

Millbury Housing Authority

Minutes

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16 NOV 21 AM 9: 14

MILLBURY, MASS

October 12, 2016

Time: 2:45

Present: Frances Gauthier, Veronica Wood, Sherry Forleo

Absent: 0

Gil Picard sat in on meeting

Motion by Veronica Wood, seconded by Sherry Forleo to accept the August minutes as read. All in favor. Motion carried unanimously.

Motion by Sherry Forleo, seconded by Veronica Wood to accept the lack of quorum for the September meeting. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the August Consolidated Vouchers in the amount of \$87,861.55. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the August MRVP Vouchers in the amount of \$1,026.00. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the September Consolidated Vouchers in the amount of \$118,305.72. All in favor. Motion carried unanimously.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the September MRVP Vouchers in the amount of \$1,026.00. All in favor. Motion carried unanimously.

Carol read the letter from Alyssa Marlborough regarding her resignation from the Board as of September 8, 2016.

Discussion on the office renovation. Carol stated that she asked her project manager if they were just trying to appease her by stating that the reno project was approved, but not allowing enough money to proceed. Jen from Nault Architects

made note that all the bids she sees coming in for various projects are all on the high side. She doesn't know if we'll get any bids for \$60,000 and what will happen if the bids come in higher, even though the scope has been changed considerably.

The Board members will try to attend to BOS meeting on October 25<sup>th</sup> for the appointment of Gilbert Picard to the Housing Authority Board of Commissioners

A discussion was held on the smoking at Colonial Drive and the only neighbor who has complained. They requested to be put on the agenda for the September meeting that was cancelled, but they did not request to be put on the agenda for the October meeting, although Carol gave them that option.

Further discussion on smoking by the old truck, which is approved, and losing a parking spot so tenants and visitors would not have to walk through a cloud of smoke to get to their car. Veronica Wood mentioned that parking was at a premium and she hated to lose a spot. Carol was instructed to ask Lisa Bennes, who parks 2 spots from the truck, to park next to the truck so we won't lose a space. Lisa said earlier that the smoke didn't bother her for that short period of time.

Carol distributed a copy of the lease addendum and the No Smoking Policy. Discussion on the bus stop in front of Centerview centered on the smoking in the bus stop and the smoke that enters the building. Carol was instructed to contact Judy O'Connor to determine if the bus stop was the responsibility of the town or the WRTA. The Board would like the bus stop moved from in front of the building. Carol mentioned that last week as she was leaving, there was a very disheveled person laying down on the sidewalk next to the bus stop. A month or so ago there was a young woman who overdosed in front of the building and had to have Narcan used on her twice before she came to. Gil Picard stated that he saw the young woman.

Discussion on the problems with the fire alarm update at Centerview. Carol explained that the contractor stated that it was the fault of the architect because he specked the wrong equipment. Carol is attending a meeting on Thursday with Tom Boyer, Construction Advisor from DHCD; Gary Nangle, the architect; and the contractor from M-V Electrical to discuss the change order so the money can be taken from Formula Funding and not the Operational Budget.

Motion by Veronica Wood, seconded by Sherry Forleo to accept the Capital Plan and amendment. All in favor. Motion carried unanimously.

Motion by Sherry Forleo, seconded by Veronica Wood to accept Aden Construction as low bidder, actually the only bidder, for FISH #16078, for repointing the chimney at 10 Colonial Drive and chimneys at numbers 2,6,13,17,18, 24 and 31 at Memorial Drive. All in favor. Motion carried unanimously.

Vote by Veronica Wood, seconded by Sherry Forleo to accept Sjolander Electric as low bidder for FISH #186076 for installing 17 bedroom strobes connected to smoke detectors and 11 strobes in the bathrooms at 10 Colonial Drive. All in favor. Motion carried unanimously.

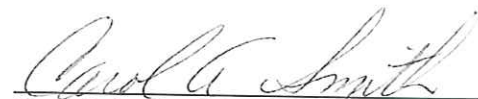
Motion by Veronica Wood, seconded by Sherry Forleo to accept a replacement address sign that is more in standing with the beautification efforts in the center of town, if the sign is given to the housing authority by the beautification committee and there is absolutely no charge to the housing authority.

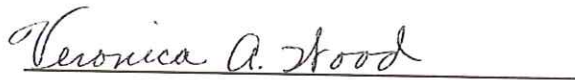
Motion by Veronica Wood, seconded by Sherry Forleo to adjourn. All in favor. Motion carried unanimously.

Meeting adjourned at 3:50pm  
Next meeting scheduled on 11/16/16 at 2:45pm

Respectfully Submitted,

  
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Frances Gauthier

  
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Carol A. Smith

  
\_\_\_\_\_  
Veronica Wood

  
\_\_\_\_\_  
Sherry Forleo

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