

Millbury School Committee

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Date: October 24, 2018

2019 JAN 17 AM 9:20

Meeting
REGULAR SESSION
Minutes

MILLBURY, MASS.

Present: Mrs. Nietupski, Chairperson, Mr. Wilbur, Vice Chairperson, Mrs. Vigneau, Mrs. Teixeira, Mrs. Lagerholm, Nicholas Lazzaro, Student Advisory Committee, Mrs. Bellville, Curriculum Coordinator, Ms. Ryan, Director of Pupil Services, Mrs. Miriam Friedman, Principal Raymond E. Shaw Elementary School, Mr. Bedard, Business Manager, and Mr. Myers, Superintendent of Schools

Location: Millbury Jr. /Sr. High School Media Center

Time: 7:00 pm

Mrs. Nietupski opened the meeting at 7:02pm. The Pledge of Allegiance was recited. Mrs. Nietupski thanked the administration and Mr. Palano for the incredible welcoming program for the NEASC Committee members. She stated that the program was very well done and all members of the School Committee attended.

The School Committee congratulated Nicholas Lazzaro, senior and Student Advisory Committee representative on becoming an Eagle Scout.

1. Review and Approval of the Regular Session Minutes of October 10, 2018.

Mrs. Nietupski asked for any changes, additions or deletions, to the Regular Session Minutes of October 10, 2018. Mr. Wilbur made a motion to approve the minutes from the October 10, 2018 meeting, seconded by Mrs. Teixeira. All approved (5-0).

2. Review and Approval of the Executive Session Minutes of October 10, 2018.

Mrs. Nietupski asked for any changes, additions or deletions, to the Executive Session Minutes of October 10, 2018 she stated that any changes must be made in Executive Session. Mr. Wilbur made a motion to approve the Executive minutes from the October 10, 2018 meeting, seconded by Mrs. Teixeira. All approved (5-0).

3. Report of the Administration

a. Student Council Report

Kawther Hakem, President and Maria Fresolo, Vice President updated the Committee on recent and future events taking place at the Millbury Jr. /Sr. High School.

b. MCAS (Science) Assessment Data Presentation

Mrs. Bellville provided the Committee a PowerPoint presentation with the District's most recent science MCAS assessment results. Mrs. Bellville stated that when analyzing the data for science the District used the same guiding questions as they used for English Language Arts and Math. She stated that the District's strengths are: Cohort Growth, Earth and Space Science and Technology and Engineering. She stated that the challenges for the District are; open response, Physical Science and Life Science (grade 8).

c. Correspondence from Blackstone Valley Tech

Mr. Myers stated that he would like to address concerns recently shared with him from Blackstone Valley Tech Superintendent, Mr. Michael Fitzpatrick. These concerns were communicated in a letter focusing on the perception that Millbury has limited the students' access to Blackstone Valley Tech and has denied the annual tour for 8th graders. Mr. Myers clarified that Millbury is not denying the tour or limiting student's access to BVT, but was looking for alternatives for the tour for 8th graders that would avoid using instructional time. He stated that next year they would like to schedule the tour in the afternoon of an early release day, therefore not using instruction time for students.

d. School Resource Officer Updated MOU

Mr. Myers stated that a recently updated memorandum of understanding between the School Department and the Millbury Police reflects language required by the Massachusetts Legislature regarding the role and responsibilities of the Student Resource Office (SRO). It has been signed by Police chief Desourcy and Superintendent Myers.

4. Budget

a. Revolving Accounts Update

Mr. Bedard stated that he had two Revolving Account Reports one dated June 30, 2018 and the other dated October 15, 2018. Mr. Bedard stated he would begin with the report dated June 30th. He stated that the Summer School Account is from tuitions paid for the Summer School at the high school. However, this year a tuition based Summer School program took place at Elmwood which increased the ending balance. The Windle Field expenditures included our portion of the scoreboard and a new lawn tractor. A partial expense for the lawn tractor was taken from the Dorothy Manor account and the School Facilities account. The Elmwood Pre-K Account ended higher than it started, however this year some instructional salaries will come out of this account which will reduce the balance. The Non Resident Tuition Account has little to no activity at this time. The School Facilities Account was used to pay for part of the tractor, a landscaper and pole work at the high school. The Aftercare Account shows that expenses are higher than the revenue. Mr. Bedard stated that a discussion will take place during an upcoming meeting regarding increasing aftercare fees to offset the salaries. He stated that the fees have not increased since 2009. Mr. Bedard stated that the School Lunch Account ending balance is much lower than it started. He stated that Mrs. Leslie is looking to increase lunch fees next year. Mr. Bedard stated that \$151,680 from the revolving accounts supplement the budget, including: grounds salaries, custodians, and preschool salaries. Mr. Bedard stated the Revolving Account for October 15th shows that most of the beginning balances are similar. He also stated that he added the encumbrances for the remaining school year. Mr. Bedard stated that part of the trainer salary is paid through the Athletic Account. Mr. Bedard also stated that the chiller at the Elmwood Street School must be rebuilt for an approximate cost of \$47,000 and some of expense will come out of the School Facilities Account. Mr. Bedard stated that the morning care program is running and fees from that program are included in the Aftercare Account. Mr. Bedard stated that there was activity in the Parking Fees Account because some patch work, clearing of catch basins, and the drains at the high school have been cleared out. Mr. Bedard stated that the School Lunch Account balance has decreased due to a tweak down in enrollment, student participation in the program, and the fact that the District added four half days to the calendar and lunch is not served on half days.

Mr. Bedard stated that the work/renovation at the field house at Windle Field has almost been completed.

b. Thank you Letter – Mr. Keenan

Mr. Bedard stated that a thank you letter has been sent to Mr. Keenan thanking his client for another donation of \$50,000. He stated that Mr. Keenan client has anonymously donated a total of \$115,000 for technology and the library. The recent donation of \$50,000 was used for: 3 chrome books carts for \$34,860.54, 5 Epson Brightlink projectors for \$13,295.00, 4 personalized I pads for \$1,512.00 and additional accessories need for equipment \$332.46. Mr. Myers stated that Mr. Keenan will be invited to the next meeting which will be at the Elmwood Street School.

c. Disposal of Surplus Equipment – Vote Required

Mr. Bedard stated that some special education equipment that was used in a special education program that the District does not offer any longer and therefore, would like the School Committee to vote to make the equipment surplus. He also stated that he would check to see if the equipment had any value. Mrs. Vigneau made a motion to make the special education equipment surplus, seconded by Mr. Wilbur. All approved (5-0).

5. Old Business

a. Shaw Building Project Update

Mr. Myers stated that Turowski2 Architecture presented a PowerPoint presentation to the Feasibility Committee showing a variety of options for the Shaw School. Several of the options were reno/addition to the current school building. However, according to State requirements the classrooms in the current Shaw School are too small and in order to bring the classroom sizes up to the State's requirements would mean taking down walls and moving windows. Mr. Myers also stated that the current school building has a wet foundation that would need extensive work to repair. At this time, estimates of each option have not been provided, however, the options have included new builds for a grade 4-6 building and a 3-6 building. He also stated that considering the amount of work to bring the current building up to code it may be more expensive than a new build.

Additional Item: Mrs. Nietupski stated that the first Public Forum regarding the Shaw Elementary School Project will be on November 15th at 6:30p at the Shaw Elementary School.

b. Master Plan Project Update

Mrs. Vigneau stated that the Committee has not had a meeting since her last report. She stated that the three most important things that was conveyed at the Public Form was downtown, the Shaw School, and housing.

6. New Business

a. 8th Grade Trip to Washington D.C.

Mrs. Przygoda and Ms. Smarra asked the School Committee for preliminary approval for the 8th grade field trip to Washington D.C. Mrs. Teixeira made a motion to approve preliminary approval for the 8th grade trip to Washington D.C., seconded by Mr. Wilbur. All approved (5-0).

b. 6th Grade Trip to Camp Bournedale

Mrs. Friedman asked the School Committee for approval for the 6th grade field trip to Camp Bournedale April 2nd – April 5. The cost per student is \$380. She also stated that they run one fundraiser and that all grade 6 students are able to go regardless if families are not able to pay for the trip. Mr. Wilbur made a motion to approve the Camp Bournedale trip, seconded by Mrs. Vigneau. All approved (5-0).

c. Library Board of Trustees – Mr. Raymond

Mr. Jeffrey Raymond stated the Library Board of Trustees will be pursuing the National Endowment of the Arts “Big Read” grant. He stated that they would like this to be a community event and would like the School Department and School Committee to join them in the celebration. The grants are between \$5,000 and \$15,000. He stated that the Trustees must put a proposal together regarding expenses and events that are being planned, which is due in the middle of January 2019. He also stated that he would like to use this community event to link generations. Mr. Raymond stated that if the School Committee would like to be involved in the planning to let him know so that he could put that in the proposal. The required time frame that the event must be held is between September 2019 and the spring of 2020.

Additional Items: Mrs. Nietupski stated that the Chief of Police would like to come to a School Committee meeting to discuss Dorothy Manor.

Mr. Bedard stated that the School Committee must choose another member for the Finance Committee and that it will be on the next meeting agenda.

Mr. Myers stated that at the November 28th School Committee meeting a Public Forum will be held for the Community to express their feelings regarding activity fees. Mr. Myers stated that he will provide a survey of user fees that our neighbors charge. Mrs. Nietupski would like Mr. Mara to come to the meeting to respond to any questions regarding the changes that would take place if user fees are charged.

7. Executive Session

8. Adjourn

Mr. Wilbur made a motion to adjourn the meeting at 8:10p and it was seconded by Mrs. Lagerholm. All approved (5-0).

Next Meeting:

November 14, 2018 – Tour of the Elmwood Street School at 6:30pm
Regular Session Meeting 7:00p Elmwood Street School’s STEAM Room

November 28, 2018 – Public Forum 7:00p
Millbury Jr. /Sr. High School Media Center

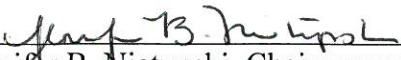
Respectfully submitted,

Donna Freitas

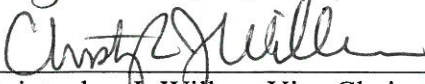
Donna Freitas

Executive Assistant to the Superintendent


Approved:



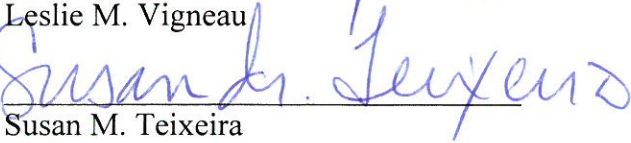
Jennifer B. Nietupski, Chairperson



Christopher J. Wilbur, Vice Chairperson



Leslie M. Vigneau



Susan M. Teixeira

Julia Lagerholm

Items in Packet:

Agenda
Regular Minutes 10/10/2018
Executive Minutes 10/10/2018
Keenan & Trudell Thank you Letter
Disposal of Surplus Memo
Camp Bournedale Letter
Capital Tours Information
Revolving Account Summary 6/30/2018
Revolving Account Summary 10/15/2018