

Millbury School Committee

Date: April 26, 2017

**Meeting
REGULAR SESSION
Minutes**

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MILLBURY, MASS.

Present: Mrs. Nietupski, Chairperson, Mr. Kevin Plante, Vice Chairperson
Mrs. Teixeira, Mrs. Vigneau and Mr. Wilbur
Mr. Myers, Superintendent of Schools
Mr. Bedard, Business Manager
Mrs. Bellville, Director of Curriculum,
Ms. Kate Ryan, Office of Pupil Services

Time: 7:00 p.m.

Location: High School Media Center

The Pledge of Allegiance was recited.

1. School Committee Reorganization

School Committee Chairperson Nomination

- Mr. Myers chaired the meeting and took nominations for School Committee Chairperson. Mrs. Vigneau nominated Mrs. Nietupski as Chairperson, seconded by Mr. Plante. All in favor (5-0).

School Committee Vice Chairperson Nomination

- Mrs. Nietupski chaired the meeting and took nominations for School Committee Vice Chairperson. Mr. Wilbur nominated Mr. Plante as Vice Chairperson, seconded by Mrs. Teixeira. All in favor (5-0).

School Committee Member Authorized to Sign Payroll Warrants

- It was noted that Mr. Plante is the current School Committee member authorized to sign payroll warrants. Mr. Plante agreed to continue as the authorized member to sign payroll warrants. Mrs. Vigneau made a motion to authorize Mr. Plante to sign payroll warrants, seconded by Mr. Wilbur. All in favor (5-0). Mrs. Nietupski requested volunteers for the alternate position. Mrs. Vigneau volunteered. Mr. Plante nominated Mrs. Vigneau as the alternate School Committee member authorized to sign payroll warrants, seconded by Mr. Wilbur. All in favor (5-0).

School Committee Member Authorized to Sign Student Activity Warrants

- Mr. Wilbur made a motion to authorize Mrs. Vigneau to sign student activity warrants and it was seconded by Mr. Plante. All approved (5-0). Mr. Plante nominated Mr. Wilbur as the alternate School Committee member authorized to sign student activity warrants and it was seconded by Mrs. Teixeira. All in favor (5-0).

1. Review and Approval of the Regular Session Minutes of April 12, 2017 and Executive Session Minutes of March 29, 2017, April 10, 2017 and April 12, 2017.

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of April 12, 2017. Mr. Wilbur made a motion to accept the minutes of April 12, 2017 and it was seconded by Mr. Plante. All approved (4-0-1).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of March 29, 2017. She stated that any changes must be made in Executive Session. Mr. Wilbur made a motion to accept the Executive Minutes of March 29, 2017 and it was seconded by Mrs. Vigneau. All approved (5-0).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of April 10, 2017. She stated that any changes must be made in Executive Session. Mrs. Teixeira made a motion to accept the Executive Minutes of April 10, 2017 and it was seconded by Mr. Plante. All approved (4-0-1).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of April 12, 2017. She stated that any changes must be made in Executive Session. Mr. Wilbur made a motion to accept the Executive Minutes of April 12, 2017 and it was seconded by Mr. Plante. All approved (4-0-1).

2. Report of the Administration

a. Student Council Update

John Reumann and Rachel Hjort reported on the upcoming events at the high school. The Junior Prom, the Senior Semi, and class trip.

b. State Budget Update

Senator Michael Moore shared budget information regarding the following:

- Chapter 70 Aid
- Circuit Breaker
- Foundation Budget Review Commission
- Homeless Transportation Funding
- Charter School Reimbursement
- AP Classes
- College Credits
- Potential for a Multi-Activity Bus Grant

c. Pupil Services Update

Ms. Ryan stated that the funds from the 298 Early Childhood Sped Improvement grant were used to support the Preschool Winter Showcase. This event was well attended on March 21st. The preschool students and families will also be working together to spruce up the courtyard at Elmwood. Grant funds will be used for materials to support this project.

Ms. Ryan stated that on Saturday, March 25th, the 4th Annual Special Needs Resource Fair was held with a record turnout.

Ms. Ryan stated that the Special Ed Department has still not met 100% compliance from the Department of Education Coordinated Program Review. However, there has been noticeable improvement. Ms. Ryan stated that at this time, the greatest obstacle is the system that is used for our IEPs. Ms. Ryan stated that she along with the IT department are working to resolve this matter.

Ms. Ryan stated that co-teaching professional development is well under way at the Shaw School. Ms. Ryan stated that staff have attended workshops, participated in various PLCs, met with our consultant, and have visited area school districts with successful co-teaching models.

Additional Items

Mr. Myers stated that the Evacuation Drill at the Jr. /Sr. High School had been postponed to Thursday, April 27, 2017 due to the weather.

3. Budget

a. FY2018 School Budget Update

Mr. Bedard stated that the School Committee had approved a 4.12% increase for the FY18 budget. He stated that discussions have been going back and forth with the Town regarding a significant increase for health insurance costs. Mr. Bedard stated that with a reduction of \$152,746.00 it would be an increase of 3.38% over FY2017 budget and recommended that the School Committee approve the 3.38% increase for the FY2018 budget. Mr. Wilbur made a motion to approve 21,239,262.00 FY18 budget and it was seconded by Mr. Plante. All in favor (5-0).

b. Dick's Sporting Goods Foundation's Sports Matter Grant

The Millbury Memorial Junior/Senior High School has been awarded a grant from the Dick's Sporting Goods Foundation's Sports Matter Program for \$2,000.00. Mrs. Vigneau made a motion to approve the \$2,000.00 Grant and Mrs. Teixeira seconded the motion. All approved (5-0).

4. Old Business

a. Shaw Building Project Update

Mr. Myers stated that the Feasibility Study passed 650-216 in favor at the election. He also stated that; as always Jayne Davolio, did an exceptional job running the election. Mr. Myers stated that the next step in the Shaw Building Project is to get 2/3 of the vote at the Annual Town Meeting. He also stated that he had received over twenty-five letters from people volunteering to be on the Building Committee.

b. Human Resources Position Update

Mr. Myers stated that he along with Mr. Dave Marciello, Town Manager and Mr. Jude Cristo met to establish questions that would be used during the interviews. The interviews will begin on Monday, May 1, 2017. He also stated that the posting is still open and it will be posted on SchoolSpring and MASBO in order to gather more interested candidates.

c. Policy Subcommittee Update

Mrs. Nietupski stated that they have received the link from Dorothy Presser with the new policies and that an email with the link will be sent to the School Committee Members which will be considered the first reading. The May 10th meeting will be considered the second reading and the time for discussions or changes regarding the new policies. If there are no changes to be made to the policies a vote to accept the new policies will be taken at the May 10th meeting.

5. New Business

a. Annual Appointment of District Grievance Officers and Alternates for the 2017-2018

Mr. Myers requested that the Committee consider appointing Mrs. Tara Bennett as the Title IX Grievance Officer. Mrs. Vigneau made a motion to approve Mrs. Tara Bennett as the Title IX Grievance Officer and Mr. Plante seconded the motion. All approved (5-0).

Mr. Myers requested that the Committee consider appointing Ms. Kate Ryan as the Sexual Harassment Grievance Officer with Mr. Rick Bedard as the Alternate. Mr. Plante made a motion to approve Ms. Kate Ryan as the Sexual Harassment Grievance Officer with Mr. Rick Bedard as the Alternate and it was seconded by Mrs. Vigneau. All approved (5-0).

Mr. Myers requested that the Committee consider Ms. Kate Ryan as the Title II Compliance Officer with Mrs. Jenn Bellville as the Alternate. Mr. Plante made a motion to approve Ms. Kate Ryan as the Title II Compliance Officer with Mrs. Jenn Bellville as the Alternate and it was seconded by Mr. Wilbur. All approved (5-0).

b. Superintendent's Evaluation Timeline

Mrs. Nietupski suggested that Mr. Myers use the month of May to gather evidence that will be provided to the School Committee at the May 24, 2017 meeting and will assimilate Mr. Myers' review on June 14, 2017.

6. Executive Session

The School Committee will vote to move into Executive Session for two reasons, the first reason, in accordance with MGL Chapter 30A Section 21 (a) 1, to discuss the reputation, character, physical condition or mental health – NOT the professional competence – of an individual.

The second reason, in accordance with MGL Chapter 30A, Section 21(a), 3, to discuss strategy options in anticipation of upcoming collective bargaining with the SEIU..

Mrs. Nietupski took a roll call

Mrs. Teixeira - Yes

Mrs. Vigneau – Yes

Mrs. Nietupski – Yes

Mr. Plante - Yes

Mr. Wilbur – Yes

Next Meeting:

May 10, 2017 Regular Session Millbury High School Media Center 7:00pm

7. Adjourn

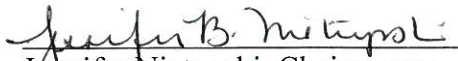
Respectfully submitted,

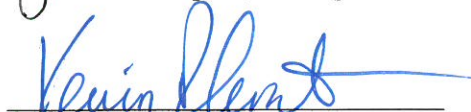
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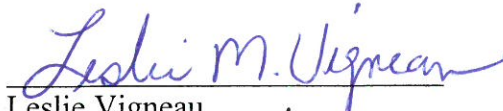
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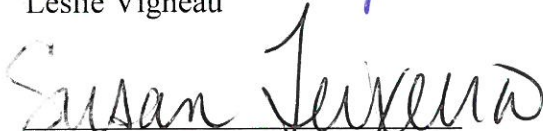
Executive Assistant to the Superintendent

Approved:


Jennifer Nietupski, Chairperson


Kevin Plante, Vice Chairperson


Leslie Vigneau


Susan Teixeira


Christopher Wilbur

Items in Packet:

- Regular Minutes from April 12, 2017
- Executive Minutes from March 29, 2017
- Executive Minutes from April 10, 2017
- Executive Minutes from April 12, 2017
- Superintendents Comments
- SC voted FY18 Budget
- Dick's Sporting Goods Grant
- Letter from NEASC – Tara Bennett
- Upcoming Events