



Town of Millbury  
Millbury Redevelopment Authority  
127 Elm Street  
Millbury, MA 01527

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MILLBURY, MASS

## Meeting Minutes

**Location:** Municipal Office Building – Large Conference Room

**Date:** Wednesday, January 11, 2017

**Members Present:** Harold Proodian, Christine Valery, Robert Simmarano, Leonard Mort

**Resource Advisory Board:** Walter Swenson

**Guests:** None

**Meeting Notes:** Meeting opened 7:00 PM with moment of silence in memory of Tom Reilly.

- ◆ Approve minutes of October 12, 2016, Motion, Christine, second Harold Proodian, all in favor.

- ◆ **Treasures report**

Opening Balance	<u>\$20,430.83</u>
Deposits	<u>\$410.00</u>
Expenses	
Balance to date	<u>\$20,840.83</u>

- ◆ **Old Business:** Invoice paid for replacement canopy parts damaged at past food truck festival \$37.54 to Mark Millette.

- ◆ **New Business:** Walter passed out state ethics test requirements to all present

- ◆ Members chose weekend of May 20-21 for second annual food truck festival.

Len will contact School dept for Windle field permit, Len will begin contacting vendors and work on advertising as well as contacting B.O.H regarding their permits.

Fees, trucks \$75.00, Crafts \$35.00, Sponsors, \$200.00, Motion Harold, second Robert, motion passed.

Len Authorized to contact designer, purchase up to 5,000 flyers. Motion Harold, second Robert.

Walter offered to create Face book page and gmail account

Next regular meeting is scheduled for February 11, 2017

**Motion to Adjourn:** Christine, second Harold, motion passed @ 7:49 PM



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Chairman – Leonard F. Mort

Vice-Chairman – Harold Proodian

Treasurer - Robert Simmarano

Board Member – Christine Valery