

Millbury School Committee

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Date: October 11, 2017

Meeting
REGULAR SESSION
Minutes

18 JAN -3 PM 3: 15

MILLBURY, MASS

Present: Mrs. Nietupski, Chairperson, Mr. Kevin Plante, Vice Chairperson
Mrs. Teixeira, Mr. Wilbur, Mrs. Vigneau, Nicholas Lazzaro, Student Council
Representative,
Mr. Myers, Superintendent of Schools, Mr. Bedard, Business Manager
Mrs. Bellville, Director of Curriculum, Ms. Ryan, Office of Pupil Services

Time: 7:00 p.m.

Location: Millbury Jr./Sr. High School Media Center

Mrs. Nietupski opened the meeting at 7:00pm and The Pledge of Allegiance was recited.

1. Review and Approval of the Regular Session Minutes of September 27, 2017.

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of September 27, 2017. Mr. Wilbur made a motion to accept the minutes of September 27, 2017, seconded by Mrs. Teixeira. All approved (3-0-2).

Review and Approval of the Executive Session Minutes of September 27, 2017.

Mrs. Nietupski stated that any changes, additions or deletions to the Executive Session Minutes of September 27, 2017 must be made in Executive Session. Mr. Wilbur made a motion to accept the Executive Minutes of September 27, 2017, seconded by Mrs. Teixeira. All approved (3-0-2).

2. Report of the Administration

a. October 1st Enrollment

Mr. Myers stated that the enrollment has been relatively stable and believes that it will continue into the foreseeable future. He also stated that many of the building permits have been in the pipeline for years but had been delayed due to the economic downturn in 2009. The MSBA does not anticipate an aggressive rate of growth in the near future.

b. Safety Update

Officer Nikki Oliveri, Student Resource Officer briefed the Committee on some of the accomplishments the schools have completed since the beginning of school. She stated that she had a training for all new staff members and will continue training as new staff members are hired. Officer Nikki stated that two new plain clothed police officers walked the school buildings without badges. She stated that the schools did pretty well but there is room for improvement. Officer Nikki also stated that the Shaw School will do an evacuation to the reunification spot either in November or in the spring. A discussion regarding next steps took place. Officer Nikki stated that she would like to see the drills amped up with the students.

c. Professional Development Day

Mrs. Bellville stated that the Professional Development Day on Friday, October 6, 2017 was very successful. Teachers and Instructional Assistants participated in a variety of workshops and trainings.

d. Excellence through Social-Emotional Learning (exSEL) Network

Mrs. Bellville informed the Committee about the District's recent acceptance into the exSEL Coalition Network. She stated that Millbury is one of nine districts selected to participate. Millbury along with eight other districts will create professional development and other resources to meet the social-emotional needs of our students and staff. The first exSEL Network meeting will be on October 30th.

e. College Board's Pre-AP Program

Mrs. Bellville stated that the College Board's "Pre-AP" program is designed to give all students the opportunity to learn the foundational knowledge and skills they need to be successful in AP and other college-level coursework. The program will initially focus on five 9th grade courses: Pre-AP Algebra I, Pre-AP Biology, Pre-AP English Language Arts, Pre-AP World History and Geography, and Pre AP Visual and Performing Arts. Mrs. Bellville stated that it is a great opportunity, however it is very costly.

3. Budget

a. Cruzzin' Dreams Donation

Mr. Bedard stated that Cruzzin' Dreams has made donations for the past eleven years. He stated that they sponsor a hot rod fundraiser. This year's donation is \$425.00 towards high school activities or programs. Mrs. Vigneau made a motion to accept the \$425.00 donation and Mrs. Teixeira seconded the motion. All approved (5-0).

b. Schold Donatoin

Mr. Bedard stated that the Schold family would like to donate \$550.00 to the Millbury Athletic Department in the name of Michael Schold. Michael a Millbury High School graduate, lost his life in a motorcycle accident. Mr. Plante made a motion to accept \$550.00 donation and Mr. Wilbur seconded the motion. All approved (5-0).

Mr. Myers stated that this is the third meeting in a row that the School Committee has accepted donations. He stated that he could not believe the generosity of the community.

c. FY2018 Budget Expenditure Quarterly Update/

Mr. Bedard briefed the Committee on the school budget's first quarter expenditures. Mr. Bedard stated that on page 1 the Human Resources Director has a balance, however, we will begin seeing expenditures in the next quarter report. He stated that he doesn't anticipate using all the unemployment compensation encumbrance of 45,000.00. Mr. Bedard stated that on page 2 some of the teacher salaries at Elmwood Street are not there because many teachers are on maternity leave and have not returned. Mr. Bedard stated that Teacher Retirement buyouts will have a balance at the end of year because we will have one or two teachers retiring in June 2018. He also stated the Department of Elementary and Secondary Education wants us to use specific reporting to differentiate between long term subs and day to day subs. He also stated that the Department of Elementary and Secondary Education wants us to report instructional coaches for each building separate from teachers. Mr. Bedard stated that on page 4 the Instructional Technology balance is reviewed all year by the leadership team. Mr. Bedard stated that as far as Transportation we have not received an invoice from Assabet Valley Tech vanpool for the homeless and special education students being transported and also we are using the IDEA Grant for

some of the transportation costs. He stated that the utilities bills are trending down and we will not spend the entire balance. Mr. Bedard stated that Maintenance Special Project includes removing all TV's from the high school, summer painting of sheds, doors and railings, a safety check on the gym, a safety check on the eyewash stations and some of the balance went towards paying the balance of the sealcoating project. Mr. Bedard stated that the high school and Elmwood Street School had LED Projects in the hallways and stairways. Mr. Bedard stated that the Tuitions Program with other districts, private day school and outplacement have not all been encumbered. Mr. Bedard stated that after all the expenditures and obligations we have 10.3 percent available.

4. Old Business

a. Shaw School Update

Mr. Myers stated that the all documents with required benchmarks have been submitted and we are prepared for the MSBA Board of Trustees at its October 25th meeting. Mr. Myers stated that if the board approves the Shaw project we will move into Module II, which includes hiring a project manager and design firm. He also stated that an engineer from the subcommittee will attend the meeting as well.

b. Human Resources Director

Mr. Myers stated that Mr. James Kelly has accepted the position of Human Resources Director for the Town of Millbury. He was unanimously approved by the Board of Selectman at the October 11th meeting. Mr. Myers stated that Mr. Kelly's extensive knowledge and experience make him the very best candidate to build Millbury's first Human Resources Department. He also stated that he would introduce Mr. Kelly to the School Committee at a future meeting and he will share a broad outline of his entry plan.

5. New Business

a. After School Music Lessons

Mr. Bedard stated that a proposal for after school music lessons will be presented to the School Committee at a future meeting. He stated that due to scheduling changes, the number of music education opportunities for our students has been reduced. Mr. Bedard stated that the Administration will have a fee based afterschool program music proposal for the School Committee to consider at their next meeting. Mr. Bedard stated that Mr. Dan Ferreira is working with the District leadership team to develop an afterschool music plan.

Mrs. Nietupski asked for a NEASC update and a schedule for the next meeting.

6. Adjourn

Mr. Wilbur made a motion to adjourn the meeting and it was seconded by Mr. Plante. All approved (5-0).

Next Meeting: October 25, 2017 MHS Media Center 7:00pm

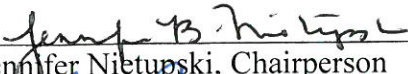
Respectfully submitted,

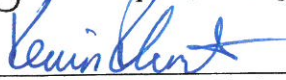
Donna Freitas

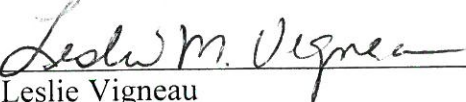
Donna Freitas

Executive Assistant to the Superintendent


Approved:


Jennifer Nietupski, Chairperson


Kevin Plante, Vice Chairperson


Leslie Vigneau

Susan Teixeira


Christopher Wilbur

Items in Packet:

Regular Minutes 10/11/2017
Superintendent's Comments
FY2018 Proposed Budget Quarterly Report
Enrollment Numbers – October 1st
Email – Schold Donation
Letter – Mr. Keenan
Handouts
Homeschooled Information