

Millbury School Committee

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Date: August 24, 2016

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Meeting
REGULAR SESSION
Minutes

MILLBURY, MASS.

Present: Mrs. Nietupski, Chairperson; Mr. Plante, Vice Chairperson
Mrs. Vigneau, Mrs. Teixeira, Mr. Wilbur
Mr. Myers, Superintendent of Schools
Mr. Bedard, Business Manager
Ms. Ryan, Director of Pupil Services
Mrs. Bellville, Director of Curriculum and Assessment

Time: 7:00 p.m.

Location: Millbury Junior/Senior High School Media Center

Mrs. Nietupski called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

1. Review and Approval of the Regular Session Minutes of July 13, 2016

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of July 13, 2016. Mr. Plante made the motion to approve, seconded by Mrs. Vigneau. All in favor (3-2-0).

2. Report of the Administration

a. Welcome Nicholas Lazzaro, Student Advisory Council Representative

Mr. Myers introduced Nicholas Lazzaro, Student Advisory Council Representative a member of the class of 2019. Nicholas is taking the most rigorous courses available at the Millbury Jr./Sr. High School. Nicholas will attend School Committee meetings throughout the year in accordance with MGL CH71, §38M.

Welcome Donna Freitas, Administrative Assistant to the Superintendent

Mr. Meyers reported that Mrs. Sandy Femino would be retiring on August 31st and introduced Mrs. Donna Freitas as the new Administrative Assistant to the Superintendent.

b. Opening Day Update

Mr. Meyers reported that opening day went smoothly. He gave unofficial enrollment numbers. The official enrollment numbers will be given in October. There was an increase in the younger grades with the majority in kindergarten and first grade. He also stated that the 4th grade at Shaw has increased class sizes and with the limited space at Shaw it will be difficult to add new staff in the future.

c. Blackstone Valley Tech Enrollment

Fifty-five Millbury 8th graders applied last spring 25 of which were accepted and 21 have chosen to attend.

d. Report on New Teacher Orientation

Mrs. Bellville, Director of Curriculum, Instruction and Assessment updated the committee on this year's new teacher orientation. There are 24 new faculty and staff this year.

e. Update on Summer Professional Development

Mrs. Bellville reported on the various professional development offerings that were available this summer.

f. FY2017 Grants Update

Mrs. Bellville reported on FY2017 grants. A discussion took place regarding the end to the kindergarten grant.

g. Public Records Officer

In accordance with the new public records law (MGL CH121, §6A) Mr. Meyers appointed Mrs. Donna Freitas as the District's Records Access Officer. The Records Access Officer serves as the District's point of contact for all public records requests. Mr. Meyers reported that there have been agencies testing whether school districts and municipalities have been complying with this law.

3. Budget

a. Maintenance Update

Mr. Bedard reported that the new Facilities Director, Paul Halacy, started working on July 1st. Paul has already been involved with major decisions such as moving staff to better serve the district. He has taken the lead on the Elmwood Street School Boiler Project.

We have started purchasing, assembling and the installation of the athletic field bleachers. The installation of the outside antennas on all rooftops has been completed.

b. Elmwood Boiler Bids

Bids were solicited for the Elmwood Street School Boiler Project, which was funded through the May 2016 ATM Warrant Article for \$190,000. A discussion took place regarding choosing the vendor. It was recommended that the School Committee vote to accept the apparent low bidder. General Mechanical Contractors of Auburn, MA for the base bid of \$159,000. Mr. Wilbur made a motion to accept the bid and it was seconded by Mr. Plante. All in favor (5-0).

c. Transportation Update

Mr. Bedard has been riding buses to get a feel for how things are going. Some adjustments will need to be made but changes will not take place until two weeks from the start of school. Mr. Bedard also reminded people regarding school bus laws when passing a bus with flashing lights and safety precautions.

4. Old Business

a. Veteran's Request for Millbury High School Diploma – Vote Required

Mr. Myers reported that Mr. Roland Forcier attended Millbury Jr./Sr. High School until March 22, 1956 but withdrew in his junior year to join the U.S. Air Force. As a result of that service he never completed high school nor did he receive a diploma. He has requested the Millbury School Committee to consider issuing him a diploma as provided by MGL CH71, §4. Legal council has reviewed Mr. Forcier's request in light of the statute and has affirmed that the Millbury School Committee has the authority to issue him a diploma. If approved the diploma would be given to Mr. Forcier during the high school Veteran's Day Celebration. Senator Moore would also like to be part of the celebration. Mrs. Vigneau made a motion to approve awarding Mr. Forcier his diploma and it was seconded by Mr. Wilbur. All approved (5-0).

5. New Business

a. School Committee Goals Update for 2015-2016 School Year

The School Committee discussed their goals for 2015-2016 and that they met most of their goals proposed. It was proposed that a goal around school choice be added to their proposed 2016-2017 goals.

b. Disclosure

Mr. Wilbur stated that he would like to formally inform the School Committee that his wife had applied to substitute teach in the district. Mr. Meyers stated that Mr. Wilbur had no direct influence regarding hiring substitutes.

c. Appointment of Representative to SWCEC and AVC Educational Colaboratives for 2016-2017

Mrs. Nietupkis nominated Mr. Myers to be the designee to SWCEC and AVC for the 2016-2017 school year. Mr. Meyers stated that he was honored to take the appointment. Mr. Plante made a motion to accept the nomination of Mr. Myers and it was seconded by Mrs. Vigneau. All in favor (5-0).

7. Future Topics/Events

a. Review of 2016-2017 District Goals

8. **Next Meeting:** September 8, 2016 – Policy Subcommittee Mtg. @ Supt.’s Conf. Room 5:00 p.m.
September 14, 2016 - 7:00 p.m. Millbury Jr./Sr. High School Media Center

9. Adjourn

At 7:55pm Mrs. Nietupski requested a motion to adjourn the meeting. A motion was made by Mr. Wilbur and seconded by Mr. Plante. All in favor (5-0).

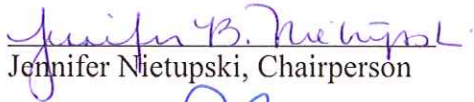
Respectfully submitted,

Donna Freitas

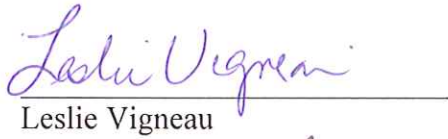
Donna Freitas

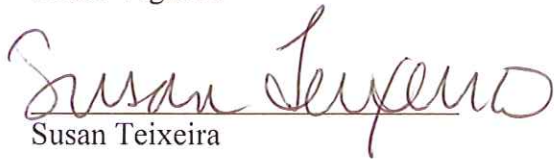
Executive Assistant to the Superintendent

Approved:


Jennifer Nietupski, Chairperson


Kevin Plante, Vice Chairperson


Leslie Vigneau


Susan Teixeira

Christopher Wilbur

Items in Packet:

- Draft of Regular Session Minutes of July 13, 2016
- Memo from R. Bedard Re: Maintenance
- School Committee Goals 2015-2016
- Letter from Chief Desorcy dated 8/2/2016
- Handout at meeting: Status on Grants