

Millbury School Committee

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MILLBURY, MASS.

Date: August 23, 2017

**Meeting
REGULAR SESSION
Minutes**

Present: Mrs. Nietupski, Chairperson, Mr. Plante, Vice Chairperson
Mrs. Teixeira, Mrs. Vigneau and Mr. Wilbur
Mr. Myers, Superintendent of Schools, Mr. Bedard, Business Manager
Mrs. Bellville, Director of Curriculum, Ms. Ryan, Office of Pupil Services

Time: 7:00 p.m.

Location: High School Media Center

Mrs. Nietupski opened the meeting at 7:05pm. The Pledge of Allegiance was recited.

1. Review and Approval of the Regular Session Minutes of August 17, 2017 and the Executive Session Minutes of August 17, 2017.

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of August 17, 2017. Mr. Wilbur made a motion to accept the minutes of August 17, 2017, seconded by Mr. Plante. All approved (5-0).

Mrs. Nietupski stated that any changes, additions or deletions to the Executive Session Minutes of August 17, 2017 must be made in Executive Session. Mr. Plante made a motion to accept the Executive Minutes of August 17, 2017, seconded by Mr. Wilbur. All approved (5-0).

2. Report of the Administration

a. Opening Day Update

Mr. Myers stated that today was the official first day of school and that everything ran smoothly. He stated he received great feedback from the schools and that the buses ran great. Mr. Myers stated that there had been a fire overnight in Millbury and that some school age children were affected and the schools had already started making arrangements to support the family.

Additional Item: Mr. Myers stated that he had received twenty-two applications for the town/school position of Human Resources Director. He stated that ten out of the twenty-two candidates were highly qualified and the Committee would be reviewing the resumes next week. Mr. Myers stated that this was a stronger pool of candidates and that they would be able to find a suitable candidate to fill the position.

Additional Item: Mr. Myers stated that he had received an official enrollment projection from the MSBA. The MSBA used a formula for a grade 4-6 building projection and a formula for a grade 3-6 building projection. The MSBA increased the projected enrollment by ten students. Mr. Myers felt this projection was low due to the construction projects taking place in town.

b. Blackstone Valley Tech Enrollment

Mr. Myers updated the School Committee on students attending BVT for the 2017-2018 school year. Fifty-three students applied, of which twenty-one were accepted and seventeen has chosen to attend.

c. Report on Professional Development, New Teacher Orientation and Grants

Mrs. Bellville reported on the Professional Development status of various offerings that were available in the District during the summer. She also stated that there will be courses in the fall, a few book studies, and some online classes for staff.

Mrs. Bellville stated that Millbury welcomed twenty-two new faculty and staff this year, including classroom teachers, instructional assistants, tutors, and instructional coaches. She stated that New Teacher Orientation took place on Wednesday, August 16, 2017 and Thursday, August 17, 2017. She stated that along with the administration welcome, there were presentations, a bus tour of Millbury and lunch at Asa Waters Mansion.

Additional Item: Mrs. Bellville stated that on Monday, August 21, 2017 the staff met at the high school and had a presentation by Carrie Stack. Some of the feedback included, outstanding presentation. Mrs. Bellville stated that on Tuesday, August 22, 2017 there were various trainings and in the afternoon all staff participated in Ed Camp which included 23 topics for discussions.

Mrs. Bellville stated that the District has been selected along with eight other districts to partner with the Rennie Center, Teachers 21, and Transforming Education to participate in the exSEL (Excellence Through Social Emotional Learning) program.

Mrs. Bellville reported to the School Committee the status of grants: Title I, Title 11A, Title IVA and Project Lead the Way.

Additional Item:

Mr. Myers introduced Jessica Brooks and Michelle LeMay from the Millbury Parents Club. Mrs. Brooks and Mrs. LeMay updated the School Committee on upcoming fundraisers.

3. Budget

Mr. Bedard stated that in the last three years we have received 21 new students from the Westview, Nightview and Skyview development in Millbury and this is just one development under construction there are other developments being built in Millbury.

a. Maintenance Update

Mr. Bedard reported to the School Committee on summer activity in the District. He stated that the gym floor in the high school had been completely stripped and refinished. Mr. Bedard stated there were new lines painted on the floor and that the new design is very creative. Congratulations went to Caitlyn Wilbur for the design. Mr. Bedard reported that the driveway at the high school was sealed and the lines were repainted. He also stated that there were major upgrades to technology. Such as, new phones in all buildings, new computers, and new laptop carts. Mr. Bedard stated that the old TV's in classrooms had been removed and new TV screens had been placed in the cafeterias and also the junior high school lobby for posting announcements and presentations. Mr. Bedard stated that there was a new sound system in the auditorium at the high school. He also stated that new playground mulch was spread at the two elementary schools and new storage sheds were purchased for the athletic department. Mr. Bedard stated that new kitchen equipment had been purchased and new stairwell LED lighting was installed at the high school and Elmwood. Mr. Bedard stated that each year there are various inspections, such as fire alarms, sprinkler systems, and fire extinguisher inspections. All this has been completed.

b. Transportation Update

Mr. Bedard stated that the bus routes are posted at the schools and on the website. He stated that they have received some questions regarding bus stops. Mr. Bedard stated that he had written a letter to the

editor at the Chronicle regarding bus safety and passing buses when red lights are flashing. He stated that this was very dangerous and illegal. He stated that while he was on a bus today a car passed the stopped bus with lights on and they were able to get the license number of the car and Chief Desorcy will be following up with the driver. Mr. Bedard also stated that this included passing buses on school property. Mr. Myers stated that this happens a lot at the Shaw School. He stated that he saw three cars pass buses today and that tomorrow Chief Desorcy will be at Shaw watching for cars that pass the buses.

Additional Item: Ms. Ryan stated that the District has received 17 AED Units. There are three at the Elmwood Street School, one at Shaw, four at the high school and nine are going to accompany coaches to all sporting events. A trainer AED was also purchased and the nurses will be teaching staff how to use it during staff meetings.

4. Old Business

a. Windle Field Pillar Update

Mr. Bedard stated that he would look into the status of the pillar at Windle Field. He would also check with Ms. Arp regarding the Historical Commission. Mr. Bedard also stated that there are new signs.

5. New Business

a. School Committee Goals 2017-2018

A discussion took place regarding the goals the School Committee members are considering for the 2017-2018 school year. It was decided that they would continue with Assessment, Safety, and the School Choice goals for this year. After a brief discussion the School Committee decided on the Shaw Building Project as their fourth goal.

b. Appointment of Representative to SWCEC and AVC for 2017-2018

Mr. Myers stated that in accordance with MGL CH40, §4E he would represent the Millbury Public Schools at all SWCEC and AVC board meetings. Mrs. Nietupski asked for a motion to appoint Mr. Myers as the Representative to Southern Worcester County Education Collaborative Board and the Assabet Valley Collaborative Board for the 2017-2018 school year. Mr. Plante made a motion to appoint Mr. Myers as the Representative to SWCEC and AVC, and it was seconded by Mrs. Vigneau. All approved (5-0).

6. Executive Session

Next Meeting: September 13, 2017 MHS Media Center 6:30pm (Meet & Greet new faculty) 7:00pm meeting

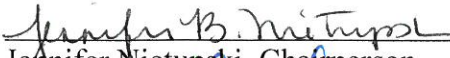
Respectfully submitted,


Donna Freitas

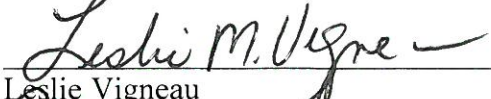
Donna Freitas

Executive Assistant to the Superintendent

Approved:


Jennifer Nietupski, Chairperson


Kevin Plante, Vice Chairperson


Leslie Vigneau


Susan Teixeira

Christopher Wilbur

Items in Packet:

- Regular Session Minutes from August 17, 2017
- Executive Session Minutes from August 17, 2017
- Superintendent's Comments
- Say Yes Institute Powerpoint
- New Teacher Orientation Agenda
- Maintenance Memo w/picture of gym floor
- School Committee Goals 2016-2017

Handouts

- Status on Grants