

Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library

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19 MAY 17 AM 8:44
MILLBURY, MASS.

Date: 4/16/19

Time: 6pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular Special Emergency

Present: Jeff Raymond, Christine Brady, Bob Laut, Carol Burke, Paul DiCicco

Absent: Stephanie Phillips Richter, Rita Sullivan

Call to Order: Paul DiCicco called the meeting to order at 6:02pm.

Minutes: There was discussion on the 3/12 minutes, and they were accepted as amended to reflect Paul DiCicco's absence from that meeting.

The 3/19 minutes were accepted. Motion from Bob Laut, second from Carol Burke.

Chairman's Minute: Deferred.

Director's Report: The library will be hosting three additional genealogy sessions.

Liz Valero had paused on a purchase of Deep Freeze, but the board gave her the go-ahead for a purchase once Liz follows up with Ann Dallair.

Ann Dallair has also been attending a few meetings for professional development.

Liz Valero filled in the board on a few leaks in the building, and they are being addressed. One should still be under warranty. The meeting room currently doesn't have heat, and MPC needs to bring a lift in to take a closer look.

The roof is being worked on.

Summer reading kickoff is 19 June with all-day programs.

Liz Valero also updated on some new adult programs.

Liz Valero thanked the volunteers who assisted at the Barnes and Noble book fair.

The Easter Egg Hunt is on Saturday, 20 April.

Liz Valero had to leave early to go to the Finance Committee meeting; Jeff Raymond accompanied her to have a trustee presence.

Old Business: Ann Lisi from the Greater Worcester Community Fund came in. The Library currently has \$144,000 available in the endowment, and she gave some history on the endowment.

The conversation surrounded how to handle the funds. The Trustees will have a discussion with the Friends on how to handle, especially as it would not be appropriate for the Town to take over management. Someone from the Friends will need to be appointed and have defined roles and responsibilities. The agreement is with the library, and there is a separate Friends account, so the Board needs to sort that.

Ann Lisi noted that the Town cannot use it, and they will only take its direction from the Board of Trustees at this time, so Chris Brady moved to accept the Updated Document Agency Fund Agreement, with Bob Laut Seconding. Accepted, and co-chairs Paul DiCicco and Carol Burke signed the agreement.

As Jeff Raymond had stepped out at this time of the meeting, director search updates were deferred.

The Friends Book Sale brought in \$525.

With Bob Laut exiting the Board, Carol Burke will take over signing payroll until the Board is reorganized. The Board thanked Bob Laut and Rita Sullivan (also exiting) for their service over the years.

New Business: Jeff Raymond updated the board on the Charter Review committee and asked them to send information regarding Trustee needs in the process.

Jeff Raymond reminded the group that we need to do the appointment of Ann Dallair as the Interim Director. Paul DiCicco recommended we do it on the day of Liz's retirement.

Adjournment: Bob Laut moved to adjourn, Carol Burke seconded. Adjourned at approximately 7:20pm.



Carol E. Burke



Christine Brady



Paul DiCicco



Bob Laut