

Millbury School Committee

Date: April 12, 2017

Meeting
REGULAR SESSION
Minutes

Present: Mrs. Nietupski, Chairperson, Mr. Kevin Plante, Vice Chairperson
Mrs. Teixeira and Mr. Wilbur
Mr. Myers, Superintendent of Schools
Mr. Bedard, Business Manager
Mrs. Bellville, Director of Curriculum,
Ms. Kate Ryan, Office of Pupil Services
Mr. Nicholas Lazzaro, Student Advisory Council Representative

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TOWN CLERK
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MILLBURY, MASS.

Absent: Mrs. Vigneau

Time: 7:00 p.m.

Location: High School Media Center

The Pledge of Allegiance was recited.

1. Review and Approval of the Regular Session Minutes of March 22, 2017 and Executive Session Minutes of March 13, 2017 and March 22, 2017.

Mrs. Nietupski asked for any changes, additions or deletions to the Regular Session Minutes of March 22, 2017. Mr. Wilbur made a motion to accept the minutes of March 22, 2017 and it was seconded by Mrs. Teixeira. All approved (3-0-1).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of March 13, 2017. She stated that any changes must be made in Executive Session. Mrs. Teixeira made a motion to accept the Executive Minutes of March 13, 2017 and it was seconded by Mr. Wilbur. All approved (4-0).

Mrs. Nietupski asked for any changes, additions or deletions to the Executive Session Minutes of March 22, 2017. She stated that any changes must be made in Executive Session. Mr. Wilbur made a motion to accept the Executive Minutes of March 22, 2017 and it was seconded by Mrs. Teixeira. All approved (3-0-1).

2. Report of the Administration

a. Student Government Day

Mr. Sal Palano, Millbury Jr. /Sr. High School Social Studies Department Chair, presented an overview of Student Government Day. Mr. Palano discussed the program objectives, the nomination process, the vote, and the results.

b. Curriculum Review Cycle

Mrs. Jenn Bellville, Director of Curriculum, Instruction, and Assessment provided the Committee with an overview of a formal curriculum review process that will ensure a more purposeful and complete system for reviewing and revising curriculum in each subject area.

c. Field Condition Update

Mr. Myers stated that spring sports begins on the third Monday in March each year. He stated that rarely are the fields and track ready for use, and are typically covered in snow. The fields have remained

unplayable through the end of March, therefore spring sports began indoors. Mr. Myers stated that they continue to look for solutions.

d. Letter to School Committee from Art Corey

Mr. Myers read a letter written by Art Corey, former School Committee Member, to the School Committee commending Mr. Hall, Principal, Mr. Burke, Assistant Principal, and Mrs. Grass, Teacher all from the Elmwood Street School, for their compassion regarding his grandson and taking it upon themselves to visit him in the hospital in Boston. Mr. Myers also stated that if Mr. Corey did not provide this information to him he would never have known the generosity that Mr. Hall, Mr. Burke and Mrs. Grass demonstrated toward this child.

3. Budget

a. Renew Annual Contract for HVAC Maintenance

Mr. Bedard recommended to the School Committee to renew the contract for one more year effective April 1, 2017 through March 31, 2018, with Renaud HVAC and Controls, Inc. with a 4.3% increase in the normal day hourly rate due to the increase in the states' prevailing wages. The prevailing wages have increased six times since the original bid. Mr. Bedard also, stated that after next year the contract would have to go out to bid. Mr. Plante made a motion to approve the renewal of the contract for HVAC Maintenance for April 17, 2017 through March 31, 2018 and it was seconded by Mr. Wilbur. All approved (4-0).

b. Revolving Account Summary 2/28/2017

Mr. Bedard reviewed the revolving account summary. He reported on the balances for each account through February 28, 2017.

c. Melanson and Heath's FY2016 End of Year DESE Financial Report Audit

Mr. Bedard stated that the report showed two findings. Finding #1 is pertaining to the recording of Schedule 1 Revenues. There were two revenue lines that had an additional amount of revenue. Finding #2 is pertaining to the recording of Extraordinary Maintenance on Schedule 19. This is the budgeted amount for the Elmwood Street boiler project. Since the budgeted amount was over \$150,000 it needs to be reported as a Fixed Asset instead of general expense. Both findings have been adjusted.

d. Melanson and Heath's FY2016 Single Audit

Mr. Bedard stated that this audit looks at the school and town federal grants to make sure the spending is being done properly. The accounting procedures and internal controls for the grants are in proper order.

4. Old Business

a. Shaw Building Project Update

Mr. Myers stated that the project is on a very aggressive timeline set by the MSBA. He stated the first step was completing the Initial Compliance Document, which has been completed. The second step will be to form a Building Committee. Mr. Myers also stated that two open houses took place at the Shaw School. He stated that some people came in with the intent to vote no regarding the Shaw School but said they changed their minds after seeing the condition and smell of the building.

b. Policy Subcommittee Update

Mrs. Teixeira reported that the revision of all policies has been completed. A digital copy will be provided to School Committee members and readings will take place during upcoming meetings to prepare for a vote to accept the new policies.

c. FY2018 School Budget

Mr. Myers stated that the health insurance rates have risen astronomically, however, Blue Cross has quoted the town a very reasonable rate for a good health insurance policy. He also stated that the House has approved to raise the Governor’s budget. . Mr. Myers stated that with these two unresolved variables he would recommend that the School Committee delay voting for the FY2018 School Budget until after Senator Moore meets with the School Committee at the April 26th meeting.

d. School Choice

Mr. Myers reported how other districts in our area voted on school choice and there overall experiences. Mr. Myers stated that the School Committee would need to determine according to enrollment statistics whether or not to vote for school choice and what grades that would involve.

5. New Business

6. Executive Session (if needed)

The School Committee will vote to move into Executive Session, in accordance with MGL Chapter 30A Section 21 (a) 1, to discuss the reputation, character, physical condition or mental health – NOT the professional competence – of an individual. Mrs. Nietupski took a roll call

Sue Teixeira – Yes

Jennifer Nietupski – Yes

Kevin Plante – Yes

Christopher Wilbur - Yes

Next Meeting:

April 26, 2017 Regular Session Millbury High School Media Center 7:00pm

7. Adjourn

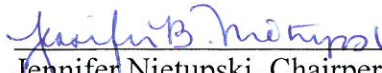
Respectfully submitted,

Donna Freitas

Donna Freitas

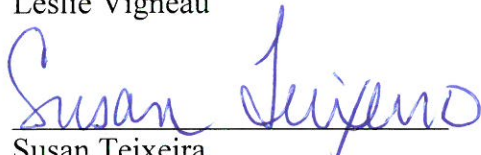
Executive Assistant to the Superintendent

Approved:


Jennifer Nietupski, Chairperson

Kevin Plante, Vice Chairperson

Leslie Vigneau


Susan Teixeira


Christopher Wilbur

Items in Packet:

Minutes 3.22.2017
Executive Session Minutes 3/13/2017
Executive Session Minutes 3/22/2017
Superintendent's Comments
Curriculum Review Cycle
Letter from Art Corey
Memo to Renew Annual Contract for HVAC Maintenance to Renaud HVAC
Revolving Accounts Summary 2/28/2017
Melanson and Heath's FY2016 End of Year DESE Financial Report Audit
Melanson and Heath's FY2016 Single Audit Report
Letter to Sheriff Evangelidis
District Newsletter
Elmwood Street School Newsletter
Letter from Linda Lachance
Letter to Tuition-out Parent

Handouts

School Choice Information