

**Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library**

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Date: 05/16/17

Time: 6:00pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Carol Burke, Paul DiCicco, Christine Brady, Stephanie Phillips Richter, Rita Sullivan

Absent: Bob Laut

Call to Order: Paul DiCicco called the meeting to order at 6:07pm.

Director: Liz Valero took over the meeting to handle the reorganization of the Board. Liz opened the nominations for officers. Paul DiCicco nominated the slate of himself and Carol Burke as co-chairmen, and Jeff Raymond as Recording Clerk. Christine Brady seconded. Vote is unanimous.

Minutes: Carol Burke moved to accept the minutes from April and the 5/9 meeting. Christine Brady seconded. Unanimously accepted.

Chairman's Minute: For the chairman's minute, Carol Burke discussed the letter sent through the meeting last week. No response has been given from the Town Hall.

Paul DiCicco also spoke regarding Liz Valero's contract. We discussed that her appointment is good for three years, and it's believed that the last appointment occurred in 2016.

Paul DiCicco also recommended that we send a letter of appreciation to library employee Jill Brindisi for her continued support and work for the Board in terms of getting things typed and printed. Jeff Raymond moved to do so, Rita Sullivan seconded. Passed unanimously, Jeff Raymond will draft the letter.

Paul DiCicco also updated us on the sex offender registry question from a previous meeting. He met with Chief Desorcy regarding the postings, and the Chief will be working with Sgt. McFaul to ensure that the postings are up to date and in one place.

Director's Report: Liz Valero gave an update on summer programming. There is a book discussion group planned for June, July, and August, with June's book being *1984* with a special guest professor to talk about "fake news."

Jeff Raymond asked about how Ann Dallair was handling the young adult programming given that the young adult events were not significant in the past due to staffing. There is a good

balance this year, and the events are largely being run using existing resources and through sharing with other libraries. Ann Dallair will keep track of how everything goes and give us an update at the end of the year to see how the Board can help her secure more resources for the future.

Liz Valero discussed the upcoming yard sale event. Ann Dallair also said she'll be running baby time around the same time.

Liz Valero also let us know that she will be going to MLA next week for three days, and Ann Dallair received a scholarship to go for one day as well.

Liz Valero gave an update on the resource sharing within the Blackstone Valley Library group. They're working on moving large print books and audiobooks next.

Jeff Raymond asked about the Axis 360 app that's been advertised in the library. The app is a companion to the C/W Mars Digital Catalog, and combines a few different resources. This is offered through C/W Mars.

Old Business: Memorial Day coffee and doughnuts were discussed. Carol Burke will be handling the doughnuts, Jeff Raymond will assist in setup along with Stephanie Phillips Richter. Elaine Loehmann will be volunteering and assisting with the coffee. Paul DiCicco will handle reserving the spots in front of the library for the morning.

New Business: Jeff Raymond asked about a bill from Mechanical Air Co. regarding a release valve replacement. Liz Valero said that the repair went well and there are no further issues. Paul DiCicco recommended that a better log of overall service calls be kept, and Ann Dallair offered the idea of a sign-in book for service calls to keep better track, and the Board approved of this idea. There will be a sign-in book made available at the front desk for tracking future service calls.

Rita Sullivan asked about the leaks in the upstairs area, and Liz Valero informed us that Superior Roofing was in earlier this week to take a look. There was a poor fix of the roof in a prior repair, and a more permanent fix is coming. There are also people who have come in for the gutter, and there will be an update on this soon. Paul DiCicco noted, and Liz Valero concurred, that the hope is that we can find a Millbury service for these if the cost makes sense.

Jeff Raymond asked about the out-of-order computers in the children's room, and we're waiting for Worldband on this.

Jeff Raymond also noted that the Board is looking to form a Facilities Subcommittee. This will be on the agenda for next month.

Jeff Raymond also noted that Ramshorn Company reached out offering their services for a future Touch a Truck event. We do not have one planned but the Board will discuss in September about possibly doing another one in Summer 2018.

Paul DiCicco noted that we will not be meeting in July and August.

Adjournment: Jeff Raymond moved to adjourn, Stephanie Phillips Richter seconded.
Adjourned at 7:40pm.

Carol Z. Burke
~~John Mingo~~
Jita Succini
Christina J. J.
Paul Kelly
M.A.