

Town of Millbury Public Safety Building Committee
October 11, 2018

Meeting called to order at 17:30 by Chairman Desorcy

6 members present (Chief Desorcy, Chief Hamilton, P. Concemi, M. Mann, Officer Daly, Sgt. Cadrin)

Motion by P. Concemi seconded by D. Daly: To accept minutes of 10/4/18; Unanimous

- The Firm Evaluation Criteria, as presented by Paul Concemi, was reviewed by the committee. The changes discussed at the last meeting were incorporated into the document. A couple of very minor grammatical errors were corrected. Overall it is a well done spreadsheet. The committee agreed to the criteria as a final version.
 - Paul Concemi presented a new spreadsheet for the live presentation evaluation. The committee discussed at length the various aspects of the document. This will be used to score each applicant's live presentation. A few changes were made. This will not be part of the RFQ and will only be used by committee members. The committee agreed on a final version. Each member can use as much or as little of the suggestions during the presentations.
 - A final package will be sent to Town Council for review. If there are no major concerns, it will be forwarded to the Town Manager for publication, and a complete version will be sent to each committee member.
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- Motion: P. Concemi seconded K. Cadrin To Adjourn: Unanimous

Adjourned at 18:15

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TOWN CLERK
2018 DEC 28 AM 9:35
MILLBURY, MASS.

Minutes accepted 12-20-18

Chief Almas P. Mesorey 12/20/2018

Kim C. Woods 12/20/2018

Maxine Joy 12/20/18

Paul J. Day 12/20/18

J. W. Mann 12/20/2018

Rich Hart 12/20/18