

Millbury Housing Authority

Minutes

April 19, 2017

RECEIVED  
TOWN CLERK  
17 JUN -1 PM 3:30  
MILLBURY, MASS

The meeting convened at 1:00pm

Present: Frances Gauthier, Veronica Wood, Gilbert Picard, Lucy Chabot

Absent: Sherry Forleo

Motion by Lucy Chabot, seconded by Veronica Wood to accept the minutes of the March 22, 2017 meeting. All in favor. Motion carried unanimously

Motion by Veronica Wood, seconded by Lucy Chabot to accept the minutes of the March 30<sup>th</sup> meeting. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Lucy Chabot to accept the March Consolidated Account Vouchers in the amount of \$141,848.18. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Lucy Chabot to accept the March MRVP Vouchers in the amount of \$816.00. All in favor. Motion carried unanimously.

Karen Gagliardi presented her plan to convert the “nurse’s” office into a one chair hair salon. She showed the Board before and after pictures of salon space she is presently using at two other housing authorities. The difference is that the two other spaces had already been in place and the equipment was there. Karen presented copies of her insurances and her licenses. She also presented her charge sheet which was very reasonable. We agreed that all 667 tenants would have access to her services. The Board was impressed with her presentation and Carol was instructed to contact DHCD to see if a salon would be a problem. Carol will also contact the building inspector and the Board of Health to see what procedure has to be followed. The Board’s decision will be made at the next meeting on May 31<sup>st</sup>.

Carol informed the Board that bedbugs were found in another unit that has not had them in the past. Pure Heat will be here tomorrow for that unit and the K9 will be here 4/27 and will check each unit.

Carol informed the Board that there were just 2 vacancies at this time and both will be filled within 60 days from date of vacancy.

The vote for the truck was discussed. Carol wasn't sure if the Board should have voted again to approve the truck being purchased from Place Motors. It was decided that the vote to approve buying the truck, which was included in the budget, was sufficient.

Carol informed the Board that a building permit would be needed to install an awning over the front door of the new office space, and because it would extend over the sidewalk, it would probably have to go before the planning board. We will also need a building permit to post signage on the glass doors.

Carol informed the Board of the decision of DHCD and the tenant who called grieving the no candle burning policy. She stated that her religion required her to burn candles. She was asked to go to her religious officiant and request a letter stating that. She was told that burning candles is not required and if she wanted to use candles, she could use either battery or electric candles. She signed the addendum. Valda at DHCD stated that it is our policy so DHCD cannot give us anything in writing, but they will back us in enforcing this policy.

Carol distributed the NAHRO newsletter and the Housing newsletter.

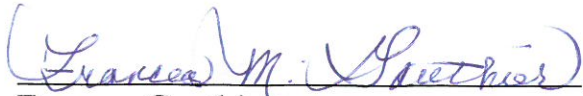
The next meeting is scheduled on 5/31 because Carol will be on vacation from May 8<sup>th</sup> until May 15<sup>th</sup> or 16<sup>th</sup> and then she will be at the NAHRO conference from May 22<sup>nd</sup> to May 24<sup>th</sup>.

A discussion followed regarding the inaccurate posts on the Millbury Face Book site. A tenant's daughter is posting information that is inaccurate and borderline bullying. Other readers are getting caught up in it, causing more inaccuracies. Carol read the posts, and the tone and inaccuracies were very upsetting to the Board. After much discussion it was left up to Carol as to how she wanted to handle it.

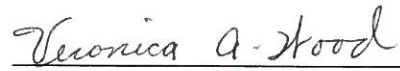
Motion by Veronica, seconded by Gil Picard to adjourn. All in favor. Motion carried unanimously.

Meeting adjourned at 2:18pm

Respectfully Submitted,



Frances Gauthier

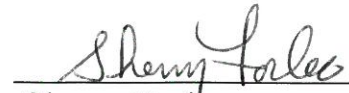


Veronica Wood



Gilbert Picard

\_\_\_\_\_  
Carol A. Smith



Sherry Forleo



Lucy Chabot