

**Town Of Millbury
Meeting & Agenda Notice
Board of Trustees Millbury Public Library**

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17 MAY 19 AM 9:01
MILLBURY, MASS

Date: 3/21/17

Time: 6:10pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Christine Brady, Paul DiCicco, Bob Laut, Rita Sullivan

Absent: Carol Burke

Call to Order: Paul DiCicco called the meeting to order at 6:10pm.

Minutes: Bob Laut wanted to highlight the point that Town Manager Marciello discussed plans to centralize utilities in a way that may impact future library budgets. Bob Laut moved to accept the minutes, Chris Brady seconded. Ann Dallair asked for clarification on the waiver note on the second page of the minutes. Minutes accepted as written unanimously.

Chairman's Minute: Paul DiCicco recapped the meeting from last month. Paul DiCicco noted that we should consider a more active role in marketing the library, pointing to the recent *Millbury-Sutton Chronicle* article on Ann Dallair.

Paul DiCicco also noted that he met with Mary Lou Mulhane as part of the women's club to discuss competing events and coordinating event planning. He's offering that up as something that should be pursued as representatives of the board. We had a discussion as to whether this is even feasible, and whether this would even be beneficial for the library at all. Jeff Raymond noted that we have someone who is dedicated to children's events and there wouldn't be as many clashes. Ann Dallair noted that it was difficult to coordinate with the different Worcester library branches when they tried to work out events. Bob Laut noted that this might be a better opportunity to have the library become a repository of sorts for town event information. The overall sense of the board is that this might not be the best idea for the board to support, but that we should have a voice in the process if it ends up being pursued.

Director's Report: Ann Dallair was acting director during Liz Valero's vacation. There was a situation with the heating and piping during the time. The total billing for the service was almost \$5,000, and we discussed this more in new business. Our heating service comes from Marshfield, and Bob Laut asked why the heating person came from Marshfield. Valero noted that they won the bid in town as the lowest bid.

Old Business: There is no new news on the budget. We discussed future budget impacts and how we may deal with those considerations. We all agree that our role will be to continue to advocate for necessary funding.

New Business: We discussed the heating situation, as there have been complaints about how warm the library is. Liz Valero noted that the temperature is kept between 68-70 degrees. The central climate control system is run from a computer, but that computer is currently offline. The company in charge has been working on a solution, and Liz Valero is working on a solution. Paul DiCicco asked about how the thermostats operate, and it appears the thermometers simply do not work.

Jeff Raymond made a motion to decline signing the heating repair bill, as it is the sense of the Board that the company working on our heat is not fulfilling their contractual obligation, and the board will be sending this to the finance committee and the town manager on the library's behalf to have this addressed. Bob Laut seconded, and the Board accepted it unanimously. Jeff Raymond will help craft the letter to detail the problem.

Liz Valero mentioned a telescope event 3/23 at 7pm. There will be a telescope available for checkout after the event for the library, and there will be a secure holding of credit card information for the equipment as part of the process.

Ann Dallair will also be on *Celebrity Readers* on 3/23.

The Board officially welcomed Liz Valero back from her vacation.

We discussed Ann Dallair's article in the *Chronicle* more. We noted that this sort of publicity is great for the library.

Ann Dallair also reported that storytime attendance is picking up, and that we have some great returning families as well as a home daycare stopping in. She also discussed some upcoming plans for April, including a Lego Club, Baby and Toddler Storytime, and National Poetry Month Events.

Bob Laut asked about whether the pictures of the sex offenders need to be on full display in the children's room. We had a discussion as to what the law actually entails, as the library displays it in two places currently. No action was taken on this point.

Bob Laut proposed discussing progress on the Long Range Plan at the May meeting. It will be added to the agenda.

Bob Laut also discussed the library website. The library website does not feature the Friends in a way that is noticeable, and he asked if the website can be updated to feature it more prominently, as it would be beneficial to the library on a whole. Jeff Raymond asked if there was any conflict of interest with the Board advocating for people to join/volunteer for the Friends, and Liz Valero was unaware of any that would be in the way; Paul DiCicco will check with the Town Hall on this. Bob Laut noted that we have to figure out what the primary role of the Friends should be, and recruit accordingly.

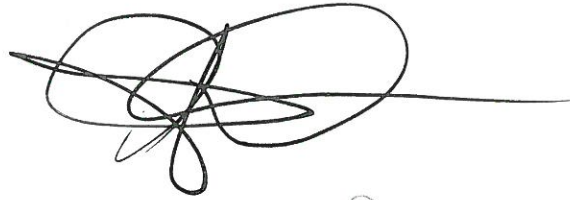
Jeff Raymond noted that the town library website and the official website have inconsistencies, including available passes and Trustee listing.

Jeff Raymond also recommended that we hold a meet and greet with the Trustees and double as an official introduction for Ann. This will be held on May 2 at 10am in the Brady Room.

Adjournment: Chris Brady moved to adjourn, Jeff Raymond seconded. Unanimous, adjourned at 7:57pm.



Christine Brady



Carol F. Burke
Ara Sullivan

