



Town of Millbury
Millbury Redevelopment Authority
127 Elm Street
Millbury, MA 01527

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MILLBURY, MASS.

Meeting Minutes

Location: Municipal Office Building – Large Conference Room

Date: Wednesday, September 13, 2017

Members Present: Harold Proodian, Robert Simmarano, Len Mort

Members Absent: Christine Valery

Resource Advisory Board: Walter Swenson

Guests: None

- Approve Minutes** of June 14, 2017
- Treasurers report** Opening Balance
Deposits
Expenses
Balance to date \$24,861.74

Hard copy print outs required each month for members plus two of financial report

Committee Reports: Walter Swenson gave report on the food truck festival success

- Old Business:** Windle field permit has been approved for May 20, 2018, discussion regarding duplicate food vendors it was agreed to limit duplication, Len will look in to a larger raffle for the festival, agreed to secure new raffle permit also have 50/50 raffle, motion Harold, second, Robert, all in favor.
- New Business:** We must look in to appointing a Chief procurement officer or do we use the Town Manager, Len will speak with the T.M, Walter will call Boston and bring back information.
- Trophy was discussed for The Best Food Truck voted by the public, this was well received, motion to create trophy by Harold, second Robert, all in favor. Walter to look into this, information at next meeting
- Entertainment:** Len will contact groups as done for last festival.
- Clock location:** Discussion on the signage listing donors, Len offered donating fabrication of an interpretive display structure as well as labor to gold leaf future clock on the common.
- Festival Flyers:** Walter will again design flyer for use on the web.
- Sponsors:** Application forms were passed out to members, sponsors will be listed on all advertising as well as have a display area at the festival.

Next regular meeting October 11,

Motion to Adjourn: Motion by Harold Proodian, second by Robert Simmarano, all in favor.

Continued on other side.



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Chairman – Leonard F. Mort

A handwritten signature in black ink, appearing to read 'Harold Proodian', written over a horizontal line.

Vice-Chairman – Harold Proodian

A handwritten signature in black ink, appearing to read 'Robert J. Simmarano', written over a horizontal line.

Treasurer - Robert Simmarano

A handwritten signature in black ink, appearing to read 'Christine Valery', written over a horizontal line.

Board Member – Christine Valery