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MILLBURY, MASS

Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library

Date: 4/18/17

Time: 6:04pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Carol Burke, Bob Laut, Rita Sullivan, Paul DiCicco, Christine Brady

Absent:

Call to Order: Paul DiCicco called the meeting to order at 6:04pm.

Minutes: Carol Burke amended the minutes to make sure Ann Dallair's name was corrected in the record. Bob Laut moved to accept the minutes as amended, Rita Sullivan seconded. Accepted unanimously.

Chairman's Minute: Paul DiCicco discussed a meeting with the Town Manager regarding the Board's concerns with the heating situation from last month. New bids have been put out for the job, and there will be some discussion during bid about the amount of money spent on travel in particular. The contract itself expires at the end of the fiscal year.

The Town Manager recommended that we sign off on the bill as it is and request some sort of relief separately.

This spurred a conversation of the Trustee responsibility on bills and budgeting. There was a concern raised by Bob Laut regarding the overall role of the Trustees in the Town Charter, and we will add the line item to a future agenda.

Paul DiCicco also noted that the Town Manager will be directing the DPW to assist the library in some of the outstanding issues at the library. The interim DPW head will be visiting the library later this week to look at some of the issues.

Director's Report: Liz Valero reminded us that the town meeting is on 2 May, and the library will close early for the occasion.

Liz Valero also gave a quick recap of the 27 March Finance Committee meeting. The Committee was simply looking for some general information about the library's operations, and the meeting went well. Bob Laut noted that the Finance Committee minutes

Liz Valero reminded the Board that the vouchers do need four signatures.

Liz Valero also updated the Board on the coming Summer Reading programs. Ann Dallair also noted some of the recent programs ran, including over 60 for an event on April vacation and over 20 for an event for older kids. Paul DiCicco requested a copy of the Summer Reading programming schedule for next meeting.

Liz Valero also reminded the Board of the Meet and Greet on Saturday, 6 May, 10:00am.

Old Business: The Rosemary Davies Fund gave \$755 for the programs this spring. We did not receive the Mary B. Grogan funds this year.

Bob Laut did some research on the posting of sex offenders in the library. He noted that he was uncomfortable with the offenders being posted in the library, and especially in the children's room. Bob Laut's research noted that the state does not require it to be posted at the Library, but the Chief of Police has the power to decide as to whether to post at the Library to comply with state law. Paul DiCicco will approach the Chief about this issue.

New Business: Chris Brady asked about the newspaper grant bill, and the answer was that the bill covered the year. This led to a discussion about budget issues and signing in general.

There was a question regarding the electrical bill for some new flood lights being installed, the gas bill, and a plumbing bill. All were resolved easily with explanation.

Liz Valero also reminded the Board that Barnes and Noble Book Fair fundraiser is on 29 April and 30 April and requested Board presence.

Memorial Day is 29 May, and the Board will have a presence in front of the library for the parade.

Liz Valero requested the Library close for the Memorial Day holiday on 27 May. Paul DiCicco moved, Jeff Raymond seconded. Accepted unanimously. We discussed closing on 4 September for the Labor Day weekend, as well. Jeff Raymond moved, Paul DiCicco seconded. Accepted unanimously.

The hours of the Library were brought up, and we are going to make it a line item for the next meeting.

Ann Dallair also showed the Board some mockups of bookmarks for the Friends.

Bob Laut suggested moving Long Range Plan discussion to September, and it will be added to the agenda.

Adjournment: A motion to adjourn was made by Chris Brady, seconded by Carol Burke. Unanimously accepted, adjourned at 7:35.

Carol E. Burke
Christine Brady
BTB *Whitney*

Ann Dallair
Liz Valero