

Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library

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2018 JUN -8 AM 10: 17

MILLBURY, MASS.

Date: 4/17/18

Time: 6pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Carol Burke, Christine Brady, Stephanie Phillips Richter, Bob Laut, Rita Sullivan

Absent:

Call to Order: Paul DiCicco called the meeting to order at 6:06pm.

Minutes: Liz Valero corrected some typos in the minutes. Rita Sullivan moved to accept the minutes as amended, Bob Laut seconded.

Paul DiCicco asked for a follow-up on a late fee on a bill, and Liz Valero said the fee was valid as something had a glitches. Paul DiCicco asked that the board be notified ahead of time.

Minutes accepted as amended unanimously.

Chairman's Minute: Deferred.

Director's Report: Liz Valero updated the Board on the landscaping. The Sheriff's Department will be coming the 23rd-25th of April to have landscaping done. They may be able to come monthly as long as they are scheduled in time, and we have other volunteers helping out. We also had high schoolers helping out as part of a community service project.

The columns at the parking lot doors are back and replaced. They will be placed and painted shortly.

MLA is in May, Liz Valero will be attending.

Old Business: Liz Valero updated us on the warrant article. We are on the warrant for some of the money to HVAC and the roof.

Paul DiCicco confirmed that a representative from the Greater Worcester Community Foundation to discuss the endowment.

Jeff Raymond asked about an update on the fines. Fines are accrued based on where a book comes from, so the staff just wipes the fines when needed.

Because of a number of people missing, Millbury Mammoth Cheese Day will move to 9 June in conjunction with the yard sale.

New Business: We discussed Liz Valero's performance review. Stephanie Phillips Richter provided reviews from the staff (seven of nine staff members). All reviews are on file at the library, but the averages from the staff are "satisfied," (on a "Very satisfied/Satisfied/Not satisfied" scale) and the averages from the Board of Trustees are 3.8 (on a 1-5 scale).

We discussed some strategies in light of the recommendations and reviews for dealing with some issues in the short term.

Jeff Raymond moved that we close the library on the Saturday, May 26. Christine Brady seconded. Unanimous.

Paul DiCicco reminded the Board about Memorial Day doughnuts for the parade. 8am, May 28. Paul DiCicco will check to see if we can get doughnuts donated.

Liz Valero will be getting mulch for the landscaping.

Adjournment: Jeff Raymond moved to adjourn. Bob Laut seconded. Adjourned at 7:45..

Carol E. Burke
~~John~~ King
Liz Valero
Christine Brady