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MILLBURY, MASS.

**Town of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library
Date: 11/15/2016 Time: 6:00PM**

Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Rita Sullivan, Christine Brady, Bob Laut, Paul DiCicco

Absent: Carol Burke

Call to Order: Rita Sullivan called the meeting to order at 6:07pm

Minutes: The minutes for October were accepted unanimously. We will address the September minutes at the next meeting.

Chairman's Minute: Deferred.

Director's Report: Elizabeth Valero let us know about the Act to Modernize Municipal Finance and Government. Currently, four members of the Board need to sign vouchers, and the new state regulation on the matter is that only one signature is needed. The board discussed the new regulation, and there are some questions we need to have answered by the town first. Board action will be deferred until to the next meeting.

The board was shown the job posting for the children's librarian position that needs to be filled for January. The job will be posted in the coming days, and the board discussed some specifics about the requirements for education and the expectations of the position.

The Blackstone Valley Libraries (a group of the libraries in the region) are looking at grouping museum pass resources to increase circulation.

The budget is due at the Town Hall December 1. The request from the Town was level funding, and the budget reflects that with the exception of the full time children's librarian. We discussed some of the line items. Jeff Raymond asked about the room in the budget for upgrades to the internet in the library, and there is room with the increase in the number of computers the library is looking to invest in. We discussed the impact of the poor internet situation on the library operations and the ability of the library to run events and maintain the demand. With this in mind, we will be inviting a representative from either Charter or Worldband to assist in figuring out what is going on with the internet.

There was also discussion about the sound equipment for meetings for the town that are held at the library. This is an issue for the Cable Commission.

Old Business: The Trustees will volunteer for Chain of Lights again. The board was unable to

get some carolers, but otherwise we are all set. Asa Waters will have a Santa, so we cannot have one for ours.

No new information on the alarm situation from last month.

New Business: Christine Brady noted a local author.

Adjournment: Jeff Raymond moved to adjourn, Rita Sullivan seconded, adjourned at 7:41 pm.



Handwritten signatures in blue and red ink. The blue ink signatures include a stylized 'M' and 'N' and a signature that appears to be 'Christine Brady'. The red ink signature is a large, scribbled signature. Below the blue ink signatures, the names 'Carol E. Burke' and 'Rita P. Sullivan' are written in blue ink.