

Millbury Housing Authority

MINUTES

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MILLBURY, MASS.

Date: November 20, 2013

Time: 10:00 a.m.

Present: Barbara Blavackas, Frances Gauthier, Lorraine Hayes, Veronica Wood

Absent: Sherry Forleo

The Chairman called the meeting to order at 10:15 a.m.

Lorraine Hayes made a motion to approve the minutes of the regular meeting held on October 16, 2013. Frances Gauthier seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve the October 2013 Consolidated Account Vouchers, in the amount of \$121,994.47. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

Frances Gauthier made a motion to approve the MRVP October 2013 vouchers, in the amount of \$14,775.35. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Lorraine Hayes made a motion to approve the Contract for State-aided Public Capital Improvement Program between the Commonwealth of Massachusetts and the Millbury Housing Authority for Work Plan 1012, Project #186056, in the amount of \$130,000.00, for the design and construction of a solar thermal panel installation at Development 667-3, Centerview Apartments. Frances Gauthier seconded the motion. All in favor. Motion passed unanimously.

Lorraine Hayes made a motion to approve Amendment #2, in the amount of \$15,000.00, to Capital Improvement Work Plan 5001, Project No. 186057 for the design and installation of an emergency generator for the elevator at the 667-3 Development at 95 Elm Street. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

A short discussion followed regarding trading in one of our old tractors and purchasing a new one. The trade in value of the old tractor is \$3,200.00. The gross cost of a new tractor with lawn and snow removal equipment is \$14,363.73, less the trade in of the old tractor, making the final cost of the new tractor, \$11,163.73. Lorraine Hayes made a motion to purchase a John Deere Signature Series X738 4-Wheel Tractor and related lawn and snow removal equipment from 146 Supply Center, Inc. at a cost of \$11,163.73. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

A discussion followed regarding trading in the cube van (box truck) toward the purchase of a new pickup truck with a snowplow. Lorraine Hayes made a motion that a decision regarding purchasing a new pickup truck be postponed until some additional information can be gathered regarding options other than purchasing from MHQ. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Janet informed the Board that she anticipates using some of her accumulated vacation time prior to her retiring in the spring of 2014.

