

Millbury Housing Authority
Minutes

Date: January 14, 2015
Time: 3:10 PM

Present: Frances Gauthier, Veronica Wood, Lorraine Hayes, Allysa Marlborough,
Thomas J. Joy, Fee Accountant

The Chair called the meeting at 3:10PM

Thomas Joy, Fee Account, reviewed the Fiscal 2015 Consolidated 400-1 budget as prepared by him and Janet Cassidy. Following the review, Veronica Wood made a motion to submit the Consolidated 400-1 Budget to the Department of Housing and Community Development for their review and approval. Lorraine Hayes seconded the motion. All in favor through roll call. Motion carried unanimously.

Tom Joy also reviewed the Fiscal 2015 MRPV budget with the Board members. Veronica Wood made a motion to submit the Fiscal 2015 MRVP Budget to the Department of Communities and Development for their review and approval. Lorraine Hayes seconded the motion. All in favor through roll call. Motion carried unanimously.

Lorraine Hayes made a motion to accept the minutes of the meeting on November 20th. Allysa Marlborough seconded the motion. All in favor. Motion carried unanimously.

Lorraine Hayes made a motion to approve the November 2014 Consolidated Account Vouchers in the amount of \$76,799.22. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made the motion to approve the November 2014 MRVP Vouchers in the amount of \$9,917.85. Allysa Marlborough seconded the motion. All in favor. Motion carried unanimously.

Allysa Marlborough made the motion to approve the December 2014 Consolidated Account Vouchers in the amount of \$103,374.02. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

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Allysa Marlborough made the motion to approve the December 2014 MRVP Vouchers in the amount of 44,632.00. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Allysa Marlborough made the motion to accept the state procurement policy. Lorraine Hayes seconded the motion. All in favor. Motion carried unanimously.

Lorraine Wood made the motion to sign the Executive Director's contract with the new salary amount of \$52,936.00. Seconded by Allysa Marlborough. All in favor. Motion carried unanimously.

Lorraine Hayes made the motion to approve remote access to the Director's computer and the computer of the Congregate Housing Coordinator, Lisa Bennes. Veronica Wood seconded the motion. All in favor. Motion carried unanimously.

Veronica Wood made the motion to accept 144 Stealth toilets and 35 Niagra Save Spa showerheads from the Department of Communities and Development as proprietary products. Allysa Marlborough seconded the motion. All in favor. Motion carried unanimously.

A new Board member was discussed, as was Lorraine Hayes taking papers out to run again for a five year term. Lorraine has decided to run again. The Board will be available to meet with the Board of Selectmen on Tuesday, January 27 at 7:00PM to discuss the appointment of a new member to join the Board until the next election.

Other Business not anticipated

The time of the meetings will change from 10:00AM to 2:30PM due to a Board member who is now working days.

The next meeting will be on Tuesday, February 10th at 2:30PM

Lorraine Hayes made a motion to adjourn. Allysa Marlborough seconded the motion. All in favor. Motion carried unanimously.

Meeting adjourned at 4:15PM

Respectfully Submitted,

Veronica A. Wood

Carol A. Smith

Allysa Marlborough