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MILLBURY, MASS.

Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library

Date: 5/15/18

Time: 6pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Carol Burke, Christine Brady, Stephanie Phillips Richter, and Bob Laut

Absent: Rita Sullivan

Call to Order: Carol Burke called the meeting to order at 6:05.

Minutes: Liz Valero provided clarification in the minutes regarding why checks are run every two weeks under the "minutes" tab to denote the issue of a glitch in the system creating a late fee for the bill.

Stephanie Phillips Richter moved to accept the minutes as amended, Bob Laut seconded. Unanimous.

Chairman's Minute: Liz Valero took over the meeting for the yearly reorganization of the Board. Jeff Raymond moved that we suspend the rules and allow Liz to run the meeting and continue the meeting until Paul DiCicco arrived, Stephanie Phillips Richter seconded. Unanimous. Liz Valero ran the meeting until 6:23, and the reorganization began.

Paul DiCicco moved to open the nominations, Jeff Raymond seconded. Christine Brady moved to nominate the slate of Paul DiCicco and Carol Burke as co-chairpeople and Jeff Raymond as clerk. Bob Laut seconded. Carol Burke asked about a treasurer, and the discussion of the Board ended with the idea that we will consider it over the course of the next year and consider formulating a policy if we move forward on the topic.

Director's Report: Liz Valero reported on the panic buttons. Simplex fixed the existing button, and now there are three wireless panic buttons connected. The buttons communicate directly to Simplex, who will then attempt to communicate with the library before sending police or fire. Jeff Raymond asked if the button is in a spot that is easy enough to press discretely, and Liz Valero said she will show the Board where the button is so we can see it. Bob Laut asked if the library runs emergency drills, and Liz Valero noted that she is working on disaster plans, including ALICE training.

The new bubbler/water fountain will be connected on 16 May.

Elizabeth Valero has recruited someone for Friends. There is an author event, Rebecca Burrell for "At Shutter Speed," for the end of June.

The Telegram and Gazette came to a recent children's event that made the front page.

Ann Dallair, Children's Librarian, is receiving her Master's on 19 May. The Board recognizes her efforts and congratulates her on her 3.93 GPA.

Both Liz Valero and Ann Dallair will be attending the Massachusetts Library Association meeting in Framingham.

Ann Dallair also passed around the summer reading programs. Jeff Raymond recommended that we have a presence at the Family Fun Day for the Youth Group. Ann Dallair will look into it.

Old Business: Paul DiCicco is working on the summer cookout/library picnic on 19 July. He is still working on securing a grill. Table Talk Pies is donating some pies, Goretti's donating some food.

For Memorial Day, Rocco's Doughnut Company will donate doughnuts. Jeff Raymond will explore options for coffee donations. Paul DiCicco has secured a certificate for the Board of Health.

The warrant article for roofs and heating passed.

Paul DiCicco verified that the mulch had been spread.

A couple more bids have come in for the roof, the Facilities Subcommittee will be reviewing.

Paul DiCicco also asked about gutters and where the water is flowing.

Jeff Raymond is working on sourcing on the wifi issues, and Liz Valero noted that the T-Mobile hotspots are in.

New Business: Stephanie Phillips Richter passed out some breakdowns of staff feedback. We will cover on how to address them at the next scheduled meeting.

Adjournment: Jeff Raymond moved to adjourn, Bob Laut seconded. Adjourned at 7:30p.



The bottom of the page contains several handwritten signatures in black ink. From left to right, there are approximately six distinct signatures, some overlapping. The signatures are cursive and vary in style, including some that are very stylized or scribbled.