

Millbury Housing Authority

MINUTES
SPECIAL MEETING

Tuesday, August 26, 2014
10:00 A.M.

14 SEP 19 AM 8:50
MILLBURY H.A.
TOWN CLERK

Present: Barbara Blavackas, Frances Gauthier, Veronica Wood, Lorraine Hayes, Alyssa Marlborough
Absent: None

The Chairman called the meeting to order at 10:10 A.M.

Barbara Blavackas made a motion to accept a Sustainability Award, in the amount of \$52,000, from the Department of Housing and Community Development for the replacement of 113 toilets in projects, 667-1, 667-2, 667-4, 200-1 and 705. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Lorraine Hayes made a motion to approve a contract, in the amount of \$148,700, with Methuen Construction, the low bidder, for the installation of an emergency generator at 667-3 Centerview Apartments. Alyssa Marlborough seconded the motion. All in favor. Motion passed unanimously.

The anticipated Change Order for the window replacement on Pearl Street was not received and no action could be taken. It will be taken up at a later meeting.

Barbara Blavackas made a motion to go into executive session to discuss the hiring of a new executive director. Lorraine Hayes seconded the motion. All in favor. Motion passed unanimously.

A lengthy discussion followed as the credentials and experience of the three finalists were discussed. Each candidate's resume, references and the information gleaned from the two interviews that were held were reviewed with each Board member giving her opinion of that particular person's qualification.

Frances Gauthier polled the Board members as to which of the three finalists they wished to offer the executive director's position to.

Barbara Blavackas	-	Carol Smith
Lorraine Hayes	-	Carol Smith
Alyssa Marlboroough	-	Carol Smith
Veronica Wood	-	Carol Smith
Frances Gauthier	-	Carol Smith

Barbara Blavackas made a motion to offer the position of executive director to Carol Smith at an annual salary of \$48,000. Veronica Wood seconded the motion. All in favor. Motion passed unanimously

Veronica Wood made a motion to close the executive session. Alyssa Marlborough seconded the motion. All in favor. Motion passed unanimously.

There being no further business Lorraine Hayes made a motion to close the regular meeting at 10:55 a.m. Barbara Blavackas seconded the motion. All in favor. Motion carried unanimously.

Approved:

Lorraine M. Hayes
Barbara L. Blavackas
Lorraine M. Hayes
Alyssa Marlborough
Veronica A. Wood

Respectfully submitted,

Janet K. Cassidy
Janet Cassidy, Secretary