

Millbury School Committee

Date: October 25, 2017

Meeting  
REGULAR SESSION  
Minutes

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18 JAN -3 PH 3:15  
MILLBURY, MASS

Present: Mrs. Nietupski, Chairperson, Mr. Kevin Plante, Vice Chairperson  
Mrs. Teixeira, Mr. Wilbur, Mrs. Vigneau, Nicholas Lazzaro, Student Council  
Representative, Mr. Myers, Superintendent of Schools, Mr. Bedard, Business Manager,  
Mrs. Bellville, Director of Curriculum, Ms. Ryan, Office of Pupil Services, Mrs. Bennett,  
Principal MHS, Mrs. Friedman, Principal Shaw School, Mr. Hall, Principal Elmwood  
Street School, Mrs. Thompson, Assistant Principal Millbury Jr. High School, Mr. Burke,  
Assistant Principal Elmwood Street School

Time: 7:00 p.m.

Location: Millbury Jr. /Sr. High School Media Center

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Mrs. Nietupski opened the meeting at 7:18 pm after a tour of the Millbury Jr. /Sr. High School. The Pledge of Allegiance was recited.

**1. Review and Approval of the Regular Session Minutes of October 11, 2017.**

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of October 11, 2017. Mr. Wilbur stated that Mrs. Vigneau was present. Mr. Plante made a motion to accept the minutes of October 11, 2017 with the correction, seconded by Mr. Wilbur. All approved (5-0).

**2. Report of the Administration**

**a. Student Council Report**

Jenna Nasuti and Elijah Friedman updated the School Committee on various clubs and activities taking place in the high school.

**b. NEASC Update**

Mrs. Bennett, provide the Committee with a status update on the school's self-study and other preparations for the upcoming NEASC Decennial Visit, which is scheduled for October 21<sup>st</sup> – October 24<sup>th</sup> 2018. Mr. Sal Palano, Social Studies teacher and Mr. Chris Lowe, Assistant Principal are chairing the Steering Committee.

**c. MCAS**

Mrs. Bellville provided the Committee with an overview of the Spring 2017 Next-Gen MCAS results. She stated that this is a Year of Transition and might be lower than year's past. Mrs. Bellville stated that this test is significantly different and the results cannot be compared to the results of PARCC testing or past MCAS scores. She stated that this year will be used as a baseline score by which future progress will be measured.

**d. Data Meetings Update**

The Instructional Data Coaches from each school gave a Powerpoint presentation on how data is influencing teaching and student learning. The coaches also stated that after analyzing the scores they

were able to distinguish between the students and teachers strengths and weaknesses. These weaknesses were addressed during the last Professional Development Day. Sue Tarallo is the Instructional Data Coach at the Jr. /Sr. High School. Cheryl Schonberg is the ELA and reading coach and Pete Dallaire is the STEM Coach for the Shaw Elementary School. Lizz Trahan is the coach for ELA and reading and Chris Mainhart is the STEM Coach at the Elmwood Street School. All five coaches spoke about some of their school's detail findings and the common threads between the three schools. This data and analysis will also help the team to prepare for future meetings and professional development.

**e. Readers Choice Award**

Mr. Myers stated that the Elmwood Street School was recently awarded the 2017 Millbury-Sutton Chronicle's Readers Choice Award for best preschool! Mr. Hall stated that Mrs. Ostrosky and he will attend a celebration at the Grafton Inn on November 6<sup>th</sup>.

**3. Budget**

**a. FY 2017 D.E.S.E. End of Year Financial Report**

Mr. Bedard stated that the End of Year Financial Report has been submitted to the Department of Elementary and Secondary Education. It is a complete accounting of income, expenditures student population, staffing and transportation. Mrs. Teixeira made a motion to approve the FY2017 End of the Year Report and it was seconded by Mrs. Vigneau. All approved (5-0).

**Additional Item:** Mr. Bedard stated that every three years the Department of Elementary and Secondary Education does an administrative review for the school lunch program. During the audit they will look at the nutritional value of the foods being served and the financial aspect of the program. Mr. Bedard stated that they will return a report with any findings.

**Additional Item:** Mr. Bedard stated that the town wide Financial Management Planning Committee is starting again. This Committee will update all the capital projects for the town and school department.

**4. Old Business**

**a. Shaw School Update**

Mr. Myers stated that Mr. Bedard, Mr. Tuccio, and Mr. B. Plante, and Mrs. Rachel and Mr. Stephen Decatur accompanied him to the MSBA Board of Trustees Meeting today in Boston. He stated that they have approved the Shaw Building Project moving on to Module II which allows us to hire a project manager.

**b. After School Music Lessons**

Mr. Bedard stated that upon the recommendation of Tara Bennett, Principal and Mr. Dan Ferreira Millbury Jr. /Sr. High School Music Teacher, the Millbury Public Schools is looking to enhance the district's music opportunities by starting a new After School Music Instructional Program at the Millbury Jr. /Sr. High School. The program would provide 1:1 fee-based instruction based on student interest. A discussion regarding offering the program to outside students and students that need financial assistance took place. Mr. Plante made a motion to approve a pilot program for After School Music Lessons for Millbury students and it was seconded by Mrs. Vigneau. All approved (5-0).

**5. New Business**

**a. Superintendent's Goals 17-18**

Mr. Myers provided the School Committee his four goals.

Goal 1 – exSel Program which supports social and emotion learning.

Goal 2 – Meet all the MSBA requirements for the Shaw School Project.

Goal 3 – Evaluation Process to promote consistency and effectiveness across the district.

Goal 4 – RADAR – Resource Allocation and District Analysis Reports.

Mrs. Nietupski asked Mr. Myers to add a fifth goal to continue addressing Safety.

**6. Adjourn**

Mr. Plante made a motion to adjourn the meeting and it was seconded by Mr. Wilbur. All approved (5-0).

**Next Meeting:**

November 8<sup>th</sup> Shaw School Media Center

Tour of Shaw 6:30pm Meeting 7:00pm

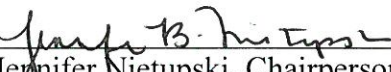
Respectfully submitted,

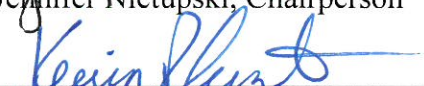
*Donna Freitas*

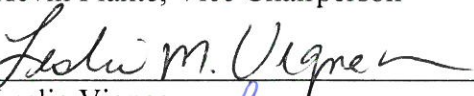
Donna Freitas

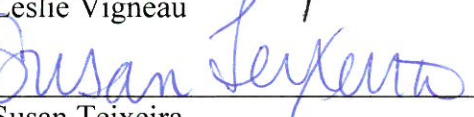
Executive Assistant to the Superintendent

Approved:

  
Jennifer Nietupski, Chairperson

  
Kevin Plante, Vice Chairperson

  
Leslie Vigneau

  
Susan Teixeira

  
Christopher Wilbur

Items in Packet:

Agenda  
Regular Minutes 10/11/2017  
Superintendent's Comments  
Memo: FY2017 D.E.S.E.  
End of Year Financial Report  
Memo: After School Music Lessons  
Tutoring for Pay Policy  
After-School Music Instruction Services Agreement  
Massachusetts Anti-Aid Amendment  
Superintendent's Goals 2017-2018  
FAQ Child's MCAS Scores  
Thank you letter to Cruzzin' Dreams  
Thank you letter to Ann Marci Wysotte  
Thank you letter to Members of the Booster Club

Handouts

MCAS / Data Meetings Powerpoint  
Poetry Standards