

**Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library**

Date: 10/18/16

Time: 6:06pm

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MILLBURY, MASS

Location of the Meeting: Millbury Public Library Meeting Room
Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Carol Burke, Rita Sullivan, Bob Laut, Elizabeth Valero
Absent: Paul DiCicco, Christine Brady

Call to Order: Carol Burke called the meeting to order at 6:00

Minutes: The minutes were not found in time and will be approved at next meeting.

Chairman's Minute: Carol Burke used her chairperson's minute to ask about the cigarette butts around the trash receptacle at the library, and Elizabeth Valero noted that it's being policed as best as possible.

Carol Burke also highlighted the Mass Library Trustee Association annual meeting, and noted that there were fliers for the annual meeting as well as the new trustees orientation.

Director's Report: Mary B Grogan Fund and Millbury Cultural Council grant requests are both in. Both are for children's programming next year. Rosemary Davis grant request should be out shortly. State Aid request is out as well, and the library will not need a waiver for accreditation this year due to our funding levels and coming children's librarian.

We learned that the library building turns 100 on 10/20, so the library will hold a party with cake.

The annual Halloween Parade will be on 10/28.

Ted Reinstein event is still scheduled for 12/1.

Old Business: The Lev AC Rosen event is scheduled for 11/9, and Jeff Raymond will be assisting with the technology. Publicity will go out to Shaw and to the newspapers as soon as possible.

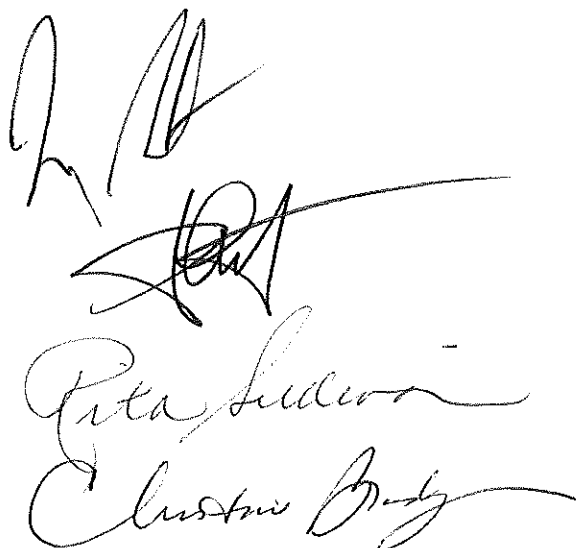
Bob Laut submitted a scorecard for the Long Range Plan to help us keep track, and a version is submitted with the minutes.

New Business: SimplexGrinnell has noted an issue with the alarm regarding the connection to the fire department. Liz Valero will check to make sure that the alarm is going to the proper places before proceeding.

Jeff Raymond can no longer sign the payroll. Bob Laut will take that over starting next week.

Discussing Chain of Lights, we're still looking into having some music groups/singers during the event. No new movement on this. Trustees will be assisting in the overall events during the day.

Adjournment: Jeff Raymond moved to adjourn, Bob Laut seconded. Adjourned at 6:48.



Handwritten signatures of four individuals, likely the trustees mentioned in the text above. The signatures are written in cursive and are arranged vertically. The first signature is the most stylized, followed by a signature with a long horizontal line extending to the right. The third and fourth signatures are more legible, appearing to read "Rita Sullivan" and "Christine Brady" respectively.