

Town of Millbury Public Safety Building Committee
August 16, 2018

Meeting called to order at 18:00 by Chairman Desorcy

6 members present (Chief Desorcy, Chief Hamilton, P. Concemi, M. Mann, Sgt. Cadrin Asst. Chief Gasco)

Motion by P. Concemi seconded by B. Gasco: To accept minutes of 6/20/18; unanimous

- Chief Desorcy received many RFQs and e-mailed them to all committee members. He also brought a copy of the manual “Designing and Constructing Public Facilities” 2016. He updated the Town Manager on the progress of the committee. Paul had a spreadsheet of criteria for selection he put together. It was very thorough and the committee was very satisfied with it. He also saw in 2 proposals the criteria of cost and budget, which he felt is very important. Chief Desorcy thought the following was important 1) How many projects have you bid on, 2) How many did you receive, 3) How many projects did you complete, 4) How many projects were on budget. Paul felt we should add that they have experience in the last 5 years of at least 2 police stations and 2 fire stations. He also asked about required certifications.
 - Chief Hamilton updated the committee on the McGrath School site visit and inspection by Brian Humes. He felt the building had no value to re-use. In his professional opinion, the building could not be retrofitted and brought up to code to serve either police or fire. The layout of the building along with the concrete dividing walls created many unusable rooms. The configuration of the basement was difficult for anything.
 - Chief Desorcy cautioned we need to use our money wisely and make it go as far as possible.
 - The committee spent the rest of the meeting reviewing some of the sample RFQs Chief Desorcy sent. They then took the RFQ from the last building committee and reviewed it section by section and made necessary changes to bring it up to the new requirements. They discussed a timeline but will fill that in later, but need to keep it tight. The required forms will be added to the end. They agreed to use Paul’s criteria to evaluate the candidates. The updated RFQ will be send out to all committee members for review and then to Town Council.
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- Motion: M. Mann seconded K. Cadrin To Adjourn: Unanimous

Adjourned at 20:06

Next meetings: September 6th, 11th, 25th 5:30 pm, at the Town Hall

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Minutes accepted 09/11/2018

Chief Donald P. Mesorey

W. Cadlin

Madini Jr.

J. J. Mann

Rich P. Haul

Brian K. Gusew