

Millbury School Committee

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MILLBURY, MASS.

Date: November 8, 2017

**Meeting
REGULAR SESSION
Minutes**

Present: Mr. Plante, Vice Chairperson
Mrs. Teixeira, Mr. Wilbur, Mrs. Vigneau, Nicholas Lazzaro, Student Council Representative, Mr. Myers, Superintendent of Schools, Mr. Bedard, Business Manager, Mrs. Bellville, Director of Curriculum, Ms. Ryan, Office of Pupil Services, Mrs. Friedman, Principal Shaw School Street School

Absent: Mrs. Nietupski, Chairperson

Time: 7:00 p.m.

Location: Raymond E. Shaw Elementary School Media Center

Mr. Plante opened the meeting at 7:00 pm after a tour of the Raymond E. Shaw Elementary School. The Pledge of Allegiance was recited. A moment of silence was observed for students from the Quaboag Public Schools District that lost their lives. Quaboag was the last school district Mr. Myers worked at.

1. Review and Approval of the Regular Session Minutes of October 25, 2017.

Mr. Plante asked for any changes, additions or deletions to the Regular Session Minutes of October 25, 2017. Mr. Wilbur made a motion to accept the minutes of October 25, 2017, seconded by Mrs. Teixeira. All approved (4-0).

2. Report of the Administration

a. Recognition of 2018 WCSA Superintendents Scholar

Mr. Myers introduced Katherine O'Leary as this year's recipient of the WCSA Superintendent's Scholar Award. Katie will be officially recognized for her scholarly achievements alongside scholars from across Worcester County this January at Assumption College. Katie, is first in her class with a 4.2 GPA, is a National Merit Scholar commended student, a three-sport athlete and a member of the Gifted High School Program at Holy Cross, where she takes a Calculus 2 course alongside freshmen and sophomores.

b. Report of the Student Advisory Council

Mr. Nicholas Lazzaro provided the Committee with an update on recent and upcoming events of the Student Council Advisory.

c. Introduction of Mr. James Kelley, Human Resources Director

Mr. Myers introduced Mr. James Kelley as the new Human Resources Director for the town and the school district. Mr. Kelley spoke about his past experiences and various positions he has held: such as,

public auditor, interim town manager, an arbitrator for the Board of Conciliation/Arbitration, and is an attorney. He also spoke about his education and degrees. Mr. Kelley reviewed his six-month entry plan.

d. Update of Co-teaching at the Shaw School

Mrs. Friedman provided the Committee with an update on the first year co-teaching initiative at the Shaw School. Mrs. Friedman stated that the co-teaching model is much further along than expected. The point that they are at now was the expectation for June. She stated that the reason the initiative is much further ahead of schedule is because the teachers are working hard and having difficult conversations with each other to improve their teaching. She also stated that the district has utilized specialized outside consultants to help with the transition and professional development.

e. Review of Southern Worcester County Collaborative (SWCEC) 1st Quarter Report

Mr. Myers stated in the past the focus of SWCEC was based more on the financial aspects and now the focus of this new leadership is on academics.

f. Review of Assabet Valley Collaborative (AVC) 1st Quarter

Mr. Myers stated that the leadership at AVC is student centered. He stated that in the report there are links to go to for more information. Mr. Myers stated that he could not speak more highly of AVC. He also stated that Auburn is a new member of the Collaborative.

3. Budget

1. Mr. Bedard stated that the scoreboard installation at Windle Field has begun. He stated that the scoreboard will tilt towards the softball field and football field depending on which field is in use. The town's DPW has been a tremendous help with the project.

2. Mr. Bedard stated that during the last big rainstorm the roof at the high school leaked into a technology area. He stated that they have an insurance claim for \$18,000 in damage to the technology equipment and ceiling tiles.

3. Mr. Bedard stated that he and Mr. Plante met with the Financial Management Planning Committee. Mr. Plante stated that have two new members. This year the FMPC will concentrate on the five year Capital Plan.

a. Sample Radar Report

The RADAR report is Resource Allocation District Actual Reports. The state has developed three reports and will be releasing the Benchmark Report. This report's data primarily comes from four sources; The End of Year Report which covers the financial, the SIMS Report which covers student information, EPIMS which covers personnel, and the Assessment Report which covers MCAS, PARCC scores etc. Mr. Bedard stated that he used ten comparable districts but the report allows the user to change the comparables. He also stated that Millbury population is 24.4% economically disadvantaged, Webster is 50.3% which is half their population. Millbury's students with disabilities is at 18% and three out of the ten communities are above that. He stated that Auburn is low at 8.6% students with disabilities. This was one of the reasons we looked at Auburn for the Co-teaching Model. Mr. Bedard reviewed comparable assessment scores. Mr. Bedard stated that the report shows trending. He stated that Millbury's enrollment is trending downward by 4% over the past five years. Mr. Bedard spoke about the trending of the FTE staffing. Students with disabilities; Millbury is higher than state average. Students that are economically disadvantaged are lower than the state average, school spending per student is higher than state average. Mr. Bedard also

reviewed the breakdown of the school spending categories. He also mentioned that some differences are due to district reporting.

4. Old Business

a. Shaw School Update

Mr. Myers updated the Committee on the progress of the Shaw Feasibility Committee including some elements from Module 2, Mr. Meyers stated that an OPM (Owner's Project Manager) subcommittee has been formed. He stated that the Selection Subcommittee will complete and publish an RFS (Request for Funding) and will interview candidates for the position of Project Manager in accordance with MSBA requirements.

b. Amended Superintendent's Goals for 2017-2018

Mr. Myers provided the Committee with an updated overview of his goals for the coming school year, which now includes a goal focused on safety. Mr. Myers stated that in collaboration with the District Safety Committee, he will further improve and reinforce safety protocols across the District. He stated that he will deploy new or update existing safety equipment throughout the school District. Mr. Plante asked for a motion to approve Mr. Myers FY2017-2018 Superintendent Goals. Mrs. Teixeira made a motion to approve the FY2017-2018 Superintendent Goals, seconded by Mrs. Vigneau. All approved (4-0).

5. New Business

6. Adjourn

Mrs. Teixeira made a motion to adjourn the meeting and it was seconded by Mrs. Vigneau. All approved (4-0).

Next Meeting:

November 29, 2017 – Millbury Jr./Sr. High School Media Center at 7:00pm

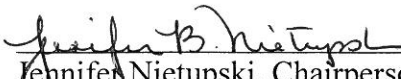
Respectfully submitted,

Donna Freitas

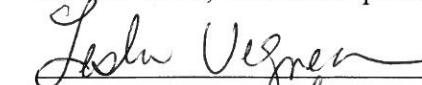
Donna Freitas

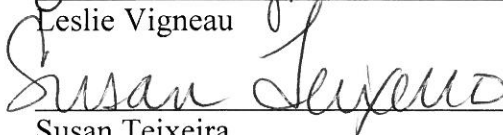
Executive Assistant to the Superintendent

Approved:


Jennifer Nietupski, Chairperson

Keyjn Plante, Vice Chairperson


Leslie Vigneau


Susan Teixeira

Christopher Wilbur

Items in Packet:

- Agenda
- Regular Minutes 11/8/2017
- Superintendent's Comments
- Jamie Kelley's 180 Day Plan
- Jamie Kelley's Resume
- SWCEC 1st Quarter Report
- Assabet Valley 1st Quarter Report
- RADAR Sample Report
- Superintendent's 5th Goal

Handouts