

**Town Of Millbury
Meeting Minutes
Board of Trustees Millbury Public Library**

PAUL DI CICCO
TOWN CLERK
2019 APR 12 AM 10:48
MILLBURY, MASS.

Date: 2/19/19

Time: 6pm

Location of the Meeting: Millbury Public Library Meeting Room

Meeting Type: Regular X Special Emergency

Present: Jeff Raymond, Christine Brady, Bob Laut, Carol Burke, Paul DiCicco, Stephanie Phillips Richter

Absent: Rita Sullivan

Call to Order: Paul DiCicco called the meeting to order at 6:09pm

Minutes: Bob Laut moved to accept the minutes as written. Carol Burke seconded. Accepted as written unanimously.

Chairman's Minute: Paul DiCicco noted the closure in the previous week due to the snowstorm. There was no issue to note,

Carol Burke asked about putting a message on the phone during closures, the new phone system should be able to handle it.

Paul DiCicco reminded those involved to work on nomination papers. There will be one open seat at present.

Carol Burke read a letter from Liz Valero, who has tendered her resignation and retirement effective 10 May 2019. The Board discussed the next steps, and Paul DiCicco recommended that we set up a Library Director Search Subcommittee to help advance the process consisting of Jeff Raymond, Stephanie Phillips Richter, and Carol Burke, Bob Laut moved to create the subcommittee, Chris Brady seconded.

Director's Report: Liz Valero had a budget meeting. Among the changes are that the janitorial services in town will be centralized with the town hall budget. Our current custodian will remain our main custodian.

The budget still has a 15 hour a week position in the budget. Liz Valero noted the position may be a night/floater position. Discussion was had about post-hours meetings with this in mind.

30 people attended the soup cooking class, and it was very well-received. Bob Laut had a complaint in that the program was so good he has invested personal money into soupmaking.

Book Discussion group on *The Gentleman From Moscow* had three attendees. The next book in March will be *The Rosie Project*.

Ann Dallair updated the board about the new storytime rug. She attended a marketing and DIY escape room project.

The library book fair at Barnes and Noble is coming up. She also gave some extra numbers on storytime and zoo events. Creature Teacher has 50 registrations coming up, and 20 signed up for Make Your Own Slime. There is also a free of charge genealogy starter course planned, and a CosPlay (costume design) program.

The Library will be presenting at the finance committee in the coming weeks.

Old Business: The Friends Book Sale will be held either 3/15 and 3/16 or 3/22 and 3/23.

Ann Dallair is meeting with Asa Waters for the egg hunt and the inclusion storytimes.

Bob Laut brought up the endowment. There are concerns about the tax filings on the nonprofit for the Friends (which is filed) and possibly an Endowment nonprofit (which we cannot confirm). Liz Valero will investigate it. More research will be done on this in terms of documentation.

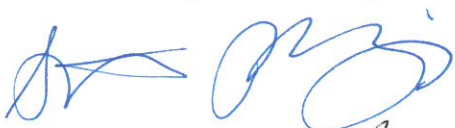
New Business: The Board is delaying possible discussion of the yearly review of the director until March based on Liz Valero's feelings on the matter.

Jeff Raymond was considering proposing a speaker for the library in the summer, but he tabled it indefinitely given the director search.

Paul DiCicco praised the legislative breakfast and its programming.

Stephanie Phillips Richter will be attending the Massachusetts Library Trustee Institute.

Adjournment: Chris Brady moved to adjourn, Carol Burke seconded. Meeting adjourned at 7:38pm.

Carol E. Burke

Christine Brady

