

Millbury Housing Authority

MINUTES

Date: November 8, 2012
Time: 10:00 A.M.

Present: Barbara Blavackas, Frances Gauthier, Lorraine Hayes, Veronica Wood, Mary Krumsiek

The Chairman called the meeting to order at 10:02 A.M.

Frances Gauthier made a motion to approve the minutes of the October 16, 2012 meeting. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Frances Gauthier made a motion to approve the October 2012 Consolidated Account Vouchers, in the amount of \$88,650.68. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Veronica Wood made a motion to approve the MRVP October 2012 vouchers in the amount of \$5,665.25. Frances Gauthier seconded the motion. All in favor. Motion passed unanimously.

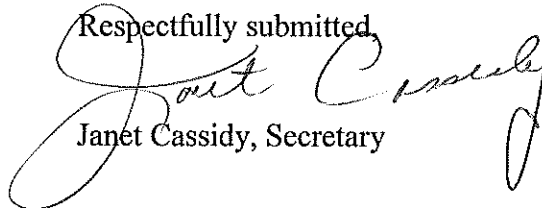
Frances Gauthier made a motion to award the contract for the replacement of the roof at the 667-3, Centerview Apartments to Kidd-Luukko Corporation who submitted the lowest bid, in the amount of \$149,900.00. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

At the October 16, 2012 meeting a vote was taken to write off \$ 14,127.98 in uncollectible debts. Frances Gauthier made a motion to make the write off of those debts effective September 30, 2012. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Janet explained that the Department of Housing and Community Development has instituted a policy that requires attendance at meetings by board members be reported to them on a monthly basis. The requirement became effective November 1, 2012. Within thirty days of each meeting of the board a report must be submitted to DHCD detailing all members attendance or non-attendance. We are complying with this directive.

There being no further business the meeting was adjourned.

Barbara F. Blavackas
Frances M. Gauthier
Lorraine M. Hayes
Mary Krumsiek
Veronica A. Wood

Respectfully submitted,

Janet Cassidy, Secretary

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13 JAN -7 AM 10:14
MILLBURY, MASS.