

# Millbury Housing Authority

## Minutes

Date: July 14, 2015

Time: 2:30pm

The Chair called the meeting at 2:30pm

Present: Frances Gauthier, Veronica Wood, Lorraine Hayes, Alyssa Marlborough, Sherry Forleo

Motion by Veronica Wood, seconded by Alyssa Marlborough to approve the minutes of the meeting held on June 9, 2015. All in favor. Motion carried unanimously

Motion by Veronica Wood, seconded by Alyssa Marlborough to approve the June Consolidated Account Vouchers in the amount of \$204,275.51. All in favor. Motion carried unanimously

Motion by Veronica Wood, seconded by Alyssa Marlborough to approve the May MRVP Vouchers in the amount of \$1,453.00. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Alyssa to approve the Certificate of Final Completion and the dollar amount of \$13,480.00 by ReVision Enegy. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Alyssa Marlborough to approve the Certificate of Final Completion and the dollar amount of \$3,807.92. All in favor. Motion carried unanimously

Motion by Veronica Wood, seconded by Alyssa Marlborough to approve the Certificate of Substantial Completion by Methuen Construction. All in favor. Motion carried unanimously.

Carol discussed the letter from DHCD dated July 30, 2008 regarding gas grills on housing property. In the letter DHCD recommends adopting a policy against allowing tenants to have grills at state-aided housing units.

Motion by Veronica Wood, seconded by Sherry Forleo to ban all grills, including charcoal grills, from housing authority property. All in favor. Motion carried unanimously.

Carol distributed the updated salary schedule for executive directors, discussed each page and explained the process used for determining the salary.

Motion by Veronica, seconded by Sherry Forleo to discuss and determine the director's salary for FY2016 at the next board meeting. All in favor. Motion carried unanimously.

Carol also mentioned that they should probably discuss her contract, which ends September 30, at the next meeting.

Discussion on the two net metering companies that appeared to be viable options for the authority. One company is going to charge \$.49 more than the other, but has equipment on order and their first array is full and the second array is 50% full. If we join they will have enough authorities on board to start construction on the second array. Construction will be completed on both arrays by December of this year.

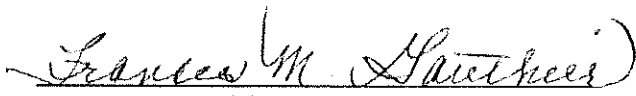
The second company will not start construction until next year and when I asked how many authorities were on board I didn't receive an answer.

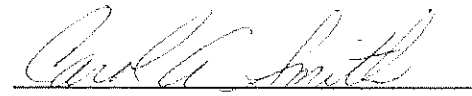
Motion by Veronica Wood, seconded by Alyssa Marlborough to accept Lodestar if they are willing to offer the 10.5 that SJA is offering. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to adjourn. All in favor. Motion carried unanimously.

Meeting adjourned at 3:15  
Next meeting scheduled August 11, 2015

Respectfully Submitted,

  
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Frances Gauthier

  
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Carol A. Smith

*Veronica A. Wood*

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Veronica Wood

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Alyssa Marlborough

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Lorraine Hayes

*Sherry Forleo*

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Sherry Forleo