

Millbury Housing Authority

MINUTES

Date: January 8, 2013

Time: 10:00 a.m.

RECEIVED
TOWN CLERK
13 MAR -7 PM 4: 12

Present: Barbara Blavackas, Frances Gauthier, Lorraine Hayes, Veronica Wood, Mary Krumsiek

MILLBURY, MASS.

The Chairman called the meeting to order at 10:03 a.m.

Frances Gauthier made a motion to approve the minutes of the December 13, 2012 meeting. Mary Krumsiek seconded the motion. All in favor. Motion passed unanimously.

Veronica Wood made a motion to approve the December 2012 Consolidated Account Vouchers, in the amount of \$ 97,597.89. Frances Gauthier seconded the motion. All in favor. Motion passed unanimously.

Mary Krumsiek made a motion to approve the MRVP December 2012 vouchers in the amount of \$5,583.25. Frances Gauthier seconded the motion. All in favor. Motion passed unanimously.

Janet updated the board members on the status of the roof replacement for the 667-3 Centerview Apartment building. On the advice of the contractor, Kidd Luukko Corporation, the roof should be replaced when the weather gets warmer, after the extreme cold of winter. A pre-construction meeting is scheduled at the housing authority office for Thursday, January 10, 2013 and will be attended by Architect, John Ciccariello, John Olsen, staff architect from DHCD, Thomas Boyer, construction advisor from DHCD, Christopher Mead, contractor from Kidd Luukko, maintenance staff from Millbury Housing Authority and Janet Cassidy. The scheduled date for the Notice to Proceed to be issued is March 15, 2013.

Janet informed the Board that Michael Murray, our newest maintenance department employee, has requested an increase in his rate of pay to the Maintenance Mechanic I rate. He feels that since is doing essentially the same work as our other two maintenance workers, he should earn the same pay. The general consensus of the Board members was, that, if the funds are available in the maintenance salary line item, a portion of the Maintenance Mechanic I rate could be given at this time and the remainder given at a later time. Janet will discuss this with Fee Accountant, Tom Joy, and see if there is money available to increase Michael's rate of pay.

There being no further business, Frances Gauthier made a motion to adjourn the meeting at 10:47 a.m. Veronica Wood seconded the motion. All in favor. Motion passed unanimously.

Barbara F. Blavackas
Frances M. Gauthier
Lorraine M. Hayes
Mary Krumsiek
Veronica A. Wood

Respectfully submitted,
Janet Cassidy
Janet Cassidy, Secretary