

Millbury School Committee

Date: June 14, 2017

Meeting  
REGULAR SESSION  
Minutes

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MILLBURY, MASS.

Present: Mrs. Nietupski, Chairperson,  
Mrs. Teixeira, Mrs. Vigneau and Mr. Wilbur  
Mr. Myers, Superintendent of Schools  
Mr. Bedard, Business Manager  
Mrs. Bellville, Director of Curriculum, Ms. Ryan, Office of Pupil Services  
Mrs. Bennett, High School Principal, Mrs. Friedman, Shaw Elementary School Principal,  
Mr. Hall, Elmwood Street School Principal, Mr. Lowe, High School Assistant Principal,  
Mrs. Thompson, Junior High Assistant Principal

Absent: Mr. Plante, Vice Chairperson

Time: 7:00 p.m.

Location: High School Media Center

The Pledge of Allegiance was recited.

**1. Review and Approval of the Regular Session Minutes of May 24, 2017.**

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of May 24, 2017. Mr. Wilbur made a motion to accept the minutes of May 24, 2017. Seconded by Mrs. Teixeira. All approved (4-0-1).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of April 26, 2017. She stated that any changes must be made in Executive Session. Mrs. Vigneau made a motion to accept the Executive Minutes of April 26, 2017. Seconded by Mrs. Teixeira. All approved (4-0-1).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of May 10, 2017. She stated that any changes must be made in Executive Session. Mrs. Teixeira made a motion to accept the Executive Minutes of May 10, 2017. Seconded by Mrs. Vigneau. All approved (4-0-1).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of May 24, 2017. She stated that any changes must be made in Executive Session. Mrs. Teixeira made a motion to accept the Executive Minutes of May 24, 2017. Seconded by Mrs. Vigneau. All approved (4-0-1).

**Millbury/Sutton Youth Football Donation**

Mr. Jeff Kozlowski of the Millbury/Sutton Youth Football League, presented a check for \$7,000.00 to help offset the cost of a new scoreboard at Windle Field. Other football league board members were also in attendance. In accordance with Policy KCD, Mrs. Nietupski asked for a motion to accept the \$7,000 donation. Mrs. Vigneau made a motion to accept the \$7,000.00 donation. Seconded by Mrs. Teixeira. All approved (4-0).

## 2. Report of the Administration

### a. Blackstone Valley Youth Leadership Academy Presentation

Adam Army (class of 2020) Millbury representative to the Blackstone Valley Youth Leadership Academy, shared his experiences as a member of the Academy. He stated that lessons were about goal settings, motivation, and marketing. Adam stated that his service project, when completed, will be to bring music to the elderly at the Care One Center in Millbury.

### b. Safety Update

Officer Nikki Oliveri updated the Committee on the status of the District's safety initiatives, including the recent lockdown and evacuation drills, and ongoing efforts to further improve safety at each school.

### c. School Improvement Plans

Mrs. Bennett, Mrs. Friedman, and Mr. Hall provided a PowerPoint presentation to the Committee with an overview of each school's improvement plan for the coming 2017-2018 school year. Each school's improvement plan was developed with input from school councils and teacher leaders, and directly supports the District Improvement Plan. It will serve as a guiding document for the development of administrators' and teachers' goals for next year.

### d. Handbook Changes

Mr. Lowe, Assistant Principal, gave an overview of the changes in the high school handbook and Mrs. Friedman stated that along with updating the handbook; a welcome letter in Vietnamese was added to the Shaw handbook. Mr. Myers stated that there were no changes to the Elmwood Street School handbook other than updates. Mrs. Nietupski asked that in each of the handbooks there be a statement regarding the new policies and how to access them. Mrs. Teixeira made a motion to accept all handbooks with the additional statement regarding the new policies. Seconded by Mrs. Vigneau. All approved (4-0).

## Additional Information

Mr. Myers stated that the Grade 8 Promotion Ceremony on June 14<sup>th</sup> was a tremendous success with many parents attending. Mr. Myers thanked Mrs. Anne Thompson, Assistant Principal and Mrs. Tara Bennett, Principal for their hard work planning this event, which was held for the first time and will become a Millbury tradition.

Mr. Myers stated that Children's Friend a non-profit organization that supports students had approached him to partner with them to apply for a grant to the Fairlawn Foundation Fund that would help teachers support the LGBTQI student population in the greater Worcester area.

## 3. Budget

### a. Disposal and Sale of Surplus Hydraulic Student Lift and Rifton Pacer

In accordance with MGLc.30B§15(f), Mr. Bedard asked the School Committee to consider voting to declare the hydraulic Student Lift and Rifton Pacer as surplus equipment. He stated that this equipment would no longer be of use to the School District, since the program was discontinued. With approval from the School Committee the hydraulic student lift would be sold to the Wachusett School District for \$1,100.00 and the Rifton Pacer to the Auburn Public School District for \$870.00. All money would be returned to the Town of Millbury. Mr. Wilbur made a motion to approve selling the student lift to the Wachusett School District and the Rifton Pacer to the Auburn School District. Seconded by Mrs. Vigneau. All approved (4-0).

### b. Proposed Relocation of Stone Pillar at Windle Field

Mr. Bedard stated that the Town's Public Works Department is relocating one of the stone pillars in front of Windle Field to allow additional space for sidewalk passage. This will be completed at the Town's expense. Mr. Bedard will check to make sure this does not violate any historical guidelines.

**c. Millbury Athletics Booster Donation**

In accordance with Policy KCD, Mr. Bedard asked the Committee to consider accepting a \$2,000.00 donation from the Booster Club to be used to offset the cost of a new batting cage. Mrs. Vigneau made a motion to accept the \$2,000.00 donation. Seconded by Mr. Wilbur. All approved (4-0).

**d. Green Consumption**

Mr. Bedard updated the Committee on the Town’s total electric energy consumption savings since the Green Communities FY2009 benchmark. He reported that in FY2016 Millbury has exceeded its goal of reducing its energy consumption by 20%.

<b>Millbury Jr./Sr. High School</b>	<b>26.9%</b>
<b>R.E. Shaw School</b>	<b>16.3%</b>
<b>Elmwood Street School</b>	<b>16.3%</b>

The overall school department electric consumption savings since the benchmark year is 22%.

**Additional Information:**

Mr. Bedard clarified that originally they were looking to contract an athletic trainer for their services, at sporting events, however this could mean a different trainer every time. Mr. Bedard stated that they will post for an in-house athletic trainer that would be placed on the payroll. This position will be part-time and will not receive any benefits but will be the trainer would be the same person at each event.

**4. Old Business**

**a. Shaw Building Project Update**

Mr. Myers stated that the Educational Profile Questionnaire and the Online Enrollment Projections have been submitted to the MSBA. He also stated that a Feasibility Study Committee has been formed and approved by the MSBA.

**b. Report of the Athletic Field Renovation Subcommittee**

Mr. Wilbur updated the Committee on the Athletic Field Renovation Project.

**c. Superintendent’s Annual Evaluation**

Mrs. Nietupski stated that all of the superintendent’s annual evaluation documents are public record and will be maintained in the Superintendent’s office. The Committee agreed that the Superintendent Met progress toward the Professional Practice goal and Exceeded progress in the Student Learning and District Improvement goals. The Committee rated the Superintendent as Exemplary or moving towards Exemplary in all four standards: Instructional Leadership, Family Community Engagement, Professional Culture and Management and Operations. The overall rating achieved by the Superintendent for SY16/17 is Exemplary with a rating of moving toward High impact on student learning. Mrs. Nietupski stated that again, Mr. Myers set forth a rigorous set of personal goals and set about aligning his goals to those adopted by the School Committee and the District. Mrs. Nietupski stated that this is first time in a long time that the District operated under complete vertical alignment.

**d. SC Meeting 12/13/2017 (proposed change)**

Mr. Myers requested that the Committee consider rescheduling the December 13, 2017 meeting to December 20, 2017. Mr. Wilbur made a motion to reschedule the December 13<sup>th</sup> meeting to December 20<sup>th</sup>. Seconded by Mrs. Teixeira. All approved (4-0).

**e. SEIU Contract Ratification**

Mrs. Nietupski stated that this contract will cover July 1, 2017 through June 30, 2020. Mr. Bedard stated that the SEIU Contract is for custodians, secretaries, clerks and cafeteria workers. Mrs. Vigneau made a motion to approve the SEIU Contract. Seconded by Mr. Wilbur. All approved (5-0). Mr. Marciello, Town Manger is also included in the vote. The School Committee members and Mr. Marciello signed the agreement.

## 5. New Business

### a. Changes to the Assabet Valley Collaborative Agreement

Mr. Myers stated that Assabet Valley Collaborative board voted to add a new school district member – Auburn Public Schools. He also stated that they have revised their mission statement to align with the Board of Directors and revised the purpose of the collaborative to include services to students outside of the 3-22 age range if collaborative law and regulations allow. Mr. Wilbur made a motion to accept all three changes to the Assabet Valley Collaborative Agreement. Seconded by Mrs. Vigneau. All approved (4-0).

### b. Best Buddies Leadership Conference/Overnight Field Trip

Mrs. Bennett gave an overview of the Best Buddies Conference held July 21<sup>st</sup> through July 24<sup>th</sup>. Mrs. Vigneau made a motion to approve participation and out of state travel for the Best Buddies Conference. It was seconded by Mr. Wilbur. All approved (4-0).

## 6. Executive Session

*In accordance with MGL Chapter 30A, Section 21(a), 2, To conduct strategy sessions in preparations with non-union personnel and to conduct collective bargaining sessions or contract negotiations with non-union personnel.*

*Mrs. Nietupski took a roll call*

*Mrs. Teixeira - Yes*

*Mrs. Vigneau – Yes*

*Mrs. Nietupski – Yes*

*Mr. Wilbur – Yes*

### Next Meeting:

July 10, 2017 Regular Session Superintendent's Conference Room 5:00pm

Respectfully submitted,

*Donna Freitas*

Donna Freitas

Executive Assistant to the Superintendent

### Items in Packet:

Regular Minutes from May 24, 2017

Executive Session Minutes from April 26, 2017

Executive Session Minutes from May 10, 2017

Executive Session Minutes from May 25, 2017

Superintendents Comments

Proposed School Committee Dates with proposed change

Green Communities Information

Shaw Handbook Changes

High School Handbook Changes

Letter from SEIU

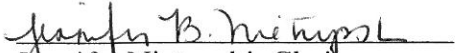
Shaw Improvement Plan

Elmwood Improvement Plan

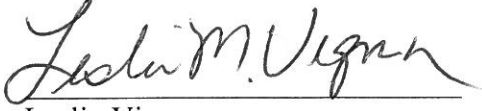
High School Improvement Plan


SEIU Contract

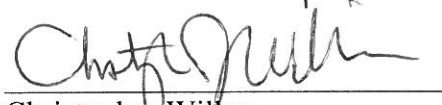
Approved:

  
Jennifer Nietupski, Chairperson

Kevin Plante, Vice Chairperson

  
Leslie Vigneau

  
Susan Teixeira

  
Christopher Wilbur