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Town of Millbury Public Safety Building Committee

May 29, 2018

2018 JUN 22 AM 9:45

MILLBURY, MASS

*Meeting called to order at 16:00 hours by Chairman Desorcy
9 members present (Chief Desorcy, Chief Hamilton, Deputy Chief Rudge, Asst. Chief Gasco,
K. Woods, P. Concemi, M. Mann, Sgt. Cadrin, Officer Daly)*

*Motion by Deputy Rudge seconded by Asst. Chief Gasco: To accept minutes of 4/30/18; 8 for, 1
abstained (Officer Daly)*

- Discussion of the new Fire Headquarters site took place. Chief Hamilton presented copies of proposed building position on the Elm Street lot and a rough sketch of the garaging space and building needs, to each committee member, as proposed by the Board of Fire Engineers. He also had a list of space needs discussed by the Board, which totaled approximately 16,000 sq. ft., with 7,200 of that being apparatus garaging. Maxine inquired about previous plans. Chief Hamilton explained those plans were for a single public safety building for both, we are now working on two buildings, both on new sites. He also discussed the conversation with the Finance Director. The Finance Director stated we need 3 quotes, due to the total cost of less than \$50,000, which is the new minimum for bidding. Paul felt there is value in getting quotes on both buildings together, we should get lower prices. We could write language for both and have legal council check it for compliance with state and local laws. Chief Desorcy mentioned each department knows their workspace flow and needs.
- Discussion of the new Police Headquarters site took place. Chief Desorcy explained the updates on the Millbury Ave school building. The school believed the roof has a 20-year warranty and will check with the contractor on the installed date. The front entrance would be removed and maybe blocked, he's not sure yet of the design. A new entrance would be made a ground level, ADA compliant. The basement would be used for police personnel. A lift would most likely be needed at one place. They would need a training room for 40 people, which would save money by being able to host trainings. There should be 6 jail cells. The restrooms should be re-evaluated, there seemed like too many in the last proposal but aren't sure the requirements. They could cut some spaces from the last plan. Right now, they are short of locker room space. They may be looking for 18,000 sq. ft. There is some ledge at the Millbury Ave site, but it shouldn't present a problem. Test borings should be done first to help with building design. We will need to hold to whatever money we get and watch pricing.
- Discussion of next steps. Chief Hamilton suggested we write a scope of work to get pricing quotes. He felt Jacunski Humes might be able to help us with that.
Motion: Chief Hamilton seconded by P. Concemi: To ask Jucunski Humes to give us a template of scope of work for the concept design of both buildings get deign prices; Unanimous
Officer Daly suggested we use the previous list of architects to get quotes. Paul felt we should use the top 5, to be sure to get at least 3 quotes. We could then give them 30, 45 or 60 days, to submit a quote.
- Motion: B. Gasco seconded D. Rudge; To Adjourn: Unanimous

Next meeting: June 20th, 6:00 pm, at the Town Hall

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Don & Ruby

for C. Woods

Donald P. Gleason 06/20/2018

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Martin

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