are completed he will return to report to the School Committee. He also stated that the War Memorial will remain in the location.

Mr. Bedard stated that the revenue from the Dorothy Manor lease is \$60,000 which offsets the budget. He stated that half of that amount is used for partially funding maintenance salaries and the other half is in a Revolving Account for any maintenance requirements at Dorothy Manor. He states that this revenue will be available to offset the budget for another year because the two year notice from Pakachoag Acres will expire in November of 2019 which is for half the year and the balance in the Dorothy Manor Revolving Account is approximately \$30,000. Mr. Bedard stated that the budget will take a loss of \$60,000 for the FY2021 budget.

2. Report of the Administration

a. Introduction of Mr. Sean Gilrein

Mr. Myers stated that Mrs. Tara Bennett's last day is December 31, 2018. She will begin a new career with the MIAA in January. Mr. Myers introduced Mr. Sean Gilren, who will serve as Millbury Jr./Sr. High School interim Principal from January through June 2019. Mr. Myers reviewed Mr. Gilrein's credentials.

b. Update on Improvements to Windle Field

Mr. Halacy updated the School Committee on completed renovations at Windle Field. He also updated the Committee on projects that still need completion such as, a new counter-top needs to be purchased and installed and picnic tables that have been purchased need assembling. Mr. Halacy stated that the \$30,000 warrant article has been completely spent on the renovations. Mr. Halacy also updated the School Committee on future wish items for Windle Field.

c. Election Day Update

Mr. Myers stated that the election on December 6, 2018 was held in the Millbury Jr./Sr. High School gym while school was in session. He stated, that again Mrs. Davolio did a fantastic job and the election went on without incident. He stated that there were 861 votes (9.4% of registered Millbury voters).

4. Budget

a. FY2020 Budget Development Update

Mr. Bedard stated that the Leadership Team is finalizing the budget and will be prepared to present the proposed FY2020 Budget to the School Committee on January 9, 2019.

Mr. Bedard stated that Mr. Marciello, Town Manager has indicated that he supports four warrant articles for the School Department. The four warrant articles are \$100,000 for Technology, \$90,000 for the Athletic Track, \$30,000 to \$35,000 for a maintenance van and a dishwasher for the Elmwood Street School for \$35,000.

Mr. Bedard stated that the school department is working with the town on a recycling program under a grant.

b. Review of Pre-School Tuition Rates – Vote Required

Mr. Bedard stated that the District is recommending to the School Committee to increase the Pre-School Tuition Rate increase effective August 2019. Mr. Bedard stated that currently there are 48 paying preschool students. He stated that for the 2 day program currently the cost is \$1,150 annually and would increase to \$1,300 annually. The 3 day program currently is \$1,600 annually and would increase to \$1,800 annually. The four day program currently is \$2,100 annually and would increase to \$2,400 annually. Mr. Bedard stated that the five day program would not increase. He stated that these increases would still have us below what are neighbors charge for pre-school. Mr. Bedard stated that the increase will help to defray the salary increases since the last tuition increase. He also stated that the cost allocation for the three (3) preschool teachers are 52% school budget, 43% pre-school revenue, and 5% DESE grant funding. Mr. Wilbur made a motion to increase pre-school tuitions according to the outline, seconded by Mrs. Lagerholm. All approved (5-0).

Mr. Bedard stated that the proposal to increase School Lunch costs for the next school year has been put on hold. He stated that we have the same lunch costs as our neighbors. He also stated that Mrs. Leslie is piloting a program "Grab and Go" for the remaining half days of the school year.

Students may order in advance if they would like to take a lunch home. Mr. Bedard stated that this may possibly help raise the decrease in participation in the School Lunch Program.

c. Disposal of Surplus Equipment – Vote Required

Mr. Bedard stated that the district has a 2007 Ford F350 pick-up truck that is no longer of use. It has been replaced with a FY2019 Ford F350. Mr. Bedard stated that the proceeds from the sale of the truck will go to the town's general receipts. Mrs. Vigneau made a motion to declare the 2007 Ford F350 truck surplus, seconded by Mrs. Lagerholm. All approved (5-0).

d. Elmwood AC Chiller Bid – Vote Required

Mr. Bedard stated that the district received on bid to rebuild the ac/chiller at the Elmwood Street School from Carrier Corporation for \$47,000. He also stated that the a/c chiller was installed in 2011 during the renovation and has never been rebuilt. Mr. Bedard stated that he would look into adding a section on rebuilding the unit after 5 years to the service contract. According to the vendor that is when a unit should be rebuilt. Mr. Wilbur made a motion to approve the bid for the a/c chiller, seconded by Mrs. Vigneau. All approved (5-0).

5. Old Business

a. Shaw Building Project Update

Mr. Myers stated that the MSBA reviewed the Preliminary Design Plans that were submitted in November. The MSBA sent feedback regarding a few revisions to the design plans and the Ed Plan. Mr. Myers stated that a public forum took place on December 4th at the Shaw Elementary School. He stated that the next public forum will take place on January 30, 2019 at the Shaw Elementary School. A discussion took place regarding options including a renovation or a new build. Mr. Myer stated that a new build with a second floor and including grade 3 students is less expensive than a renovation.

Mr. Bedard stated that all the blueprints for the Shaw School Project will be on the website tomorrow. He also stated that communication with the Shoppes at Blackstone regarding natural gas and burying the utility line is going well.

Mr. Myers stated that in answer to the question asked many times regarding moving the Shaw students to the high school and building a new high school is that the MSBA will not support or reimburse the town for a new high school. He also stated that the taxpayers are still paying the debt on the renovation for the Millbury Jr. Sr. High School.

b. Master Plan Project Update

Mrs. Vigneau stated that the Committee met on December 3rd and has created a list with the feedback they received from the public forum. She also stated that the Master Plan will be completed shortly, as the grant will be spent.

Mr. Myers asked what the feedback was regarding school choice. Mrs. Vigneau stated that basically they would like to see the district accept the number of students that have left the district to attend school in another district.

6. New Business

a. Shaw Building Grade Configuration

A discussion took place regarding the pros and cons of moving the 3rd grade to the potential new or renovated Shaw School. It was stated that 3rd grades moved to Elmwood from Shaw during the Elmwood renovation. Mr. Myers stated that the Elmwood Street School needed additional space

for a music room, special education classrooms, and a new preschool classroom. Mr. Wilbur made a motion to authorize the Building Committee to select an option that includes grade 3 moving to the Shaw School, seconded by Mrs. Vigneau. All approved (5-0).

7. Executive Session

8. Adjourn

Mr. Wilbur made a motion to adjourn the meeting, seconded by Mrs. Vigneau. All approved (5-0).

Next Meeting:

January 9, 2019 – Millbury Jr. /Sr. High School Media Center

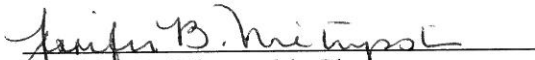
Respectfully submitted,


Donna Freitas

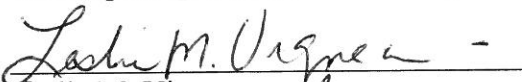
Donna Freitas


Executive Assistant to the Superintendent

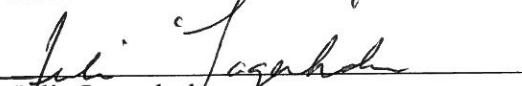
Approved:


Jennifer B. Nietupski, Chairperson


Christopher J. Wilbur, Vice Chairperson


Leslie M. Vigneau


Susan M. Teixeira


Julia Lagerholm

Items in Packet:

Agenda

Regular Minutes 11/14/2018

Windle Field Renovation

Pre-School Tuition Rates Memo

Disposal of Surplus Equipment Memo