

Millbury Housing Authority

MINUTES

Date: October 16, 2012
Time: 10:00 A.M.

Present: Barbara Blavackas, Frances Gauthier, Mary Krumsiek
Absent: Veronica Wood, Lorraine Hayes

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MILLBURY, MASS.

The Chairman called the meeting to order at 10:00 A.M.

Frances Gauthier made a motion to approve the minutes of the September 4, 2012 meeting. Mary Krumsiek seconded the motion. All in favor. Motion passed unanimously.

Mary Krumsiek made a motion to approve the September 2012 Consolidated Account Vouchers, in the amount of \$88,946.07. Frances Gauthier seconded the motion. All in favor. Motion passed unanimously.

Frances Gauthier made a motion to approve the MRVP September 2012 vouchers in the amount of \$10,290.25. Mary Krumsiek seconded the motion. All in favor. Motion passed unanimously.

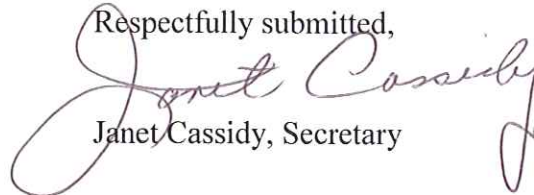
The Fall Conference being held December 3rd and 4th was discussed. Members are in favor of attending both days due to the close proximity of the meeting site.

Janet updated the Board members on the roof replacement of the 667-3, Centerview Apartment building. The project has been advertised and the bid opening is scheduled for Thursday, October 25th at 10:00 a.m. There is a lot of interest in this job and many contractors have picked up the specs and the drawings.

Janet asked the Board to amend the lockout policy changing the fee for a second after hours lockout call from \$25.00 to \$50.00. Mary Krumsiek made the motion. Frances Gauthier seconded the motion. Motion passed unanimously.

Janet asked the Board to approve writing off \$14,127.98 in uncollectible rents that have been on the books, some for several years. These debts due the housing authority are from tenants that have either been evicted or left owing money. Janet explained that she has taken these individuals to small claims court numerous times trying to collect what is owed. In some cases payment agreements have been made and the responsible parties have paid a portion of what is owed. In other cases, the vacated tenants have not appeared in court, and in spite of the court issuing a Capias (arrest warrant) we have been unsuccessful in our efforts to collect the debts owed. Frances Gauthier made a motion to ask Tom Joy, Fee Accountant, to write off these uncollectible rents. Mary Krumsiek seconded the motion. All in favor. Motion passed unanimously.

Barbara F. Blavackas
Frances M. Gauthier
Veronica A. Wood
Lorraine M. Hayes
Mary Krumsiek

Respectfully submitted,

Janet Cassidy, Secretary