

Millbury Housing Authority

MINUTES

Date: July 15, 2014
Time: 11:00 A.M.

Present: Barbara Blavackas, Frances Gauthier, Veronica Wood, Lorraine Hayes
Absent: Alyssa Marlborough
Other Attendees: Lisa Bennes, Congregate and Service Coordinator

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The Chairman called the meeting to order at 11:08 A.M.

Veronica Wood made a motion to approve the minutes of the regular meeting held on June 17, 2014. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve the minutes of the Annual Meeting held on May 13, 2014. Barbara Blavackas seconded the motion. All in favor. Motion carried unanimously.

Lorraine Hayes made a motion to approve the June 2014 Consolidated Account Vouchers, in the amount of \$112,069.90. Barbara Blavackas seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to approve the MRVP June 2014 vouchers in the amount of \$62,864.35 Barbara Blavackas seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made a motion to award the contract for the installation of the solar hot water system at 667-3 Centerview Apartments to ReVision Energy, LLC, who submitted the lowest bid, in the amount of \$89,600.00. Barbara Blavackas seconded the motion. All in favor. Motion carried unanimously.

The Screening Committee members in charge of reviewing applications from interested parties for the position of Executive Director presented three candidates to the Board for their consideration. The Board opted to interview these three candidates at the next Board meeting that will be held on August 12, 2014. Janet will contact the finalist to set up appointments for that day and to inquire about references for each one. The proposal from Dennis Osborne of the Shrewsbury Housing Authority was also discussed. As there are some questions about the proposal from the Shrewsbury Housing Authority, Janet will contact Dennis Osborne prior to the next Board meeting and ask for clarification on those issues.

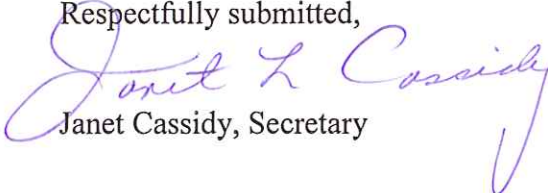
A brief discussion followed regarding accumulated vacation time for executive director, Janet Cassidy, who is retiring in mid October 2014. Janet is allowed, under her contract, to carry over from year to year 45 vacation days. Compensation for any additional accumulated vacation time requires the Board's approval. Veronica Wood made a motion to approve compensation for an additional 35 days of accumulated vacation time to be paid to Janet Cassidy at the time of her retirement. Barbara Blavackas seconded the motion. All in favor. Motion carried unanimously.

Barbara Blavackas made a motion to request a waiver to 760 CMR 5:00 Eligibility and Selection Criteria allowing an applicant that refuses a unit at the Centerview Apartments, 667-3, due to a lack of parking, to retain their place

on the waiting list and wait for an offer in one of the other two elderly/handicapped developments. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

There being no further business, the meeting was adjourned at 12:20 p.m.

Frances M. Sawyer
Barbara F. Blawieck
Lorraine M. Hayes
Alysa Mullborough
Veronica A. Hood

Respectfully submitted,

Janet Cassidy, Secretary