The regularly scheduled meeting of the Millbury Planning Board was held on Monday, November 14, 2016, at 6:30 p.m. in the Millbury Public Library, 128 Elm Street, Millbury, MA. Chairman Richard Gosselin presided.

Present: Richard Gosselin, Edd Cote, David Haak, Paul Piktelis, Michael Georges

Absent:

6:30 p.m. Executive Session

Chairman Gosselin opened the meeting in the Library Meeting Room. Chairman Gosselin indicated the Board will enter into Executive Session to discuss potential litigation. The Chairman motioned to go into executive session pursuant to M.G.L. c. 30A, Section 21 (a) (3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Board and the chair so declares, seconded by Edd Cote, voted unanimously. A roll call vote was taken Michael Georges voted aye, Paul Piktelis voted aye, Richard Gosselin voted aye, David Haak voted aye, Edd Cote vote aye.

The executive session is being held in the local history room of the Millbury Public Library.

7:15 p.m.

The Board reconvened in open session.

7:15 p.m. United Material Mgt. of Millbury, LLC - Site Plan Review/Stormwater Mgt., Public Hearing Continued

Whitney Hall from Green Seal Environmental provided an update of the proposed project at 333A Southwest Cutoff. Mr. Hall has been working with the Town engineering firm, Stantec following their peer review of the project. The stormwater plan has been revised and Mr. Hall is requesting two waivers; landscaping in the parking area and granite curbing for the sidewalks. Mr. Hall has satisfied Stantec's concerns and conditions including a test pit in the detention pond and signage details on the plan.

Edd Cote made a motion to close the public hearing, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant the request for a waiver from the request for granite curbing in front of the sidewalks section 12.45 (o), seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant the request for a waiver for the parking lot landscaping plan section 12.45 (q), seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to approve the application for site plan review for United Material Management 333A Southwest Cutoff, plan provided by Green Seal Environmental, 114 State Road Building B, last amended 11/2/16, seconded by Paul Piktelis, voted unanimously.

7:30 p.m. Goldstar Builders, Lot E Oakes Street, Map 6 Lot 140 - Special Permit Public Hearing

Edd Cote read the public hearing notice for special permit and site plan review for construction of a multifamily dwelling.

Yar Zar Moe Htet (YZ) from H.S. & T. Group represented the applicant and provided an overview of the project. The property is currently a vacant lot which is zoned residential 3 and is seeking to construct a duplex structure with two driveways.

Chairman Gosselin noted the datum is included in the plan. Edd Cote inquired as to if a new building is allowed on that site under R3 zoning. YZ indicated that there was a zoning determination whereby the lot has been grandfathered and the proposed use is allowed.

Edd Cote made a motion to close the public hearing, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to approve the plan for building of a multifamily structure on lot E Oakes Street, Millbury plan prepared by H.S. & T. Group, 75 Hammond Street, Worcester, MA last updated 11/3/16, seconded by Paul Piktelis, voted unanimously.

7:40 p.m. Philip J. Day, Jr. and Diana Day, 18 Wheelock Avenue - ANR

Bill Pybas from Guaranteed Builders represented the applicants. The Board reviewed the plan and identified that the roadways have been brought up to minimum standards.

Edd Cote made a motion to endorse the ANR plan assessor's map 16 lots 80 and 95, plan prepared for Philip and Diana Day as drawn by Empire Mapping surveyors and land planners, seconded by Paul Piktelis, voted unanimously.

7:45 p.m. Spectrum Health Systems, Inc., Site Plan Review, Public Hearing Continued

Chairman Gosselin informed the public that they cannot be repetitious about items that have been discussed before. The Board can only speak about parking or safety issues surrounding

parking. The Board is restricted in areas with regard to the Dover Amendment. The Board will entertain comments focused around the two issues and items within the jurisdiction of the Planning Board.

A resident inquired about the occupancy of the room and displayed his displeasure of the location based on the issue at hand. The Chairman requested the Fire Chief for further guidance. The Chairman conferred with the Building Commissioner. Chairman Gosselin stated that the Police Chief and Fire Chief agreed that so long as the hearing is conducted in a civilized manner, they will keep watch on the building so there won't be a problem and the Board can continue on. The Fire Chief, Police Chief, and Building Inspector/Zoning Enforcement Officer were all present, in the room.

Attorney Samuel Nagler was present on behalf of the applicant, Spectrum Health Systems as well as Kurt Isaakson, President and CEO of Spectrum Health, Kristin Nolan, Vice President of inpatient and outpatient services, Norman Hill from Land Planning and Robert Michaud from MDM Transportation Consultants.

Attorney Nagler provided an update following comments discussed from the previous public hearing. The site plan has been updated to address the Police Chief's comments, identified snow storage area, lighting, security cameras, increased fence size around the dumpster and have proposed a concrete walkway adjacent/parallel to Lincoln Avenue Extension. Spectrum's request is that the site plan review be granted.

Norman Hill identified changes to the plan from the previous meeting for the viewing audience including addition of a sidewalk and installation of five security cameras that could be available to the Millbury Police Department if necessary.

A resident inquired if there will be Millbury Police Officers on site. The Chairman stated there will be security people on site but not Millbury Police Officers.

Another resident inquired about the potential drinking and discarding of bottles on the entire property. Chairman Gosselin indicated that does not have anything to do with this public hearing. That could be an issue with the existing landlord. Through a point of order, Edd Cote stated that those wishing should speak should identify themselves. Chairman Gosselin requested the sign in sheet of those individuals wishing to speak.

Todd Bazydlo, 22 Stone Road questioned types, specifications and positioning of security cameras. Norman Hill identified the locations of the security cameras on the plan. Edd Cote

noted that there are no zoning bylaws that requires specifications of security cameras that the Board can enforce.

Todd Broberg, 48 Miles Street stated people are just looking for information and answers and would like Spectrum to answer the questions directly. Chairman Gosselin restated that the previous questions were about cameras which were pointed out on the plan and the information would be available to the police if necessary.

Leonard Ramsdell, 21 Lincoln Ave. Extension questioned cameras and if additional security will be on site. Chairman Gosselin provided information that there will be security staff on site monitoring cameras and walking on site. Mr. Ramsdell wants assurance family will be safe, property values will not go down. Edd Cote stated that the Board cannot discuss property values as that is not a zoning issue under the jurisdiction of the Board.

Chairman Gosselin noted there is a list of individuals who wish to speak and reminded the public that questions need to stick to items under Planning Board purview. The Chairman restated that if individuals do not have anything new to add, he will have to ask the individual(s) to stop.

Terry Burke Dotson, 20 Salo Terrace initiated discussion on parking noting that the applicant has a total of 38 parking spaces which exceeds the number required. With employees taking up some spaces, where will the possible 200 clients park when visiting the facility. Ms. Dotson suggests the Board could deny it based on not having adequate parking.

Edd Cote responded that according to the building inspector, the applicant needs one parking space per two hundred square feet of building space. The applicant is required to have 27 spaces and they have 38 spaces. They have met and exceeded the requirements of the bylaws.

Town Counsel suggested that the Chairman go through the list of individuals who wanted to speak per the sign-in sheet.

William Amsden, 22 Hamilton Street understands the issue surrounding parking, however does not think the traffic analysis is taking into account the large volume of patients going to the facility within a short period of time which also coincides with the business commute and busing. Mr. Amsden believes there will be an overflow of traffic into other areas.

Ron Jendrysik, 15 Woodridge Road inquired about the handicapped accessible spots at the site noting that MA regulations require that the loading zone between the two handicapped spaces should be ninety- six inches. Mr. Jendrysik initiated discussion if the facility is considered

educational or medical as that classification could change the number of parking spots for handicap accessibility. If this is a medical facility, there could be the need for additional handicapped parking spots.

Attorney Nagler indicated that Mr. Jendrysik is siting State building code terminology and reminded him that the Planning Board enforces zoning code and the building inspector enforces building code. Bob Frederico, Building and Zoning Commissioner further clarified there are two sets of rule books that apply. As far as zoning under the Dover Amendment is concerned, the facility is an educational use, as far as the building code, the facility is considered a business use.

Mr. Jendrysik inquired about the overall parking on the entire site. Mr. Cote stated that is not part of Spectrum's application.

Dan Girard, 7 Cronin Brook inquired about fire lanes and emergency access. Mr. Girard asked if it was required to have marked fire lanes, as there might be parking spaces eliminated. Edd Cote stated that he spoke with the fire chief and has no concerns with the fire lanes. Mr. Girard inquired if the lanes should be marked. Mr. Cote indicated that it is up to the Fire Chief. Mr. Girard inquired if the Board can assess the entire complex with regard to parking instead of the just the area that Spectrum will be utilizing. Chairman Gosselin said no. Attorney Nagler provided further information that there is case law that the Board must look at the specific project and not the overall complex. Spectrum is leasing 5000 square feet of space and comply with zoning. Mr. Girard further inquired if the Board would have an interim planner or consultant review the plan prior to closing the public hearing. Chairman Gosselin noted that this was done when the Town had a Planner.

Darin Haig 92 McCracken Rd. inquired if crosswalks or signaling will be needed so that pedestrians can access the site. The Board did not discuss further as they had already received a report on traffic. Mr. Haig inquired if Spectrum clients cannot find parking near their office space if they can use other spaces in the complex and vice versa. Chairman Gosselin stated that parking will be clearly marked for Spectrum clients only.

The Board was asked if cars would be towed if there was an overflow. Spectrum representatives stated that they run eleven other facilities and have never towed anybody for parking in the designated spots. Discussion continued as to whether the Board should look at parking within the whole complex or just the Spectrum portion. Chairman Gosselin advised the public to review the Watros case. Legally, the Board cannot discuss the entire site.

Robert Michaud of MDM Transportation Consultants have conducted a count of an operational facility in Framingham to ensure that the tenant will have enough spaces based on zoning. The information is documented in material provided to the Town. The Millbury facility will have 175 clients while Framingham serves 275 clients. The peak parking demand in Framingham is 26 parking spaces including employees. The 38 spaces that will be available in Millbury is more than they need and provides flexibility in flow from day- to- day. Mr. Michaud is comfortable based on their standards and observations that there is more than adequate parking for the needs of Spectrum without creating any issues with any other tenants.

Stacey Forget, 8 Hollywood Avenue asked if the study took into account public transportation. Mr. Michaud stated they took into account all types of transportation to the facility. There was very little public transportation use.

Maureen Watkins, 31 Prospect Street asked how long the stay was for the patients coming to the facility. Mr. Michaud indicated that between 6am - 10am is the most intense for medical treatment however the patient stay is very brief. Counseling sessions take place between 10am - 6pm with the patient stay being longer. Mr. Michaud's report is based on parking demand regardless of the stay with higher turnover in the morning and slightly longer stays in the afternoon. The peak demand is 26.

A resident inquired if there will be anything written into a document relative to expansion of the facility if that were to occur as there are limitations based on parking. Edd Cote replied if Spectrum wanted to expand into another building, for example, that would trigger another site plan review and they would be subject to the parking requirements in effect at that time.

Paula Inch, 36 Hayward Lane has concerns that people will come to the facility driving under the influence and cause accidents. Edd Cote and the Chairman interrupted her and did not discuss further.

Terry Burke Dotson, 20 Salo Terrace inquired if the Board could continue the hearing to another night and location. Ms. Dotson stated there is inadequate parking as it is based on square footage of a building rather than the occupancy of individuals and the Board should deny. Ms. Dotson does not believe the facility falls under the Dover Act questioning that the work is counseling and correctional in nature and not primarily educational. Chairman Gosselin indicated that the Courts have covered this use under the Dover Amendment. Ms. Dotson also suggested that the Town give land to Spectrum to build at an alternate location. Edd Cote replied that providing alternate locations are not part of the Planning Board consideration.

Ruben Colon, 26 Leslie Lane questioned the type of media used in security cameras and who is in charge of the media storage. With regard to parking, Mr. Colon's concern is safety. Mr. Colon didn't know why the Town was pushing this site on the residents and was informed that the Board has nothing to do with the location.

Todd Broberg, 48 Miles Street questioned the hourly average for parking demand. If approximately two hundred clients come in within a four hour window, then the average is fifty cars per hour. His concern is safety of the public and neighbors.

Darryl Diosomito, 5 Auburn Road asked how the surface stormwater storage is being handled. Norman Hill stated it is handled through the existing catch basins. There is no additional drainage as the area is already paved. Mr. Diosomito inquired if there will be a shelter for clients. An area inside the facility will be available for patients to stay if waiting for a ride, etc.

Marie Cameron, 30 Miles Street stated she wanted the patients and others to be safe. The parking issue has created a division throughout the Town.

Paula Wascavage, 9 Auburn Road suggested that an alternative location will address parking issues. Chairman Gosselin interrupted that the Board will not discuss that.

Jessica Narrow, 11 Auburn Road inquired if the handicapped spaces fall under building or the Planning Board. Edd Cote responded they must be in compliance with the building codes or an occupancy permit will not be issued.

Maureen Watkins, 31 Prospect Street asked if there is a way to condition the number of people coming to the facility e.g. can the Town have a condition of a not- to- exceed number and if there was an increase the parking issue would need to be reevaluated.

Edd Cote initiated discussion whether the Board can place a condition based on the number of clients going to the facility. Town Counsel indicated it is the discretion of the Board to condition with regard to site plan approval. He further noted that parking is triggered by the square footage of a building versus the occupancy or the number of patients visiting the facility. If the applicant complies with zoning requirements the Board's jurisdiction with regard to parking is severely limited.

Anna Lewandowski, 5 Howe Lane made comment on the poor planning of the meeting room. She further inquired if bus service will be provided, if the WRTA has been approached and if there was a place for individuals to wait. Ms. Lewandowski stated if this is an educational facility that falls under the Dover Act, she would like to know the credentials of those who will

be at the educational facility. Mr. Cote stated that is out of the realm of the Board. Ms. Lewandowski also commented about what the other tenants in the complex think about this facility, its close proximity to a school facility as well as the cross country team runs by the facility. The Board interrupted as these items are not within the purview of the Board.

Scott Despres, 21 Waters Street, a member of the Board of Selectmen, identified that he was speaking as a citizen and his comments are not those of the Board of Selectmen. Mr. Despres concurred with Ms. Lewandowski on the poor planning of the meeting room. Mr. Despres stated the Board should have provided handouts with questions and answers on issues discussed at previous public hearings. There are many questions that have not been answered. Mr. Despres would like the Board to say no, and hire attorneys to fight it.

Edd Cote made a motion to close the public hearing, seconded by Michael Georges, voted unanimously.

Chairman Gosselin asked Attorney Falk to provide some information to the public on the research that has been done with regard to this matter. Attorney Falk reiterated that the public hearing is closed and the matter is for the Board's deliberation and for purposes of the Board's discussion.

He explained that this matter came in under the Dover Amendment use for non-profit educational use. In 2001 the Land Court determined that the almost identical use proposed by Spectrum was considered an educational use and is protected by the Dover Amendment. Since that time, there has not been one case that has determined otherwise. Treatment facilities and counseling is covered by the educational exemption under the Dover Amendment. If the Town were to deny that use, they would have slim to no chance of succeeding in Land Court or Federal District Court.

He explained that in terms of the jurisdiction of the Board under the Town by- law for site plan approval, there are waivers for consideration, the Board has heard comments and can approve the decision with conditions or deny site plan approval.

Because the Board is without a Town Planner who typically writes the decisions, Chairman Gosselin asked Counsel how can the Board approve without a written document. Attorney Falk said if the Board was inclined to approve with conditions, they could summarize and vote with a contingency of working with Town staff and Town Counsel to draft a document that could be memorialized at a future meeting.

Chairman Gosselin inquired if the Town went to Court and lost what is the cost to the Town. What is the federal jurisdiction for Spectrum? Attorney Falk noted that persons who are in treatment and counseling are protected under the American Disabilities Act. If there was a law suit the prevailing party may seek legal fees and damages.

Edd Cote made a motion to grant the request for waiver to use a 1 inch to 30 feet scale rather than 1 inch to 20 feet as required by Section 12.44 (a), seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant the request for a waiver to exclude natural features such as watercourses, wetlands, water bodies, etc. as not applicable under Dover, otherwise required by Section 12.44 (a), seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude easements and rights of way as not applicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude floodplain information as not applicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude location, width, curbing and paving of existing and proposed paved surfaces to the extent not show on the Site Plan, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude existing and proposed snow storage as not applicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude existing and proposed one foot contours as not applicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude landscaping features as not applicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude information regarding utilities on site, water, sewer, electrical, etc. as not applicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a request of a waiver to exclude lighting design, signage and site amenities and refuse containers to the extent not shown on the Site Plan, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to grant a waiver to exclude the location and dimensions of existing and proposed buildings and uses from the site plan as not applicable under Dover, seconded by Michael Georges, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude building elevations and facades as not applicable under Dover, seconded by Michael Georges, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude information regarding location, loading, storage and service areas but including parking information, seconded by Michael Georges, voted unanimously.

Edd Cote made a motion to grant a request for a waiver to exclude information on zoning and setback distances as inapplicable under Dover, but include zoning parking calculations, seconded by Michael Georges, voted unanimously.

Under zoning bylaw 12.44 (b) Edd Cote made a motion to grant a request to exclude landscape plan from site plan as inapplicable under Dover, seconded by Michael Georges, voted unanimously.

Under zoning bylaw 12.44 (c) Edd Cote made a motion to exclude isometric line drawings showing the project and its relation to existing areas as it is inapplicable to Dover, seconded by Michael Georges, voted unanimously.

Under zoning bylaw 12.44 (d) Edd Cote made a motion to exclude locus plans to the extent not shown on the survey plan at one inch to five hundred feet, seconded by Michael Georges, voted unanimously.

Under zoning bylaw 12.44 (e) Edd Cote made a motion to grant a waiver excluding building elevations plans as inapplicable under Dover, seconded by Michael Georges, voted unanimously.

Edd Cote made a motion to waive a development impact statement then withdrew motion.

Under zoning bylaw section 12.44 (f) (1) Edd Cote made a motion to exclude traffic impact assessment as inapplicable under Dover; substitute traffic and parking memorandum on file, seconded by Paul Piktelis, voted unanimously.

Under zoning bylaw section 12.44 (f) (2) Edd Cote made a motion to waive allowing to exclude environmental impact assessment as inapplicable under Dover, seconded by Michael Georges, voted unanimously.

Under section 12.44 (f) (3) Edd Cote made a motion to grant the request to exclude a fiscal impact assessment as inapplicable under Dover, seconded by Michael Georges, voted unanimously.

Under section 12.44 (f) (4) Edd Cote made a motion to grant a request to exclude historic impact as inapplicable under Dover, seconded by Paul Piktelis, voted unanimously.

Edd Cote made a motion to approve the plan on the application for site plan review for Spectrum Health Systems located at 50 Howe Avenue Building M Millbury, MA, plan devised by Land Planning, Inc., 214 Worcester Street, North Grafton, plan last revised on 11/8/16, subject to the standard condition in the Board's usual certificate of vote for plan approvals excluding any items that were specifically waived by the Board with respect to this application and subject to any conditions the Board may vote on tonight, seconded by Paul Piktelis for discussion

Chairman Gosselin initiated discussion of a potential condition not to exceed 200 clients at the facility based the present parking plan. If the number was exceeded the applicants would have to come before the Board.

Attorney Falk indicated that if the Board wanted that condition, there is a risk that the applicant could appeal. However, if this is consistent with the number of patients that the applicant proposed, Counsel does not think the condition puts serious risk on the Board with such a condition. Discussion followed that issues related to exceeding parking could become a zoning enforcement issue with the building inspector.

After discussion the Chairman would like to include a condition of approval with a not-to-exceed two hundred patients per day without further Planning Board review.

Edd Cote noted there was a motion on the floor, seconded by Paul Piktelis. The motion was moved to include a condition of not to exceed two hundred patients per day without further Planning Board review, voted unanimously.

The Chairman asked for a brief recess.

Other Business

The Board signed an amended Release of Covenant for Hilltop Estates Definitive Subdivision. The original document that was executed on 1/24/16 had the incorrect book and page number identified.

The Board signed invoices.

Adjournment

Edd Cote made a motion to adjourn, seconded by Paul Piktelis voted unanimously. Meeting adjourned at 10:07 p.m.

Respectfully submitted,

Michelle T. Desorcy

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PLEASE NOTE CHANGE OF MEETING LOCATION, 11/14/16 MILLBURY PUBLIC LIBRARY, 128 ELM STREET, MILLBURY, MA

PLANNING BOARD AGENDA

November 14, 2016

6:30 p.m. Open Session, starting in the Library Meeting Room

> Executive Session, pursuant to M.G.L. c. 30A, Sec. 21(a)(3), to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Board and the chair so declares.

* Note: the Board will use the Library's Local History Room for Executive Session, and then return to Open Session in the Library Meeting Room

United Material Mgt. of Millbury, LLC, 333A Southwest Cutoff 7:15 p.m. Site Plan Review/Stormwater Mgt. - Public Hearing Cont'd

Goldstar Builders, Lot E Oakes Street, Map 6 Lot 140, Special Permit 7:30 p.m. **Public Hearing**

Philip J. Day, Jr. and Diana J. Day, 18 Wheelock Avenue - ANR 7:40 p.m.

Spectrum Health Systems, Inc., 50 Howe Avenue - Site Plan Review Public Hearing Cont'd 7:45 p.m.

Other Business:

Stratford Village - Letter of Credit

Old Business:

- Mail, Minutes, Vouchers
- All business not reasonably anticipated to be discussed