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Millbury Housing Authority

MINUTES

Date: September 4, 2012

Time: 10:00 A.M.

Present: Barbara Blavackas, Frances Gauthier, Lorraine Hayes, Mary Krumsiek, Veronica Wood
Absent: None

The Chairman called the meeting to order at 10:00 A.M.

Lorraine Hayes made a motion to approve the minutes of the July 10, 2012 meeting. Mary Krumsiek seconded the motion. All in favor. Motion passed unanimously.

Mary Krumsiek made a motion to approve the July 2012 Consolidated Account Vouchers, in the amount of \$79,507.97. Lorraine Hayes seconded the motion. All in favor. Motion passed unanimously.

Frances Gauthier made a motion to approve the MRVP July 2012 vouchers in the amount of \$14,322.50. Lorraine Hayes seconded the motion. All in favor. Motion passed unanimously.

Frances Gauthier made a motion to approve the August 2012 Consolidated Account Vouchers, in the amount of \$74,449.27. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Lorraine Hayes made a motion to approve the August 2012 MRVP Vouchers, in the amount of \$80,665.25. Frances Gauthier seconded the motion. All in favor. Motion passed unanimously.

Frances Gauthier made a motion to approve the Revised Income Limits for Admission and Fair Market Rents for Continued Occupancy, effective August 9, 2012. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Mary Krumsiek made a motion to open a new checking account to handle Formula Funding Modernization Funds as they become available to the Housing Authority. Lorraine Hayes seconded the motion. All in favor. Motion passed unanimously.

The Fall Conference being held in Westborough on December 3rd and 4th was briefly discussed. Due to the proximity of the location, members will be able to attend for both days if they wish and there will be no need to make hotel reservations for any overnight accommodations.

Janet updated the Board members on the following modernization projects: the chimneys at the Pearl Street Development have been repaired and repointed as needed and the contractor will be moving to Memorial Drive to repair and repoint another five chimneys in that development; the Final Schematic Plans for the roof replacement on the Centerview Building are complete and are being reviewed by DHCD. When the plans have been approved that project will be ready to go out to bid.

Janet mentioned to the Board that she is slowly painting corridors and replacing carpeting in the hallways of the Centerview Building. The ground floor is done and plans for doing the second floor are being made. An outside contractor will have to be hired to paint the larger halls in the Centerview Building, as our maintenance personnel will be occupied with several vacancies that have come up.

There being no further business, Lorraine Hayes made a motion to adjourn the meeting at 10.37 a.m. Veronica Wood seconded the option. All in favor. Motion passed unanimously.

Barbara F. Blawieckes
Lorraine M. Hayes
Mary Hurnd

Respectfully submitted,
Janet L. Cassidy
Janet Cassidy, Secretary