



Town of Millbury  
Millbury Redevelopment Authority  
127 Elm Street  
Millbury, MA 01527

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## Meeting Minutes

Location: Municipal Office Building – Small Conference Room

Date: Wednesday June 18, 2014

Call to Order: 7:00 pm by Chairman Leonard Mort

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Members Present: Leonard Mort, Christine Valery, Robert Simmarano, Walter Swenson

Guests: Richard Valentino

Meeting Minutes from May 14, 2014 approved.

Walter Swenson was introduced as a new appointed member.

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- Financial Report
  - o Current Balance: \$11,939.30 – No Activity last period
- Branding and Promotion – Walter will provide information next meeting – social media and consistency
- Resource Advisory Board appointment delayed
- Legacy Committee is looking for MRA to pay half of the cost of Landscape Design – bill not received yet from Legacy Committee.
- New Raffle Proposal – Patio Set, Grill and Gift Card
  - o Working with Ray's True Value to obtain the items and display them for the MRA.
  - o Three Prizes
    - Patio Set consisting of Tables and Chairs
    - Webber Gas Grill
    - \$200.00 Gift Card for Goretto's
  - o Drawing for 2015 – May
  - o Print 750 Tickets to Start
  - o Motion made by Walter, second by Christine, and approved to conduct the Raffle with a drawing May 20<sup>th</sup>
  - o Walter will design tickets and Leonard will check with the IBA print shop to produce
- Voucher to pay for the first two items to be paid to Ray's True Value – Motion made by Christine, second by Walter and approved to pay voucher.
- New permit for raffles has been obtained.
- Name tags recommended as a board – specifically for dealing with the public as we approach public for funding and raffles. Leonard provided some examples from prior boards. Walter will develop example for the MRA board and present next meeting.
- Leonard is working on a "Fund Raising" board to show the public our goal and the current status of the efforts.

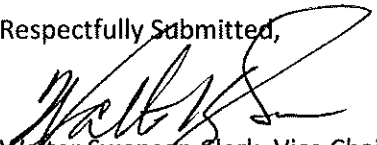


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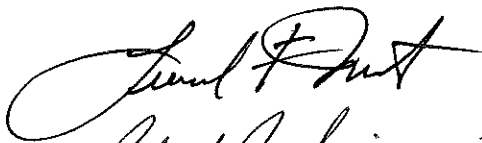
- Board Reorganization
  - o Richard Valentino was present and graciously presided over the board reorganization as Chairman pro-temp. Richard pointed out that the 5<sup>th</sup> member is missing – this is the state appointed person not assigned.
  - o Leonard Mort has been selected as the Chairman
  - o Walter Swenson has been selected as the Vice Chairman
  - o Walter Swenson has been selected as the Clerk
  - o Robert Simmarono has been selected as the Treasurer
- Cancel the next regular meeting for July 9, 2014 and reschedule July 16, 2014

Meeting was adjourned at 7:33 pm

Respectfully Submitted,



Walter Swenson Clerk, Vice Chairman



Robert J. Simmarono  
Christine A. Valery