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MILLBURY, MASS.

Town Of Millbury  
Meeting Minutes  
Board of Trustees Millbury Public Library

Date: 11/14/17

Time: 6:00pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

**Present:** Jeff Raymond, Carol Burke, Christine Brady, Stephanie Phillips Richter, Bob Laut, Rita Sullivan

**Absent:** Paul DiCicco

**Call to Order:** Carol Burke called to order at 6:03pm

**Minutes:** Robert Laut moved to accept minutes as written, Carol Burke seconded. Unanimously accepted.

**Director's Report:** Still working on cement pourings. It costs \$800 each time they come to pour, but the concrete is still creating ponding issues. The DPW has been notified, but the only thing that has been recommended at this time is that the DPW will put more sand down. Bob Laut will talk to Paul DiCicco, who has been the board's point-of-contact with the DPW. The Board consensus is that this is a major safety issue, and an ongoing one.

Miller Fence is also not being immediately responsive regarding fence repairs. This is an ongoing issue as well.

The new HVAC people, MPC, are explaining that there is need for a new computer system to regulate the heat. Bob Laut spoke highly of their work so far, and it's been noted as well that many of the valves that regulate heat are broken. The actuator is also broken and is disrupting the system, and the prior company's fix for the front hall heater was not actually the correct fix. The system has been band-aided for so long that everything probably needs to be overhauled.

The overhaul of the operating system may cost \$16,000, and an estimate is of \$2,000 per valve to fix. The Board discussed the fact that this may need to go bid, and we will follow up at next meeting.

The budget is being worked on. The union contract is up in June, so there is some struggle in planning the salaries.

**Old Business:** Ted Reinstein is coming to the library regarding his book on country stores on November 15.

Liz Valero shared the calculations that Paul DiCicco requested for C/W Mars last meeting.

**New Business:** Jeff Raymond moved that the library close at 6pm the day before Thanksgiving, Christine Brady seconded. Unanimously accepted.

Executive Session is tabled.

**Adjournment:** Carol Burke moved to adjourn, Bob Laut seconded. Adjourned at 6:53pm.

  
Christine Brady

Rita Sullivan

  
  
