

Millbury Housing Authority

MINUTES

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MILLBURY, MASS

Date: September 16, 2014

Time: 10:00 A. M.

Present: Barbara Blavackas, Frances Gauthier, Veronica Wood, Lorraine Hayes, Alyssa Marlborough

The Chairman called the meeting to order at 10:07 A.M.

Lorraine Hayes made a motion to approve the minutes of the regular meeting held on August 12, 2014. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve the minutes of the Special Meeting held on August 26, 2014. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

Barbara Blavackas made a motion to approve the Executive Session Minutes of the meeting held on August 14, 2007. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

Barbara Blavackas made a motion to approve the August 2014 Consolidated Account Vouchers in the amount of \$139,226.91. Alyssa Marlborough seconded the motion. All in favor. Motion carried unanimously.

Lorraine Hayes made a motion to approve the August 2014 MRVP Vouchers in the amount of \$46,879.49. Lorraine Hayes seconded the motion. All in favor. Motion passed unanimously.

Barbara Blavackas made a motion to approve the Certificate of Substantial Completion from Alpha Contracting for the selected window replacement at the 667-1 development on Pearl Street. Lorraine Hayes seconded the motion. All in favor. Motion passed unanimously.

Veronica Wood made a motion to approve a change order, in the amount of \$3,870.00, from Alpha Contracting for the selected window replacement at the 667-1 development on Pearl Street. Barbara Blavackas seconded the motion. All in favor. Motion passed unanimously.

The Certificate of Final Completion from Alpha Contracting for the widow replacement at 667-1 Pearl Street was tabled for now. It will be taken up at the next meeting.

The Final Application for Payment from Alpha Contracting was tabled for now. It will be taken up at the next meeting.

Carol A. Smith attended this meeting to finalize her contract for employment as the new executive director. Carol agreed to accept our offer of employment, effective October 27, 2014, at a salary of \$49,500.00 annually. This is a slightly higher salary than was discussed and voted on at the special meeting held on August 26, 2014 when the vote was taken to offer Carol this position. Board members were in agreement that the salary of \$49,500.00 was acceptable to them. Lorraine Hayes made a motion to approve the contract for employment made with Carol A. Smith for the position of executive director, effective October 27, 2014, at an annual salary of \$49,500.00. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

